



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING
MINUTES of Tuesday, June 11, 2020, 6:00 p.m.

Mission Statement: To provide affordable, quality healthcare to the communities we serve.

Vision Statement: A healthy Morongo Basin.

Core Values: Commitment, Collaboration, Accountability, Dignity, Integrity

PRESENT:

- Paul Hoffman, Chairperson (Present)
- Beverly Scott, Vice Chairperson (Absent)
- Barbara “Cassie” Souter, Secretary (Present)
- Bryan Goldfarb, Treasurer (Present)
- Mary Ann Shirbroun, Member (Present)
- Patricia “Pat” Cooper, Member (Present)
- Alejandro Penalva, Member (Absent)
- Cecelia St. Clair (Present)
- Misty Evans, Member (Present)
- Dianne Greenhouse, Member (Present)

STAFF:

- Jackie Combs, CEO
- Alexandra Aquino, CHC Board Clerk
- Karen Graley, Director Communications
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Kathy Alkire, Education Manager
- Michelle Zaccaria, Performance Improvement Manager

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Quorum was met.

OBSERVANCES:

- Mr. Hoffman led the assembly in the Pledge of Allegiance.
- Ms. Greenhouse read the mission and vision statements.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MEETING AGENDA:

Motion 19-92: Motion by Diane Greenhouse to approve the meeting Agenda; motion seconded by Mary Ann Shirbroun; the motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 19-93: Motion by Misty Evans, second by Mary Ann Shirbroun, to approve the Governing Board meeting minutes dated May 14, 2020; the motion passed by unanimous vote.

BOARD PRESENTATION

▪ CHC SERVICE LINE COST PER VISIT – Jackie Combs, CEO

Ms. Combs presented the Quarterly Service Line Presentation to the CHC board. She reviewed the total costs, number of visits, and cost per visit for each health center in Yucca Valley and 29 Palms for the months of January 2020 through April 2020 and Year-To-Date (YTD). Ms. Combs highlighted that COVID-19 impacted patient visits negatively during the months of March and

April. However, it had the opposite effect on the Behavioral Health department which saw an increase in patient visits. She further stated that patient volume is beginning to pick back up again across all health centers. The board had no questions for Ms. Combs regarding the Service Line Presentation.

ACTION ITEM

APPOINT AD-HOC COMMITTEE – *Paul Hoffman, Chairperson*

Mr. Hoffman shared that he met with Ms. Combs to discuss the possibility of forming an ad-hoc committee, as the CHC board must assess the achievement of project objectives, service utilization patterns; quality of care; efficiency and effectiveness of the health centers; and patient satisfaction. He explained that the purpose of the committee would be to discuss these different topics and bring recommendations to the full board for consideration. He added that in his experience, forming an ad-hoc committee of three to five members would allow for more in-depth analysis. The CHC Board agreed to forming an ad-hoc committee for this purpose and appointed Paul Hoffman, Diane Greenhouse, Bryan Goldfarb, Cassie Souter, and Pat Cooper to the committee. Mr. Hoffman will reach out to the ad-hoc committee members to decide on a meeting date and time. The public is welcome to attend these meetings; however, the meeting would have to go into a closed session whenever quality improvement is discussed.

Motion 19-94: Motion by Mary Ann Shirbroun to appoint an ad-hoc committee to evaluate the performance of the health center; second by Bryan Goldfarb; approved by unanimous vote.

REPORTS

FINANCE REPORT – *Jackie Combs, CEO*

Ms. Combs presented the finance report for April 2020 on behalf of Ms. Anderson. She read through the overview which stated that units were still significantly down in April which is going to be reflected in the net patient service revenue, which is approximately \$200,000 under budget. However, as Ms. Anderson mentioned to the board last month, clinic operations have received some grants from HRSA as well as stimulus/rural health monies from the federal government. Additionally, monies deposited into the bank account have been placed into deferred revenue until the stipulations surrounding the grant monies have been performed/incurred. April accounting began the recognition of these monies in the P&L. As a result, the change in net position for the clinics, despite the lack of services performed, is landing at a positive \$39,199. Ms. Combs pointed to Table 2 in the report which summarizes the year to date clinic operations. She highlighted that clinic operating income after allocation came in at \$65,108 and the change in net position came in at \$35,788, both of which exceeded budgeted expectations.

