



*Morongo Basin Health Care District*

**Community Health Center**

## **GOVERNING BOARD MEETING**

**MINUTES of Thursday, September 12, 2019, 6:00 p.m.**

**District Administrative Offices: 6530 La Contenta Road, Suite 200, Yucca Valley CA 92284**

***Mission Statement:** To provide affordable, quality healthcare to the communities we serve.*

***Vision Statement:** A healthy Morongo Basin.*

***Core Values:** Commitment, Collaboration, Accountability, Dignity, Integrity*

### **PRESENT:**

- Paul Hoffman, Chairperson (Present)
- Joe Sullivan, Vice Chairperson (Absent)
- Mary Ann Shirbroun, Secretary (Present)
- Marge Doyle, Treasurer (Present)
- Patricia "Pat" Cooper, Member (Present)
- Bryan Goldfarb, Member (Present)
- Aaron Kyle, Member (Present)
- Barbara Newman, Member (Absent)
- Alejandro Penalva, Member (Present)
- Lori Riskin-Griffith, Member (Absent)
- Beverly Scott, Member (Absent)
- Barbara "Cassie" Souter, Member (Present)

### **STAFF:**

- Jackie Combs, CEO
- Alexandra Barba, CHC Board Clerk
- Karen Graley, Director Communications
- Cindy Schmall, Director Operations
- Debbie Anderson, Controller

**CALL TO ORDER:** 6:00 p.m.

**ROLL CALL:** Quorum was met.

### **OBSERVANCES:**

- Mr. Hoffman led the assembly in the Pledge of Allegiance.
- Mr. Kyle read the mission and vision statements.

### **PUBLIC COMMENTS:**

There were no public comments.

### **APPROVAL OF MEETING AGENDA:**

**Motion 19-56:** Motion by Paul Hoffman to approve the meeting Agenda as presented; motion seconded by Aaron Kyle; motion passed by unanimous vote.

### **APPROVAL OF CHC MEETING MINUTES:**

**Motion 19-57:** Motion by Mary Ann Shirbroun, second by Barbara Souter, to approve the Governing Board meeting minutes dated July 11, 2019 as presented. The motion passed by unanimous vote.

**Motion 19-58:** Motion by Mary Ann Shirbroun, second by Barbara Souter, to approve the Governing Board meeting minutes dated August 8, 2019 as presented. The motion passed by unanimous vote.

### **BOARD PRESENTATION**

- CHC UTILIZATION July 1, 2018 – June 30, 2019 – Jackie Combs, CEO

Ms. Combs gave the board a utilization review with a further breakdown of the actual year-to-date (YTD) visits and budgeted visits for each clinic site, per Mr. Hoffman's request. She explained why some variances

are greater than others and assured the board that the health centers will keep moving in a positive direction financially. The nurse practitioners and physician assistants are beginning to increase their patient volumes and Ms. Combs also recently interviewed a Clinical Psychologist and Licensed Clinical Social Worker (LCSW). The Clinical Psychologist and LCSW will be interviewed by Dr. Puglisi, our Psychiatrist, upon his return from vacation. Ms. Combs added that dental and medical will continue services via the Mobile Medical Unit (MMU) throughout the Morongo Basin. The opening of Split Rock will help increase revenue.

#### **ACTION ITEMS:**

▪ **APPROVAL TO RESTATE THE OVERHEAD TO CHC** – *Deborah Anderson, Controller*

Ms. Anderson presented the restatement of the budget overhead for the revised FY19-20 Budget. She explained that because the CHC meeting in August was cancelled, the indirect amount change was not yet approved by the CHC Governing Board. The District Board of Directors; however, approved the indirect amount change at their meeting in August.

Ms. Anderson discovered that the actual figure is 935,000 and not 675,000, as originally believed. She added that with this change, the board would be able to better evaluate the finances of the CHC. She explained that if the new amount is not approved, she will be working with a set of numbers that is not accurate. She also added that it is difficult to resolve an issue without understanding the full extent of it. Ms. Anderson recommended the budget be restated for the additional amount.

**Motion 19-59: Motion to approve and restate the District overhead to CHC budget; motion by Aaron Kyle, second by Mary Ann Shirbroun; approved by unanimous vote.**

#### **REPORTS**

▪ **FINANCE REPORT** – *Deborah Anderson, Controller*

Ms. Anderson provided the board with a financial report for the month of July. She shared that overall, the health centers showed a negative operating income. The operating income year to date (July 2019 – July 2019) is \$21,047 and the Change in Net Position for the same period is at \$23,337. Ms. Combs explained that the summer months experience a drop in patient volume because providers and medical staff take vacations during that time. Ms. Doyle inquired about hiring locums temporarily to take the providers' place, but Ms. Combs shared that locums are no longer considered since they do not provide the same quality of care as the providers.

The bottom line, Ms. Anderson explained, is that the income for July was not as robust as anticipated. However, expenses saw savings as well, making up for some of the reduction in income. Also, the yearly single audit is scheduled for the end of September. Thus, any fiscal special projects are being placed on hold in order to meet audit prep work deadlines. Ms. Anderson thanked the board for listening to her report.

**Motion 19-60: Motion by Mary Ann Shirbroun to accept the Finance Report; second by Marge Doyle; accepted by unanimous vote.**

▪ **CEO REPORT** – *Jackie Combs, CEO*

Ms. Combs presented her report to the Board. She highlighted that she submitted the HRSA grant, which would award 1.5 million to the health centers each year for a three-year period. Last year, the grant was confirmed in November and she hopes to hear back by then for this current application. Ms. Combs also highlighted that Priscilla Campos, MD, Family Practice Physician, will begin working next week.

#### **BOARD CALENDAR:**

- MBHD Board meeting on October 3, 2019 at 5:30pm
- Regular CHC Board meeting on October 10, 2019 at 6:00pm
- Health Fair on October 12, 2019 from 10am-2pm at Luckie Park in 29 Palms
- Shared Board meeting on October 17, 2019 at 6:00pm

**ITEMS FOR NEXT MEETING AGENDA:**

- Director resignations and review of board member meeting attendance

**MEMBER COMMENTS:**


- Ms. Cooper shared that she went to the dental office in Yucca Valley to schedule an appointment, but there were no open appointments for the next 30 days; however, the dental office in 29 Palms was able to schedule her in this week.
- Ms. Souter is concerned about CHC being in the negative, financially. Mr. Hoffman assured her that there will be a plan implemented and that different courses of action will hopefully help move the centers out of the negative.
- Mr. Kyle invited the board to the “Little Miss and Masters” event for Pioneer Days on October 17; He is hosting the event.
- Ms. Shirbroun shared that she is impressed with how the financials are pulling together.
- Ms. Doyle thanked staff for their reports and shared that she is increasingly impressed with the board member’s questions and engagement. She is honored to be a part of this board.
- Mr. Hoffman echoed the sentiments of Ms. Doyle. He encouraged the board to try their best to be present at every meeting, as each member is important to this place and the community.

**MEETING ADJOURNMENT**

Mr. Hoffman adjourned the meeting at 7:07 p.m.

*Minutes recorded by Alexandra Barba, Board Clerk*

  
Paul Hoffman, Chairperson

  
Marge Doyle, Treasurer