



*Morongo Basin Health Care District*  
**Community Health Center**  
**GOVERNING BOARD MEETING MINUTES**  
**March 27, 2018**  
*District Administrative Offices*  
6530 La Contenta Road, Suite 100, Yucca Valley CA 92284

*Mission Statement: To provide affordable, quality healthcare to the communities we serve.*  
*Vision Statement: We will improve the health of the community by increasing access to care in the Morongo Basin.*

**PRESENT:**

- Susan Madavan, Chairperson (Pt Rep)
- Summer Grenzow, Secretary (Pt Rep)
- Peggy Toney, Member (Pt Rep)
- Sue Tsuda, Member (Community Rep)
- Fred Simoneau, Member (Pt Rep)

**STAFF:**

- Ron Stewart, Executive Director
- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Kathy Alkire, Quality Director
- Jeff Chawenson, Finance Director
- Cindy Schmall, Director of Operations
- Tricia Gehrlein, Director Population Health

**GUESTS:**

- Nicole Barrett, community member invited

**CALL TO ORDER:** 5:45 p.m.

**OBSERVANCES:**

- Sue Tsuda led the assembly in the Pledge of Allegiance.
- Peggy Toney read the mission and vision statements.

**PUBLIC COMMENTS:**

There were no public comments.

**APPROVAL OF MEETING AGENDA:**

**Sue Tsuda motioned to approve the meeting Agenda as presented; motion seconded by Summer Grenzow; motion passed by unanimous vote.**

**APPROVAL OF MINUTES:**

**Motion by Sue Tsuda, second by Summer Grenzow, to approve the Governing Board meeting minutes dated February 27, 2018 as presented. The motion passed by unanimous vote.**

**REPORTS:**

EXECUTIVE DIRECTOR'S REPORT – *Ron Stewart, Executive Director*

Mr. Stewart stated he would be presenting his report in closed session under the quality report.

EXECUTIVE COMMITTEE REPORT

Susan Madavan shared that the committee discussed the strategic plan and a list of planning topics for the next period. The board members will be polled for dates to begin meetings for the strategic plan process.

**Motion to approve the Executive Committee minutes dated March 13, 2018; Motion by Summer Grenzow, second by Peggy Toney; minutes approved by unanimous vote.**

POLICY REVIEW COMMITTEE REPORT

In the absence of Laura Grabow, Summer Grenzow presented the policy for consideration.

**Motion to approve the Policy Review Committee minutes dated March 14, 2018; motion by Sue Tsuda, second by Summer Grenzow; minutes approved by unanimous vote.**

**Motion to approve policy CHC-BH-102, Storage of Injectable Antipsychotic Medications; motion by Sue Tsuda, second by Peggy Toney; policy approved by unanimous vote.**

OUTREACH & PATIENT EDUCATION COMMITTEE REPORT

Summer Grenzow stated she had requested that committee members be more active in the outreach agenda and assist at outreach events. Sue Tsuda requested that the outreach calendar be included in the monthly board packet for board information.

**Motion to approve the Outreach & Patient Education Committee minutes dated March 14, 2018; Motion by Sue Tsuda, second by Susan Madavan; minutes approved by unanimous vote.**

FINANCE COMMITTEE REPORT

Sue Tsuda reported that Jeff Chawenson had presented the financial report to the committee. Overall we are doing well even though patient volume is down.

**Motion to approve the Finance Committee minutes dated March 15, 2018; motion by Summer Grenzow, second by Peggy Toney; minutes approved by unanimous vote.**

**ACTION ITEMS:**

APPROVAL OF ACCUPUNCTURE AS A SPECIALTY SERVICE IN HRSA SCOPE OF SERVICES

Mr. Stewart presented the planned expansion of services to include acupuncture. Board approval is required for expanding the service before HRSA will include it in the scope of service. Medi-Cal reimburses for acupuncture; there are no medical acupuncturists in the Morongo Basin.

**Motion by Summer Grenzow, second by Peggy Toney to approve acupuncture as a specialty service under the HRSA scope of services; motion passed by unanimous vote.**

APPROVAL OF LICENSED MARRIAGE AND FAMILY THERAPIST (LMFT) AS A SPECIALTY SERVICE IN HRSA SCOPE OF SERVICES

Mr. Stewart stated that he believes we can include LMFT under our current scope of service, but this is a cautionary action should evidence of board approval be required.

**Motion by Summer Grenzow, second by Sue Tsuda to approve LMFT as a specialty service under the HRSA scope of services; motion passed by unanimous vote.**

APPROVAL OF CREDENTIALING

Jackie Combs, CEO, presented Chanette McDonald, Doctor of Dental Surgery (DDS) for approval. Her credentials are in good standing. Mr. Stewart added that she will be per diem to cover vacations and possibly to expand hours of care.

**Motion by Summer Grenzow, second by Sue Tsuda to approve to approve the credentials for Chanette McDonald, DDS; motion passed by unanimous vote.**

APPROVAL OF 2018 CHC SLIDING FEE DISCOUNT PROGRAM

Jeff Chawenson, Finance Director, presented the Sliding Fee Discount Program for review. Every January the federal government recalculates the federal poverty guidelines; our sliding fee discount scale is adjusted to reflect the federal government's changes. The attached form is used to calculate the individual payments for medical, behavioral health and chiropractic. Dental procedures are calculated differently than medical.

**Motion by Sue Tsuda, second by Summer Grenzow to approve the 2018 Sliding Fee Discount Program as presented; motion passed by unanimous vote.**

**BOARD CALENDAR:**

- Susan Madavan will attend the District board meeting on April 19.
- Alex Barba will coordinate strategic plan meeting dates with board members

**ITEMS FOR NEXT AGENDA:**

- Election to seat a new Vice Chair; Michael Lopez will remain on the board but cannot meet the committee obligations.

**MEMBER COMMENTS:**

- None presented.

**OPEN SESSION ADJOURNED**

Susan Madavan adjourned the open session at 6:19 p.m.

**CONVENE TO CLOSED SESSION**

The Governing Board convened at 6:20 p.m. to Closed Session pursuant to:

- *Pursuant to Government Code section 54957 of the Health and Safety Code: Employee Performance Evaluation: Executive Director.*
- *Pursuant to Government Code section 32155 of the Health and Safety Code: Report involving Quality Assurance Matter.*

**RECONVENE TO OPEN SESSION**

The Governing Board reconvened to Open Session at 7:18 p.m. Susan Madavan reported that the board received the quality report of 2017 Uniform Data System submission, and reviewed the annual evaluation for Ron Stewart, Executive Director.

**MEETING ADJOURNMENT**

Susan Madavan adjourned the meeting at 7:19 p.m.

*Minutes recorded by Karen Graley, Board Clerk*

  
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*Susan Madavan, Governing Board Chair*