Ms. St. Clair asked Ms. Combs about the data in red ink. Ms. Combs explained that the red ink shows that the amount of money in the budget was down because fewer patients were being seen in the health centers due to COVID-19. There were no more questions from the board regarding the April 2020 finance report.

Motion 19-95: Motion by Diane Greenhouse to accept the Finance Report for April 2020; second by Cecelia St. Clair; accepted by unanimous vote.

CEO REPORT – *Jackie Combs, CEO*

Ms. Combs referred the Board to Tab 4 of the agenda packet for her written report. No additional information was provided to the written report; however, she highlighted:

- A campaign for sports physicals will be rolled out soon. The goal is to have pediatric patients seen throughout the summer, rather than at the end of the summer right before school starts which has been the trend in the past.
- While Dr. Altamura has given her resignation, UC Riverside still wants to continue this position with a different provider. In addition, Dr. Frascetti is supportive of Ms. Combs hiring on a Nurse Practitioner (NP) for the pediatric department.
- Thanks to Kathy Alkire's Diabetic Prevention Program, the Morongo Basin Healthcare District (MBHD) is now recognized by the CDC (Centers for Disease Control and Prevention) and is also listed on the website as a CDC program. This opportunity allows MBHD to bill patients who take classes with Kathy Alkire and Mary Ann Kelly.
- The District is scheduled to do their first Food Box Distribution event on the Yucca Valley and Split Rock clinic sites on Saturday, June 20. Staff will be assembling 500 boxes for this event (250 boxes for each site).

BOARD CALENDAR:

- MBHD Board meeting, July 2, 2020 at 6:00pm (*and virtual platform*)
- CHC Board meeting, July 9, 2020 at 6:00pm (*and virtual platform*)
- Shared Board meeting, July 16, 2020 at 6:00pm (*and virtual platform*)

ITEMS FOR NEXT MEETING AGENDA:

- None presented.

MEMBER COMMENTS:

- Ms. Cooper shared she was glad to have the board meeting in person with masks on.
- Mr. Goldfarb stated that COVID-19 numbers are currently spiking and he is thankful for being able to join the meeting remotely.
- Ms. Greenhouse thanked Ms. Combs for her reports. She added that she was very happy to hear about the Feeding Morongo Basin project and its different phases.
- Ms. Evans shared that she received the news release for the Feeding Morongo Basin project from Ms. Graley and has been sharing it with the patients she works with. She added that she appreciates that we are setting the example for the community in regards to practicing safety in social distancing.
- Ms. Shirbroun thanked all staff for their hard work and stated she is excited about the Feeding Morongo Basin project.
- Ms. St. Clair asked about the August calendar attached at the end of the board packet and got clarifications from Mr. Hoffman about the different meeting dates.
- Ms. Souter shared that she is thrilled about the food distribution happening next weekend and the food project overall.
- Mr. Hoffman stated that he enjoyed being able to meet in person with most of the board tonight. He emphasized that it's okay for members to continue to attend virtually if that's what they are comfortable with at the moment. He also asked members not to attend if they feel sick in the future.

OPEN SESSION ADJOURNED:

Mr. Hoffman adjourned the open session at 7:05 p.m.

CONVENE TO CLOSED SESSION:

The Governing Board convened at 7:10 p.m. to Closed Session by the virtual platform:

- *Pursuant to Government Code section 54957 of the Health and Safety Code: Employee Performance Evaluation: Chief Executive Officer*

RECONVENE TO OPEN SESSION:

The Board reconvened to open session at 7:44 p.m. Mr. Hoffman reported that the CEO acknowledged the results of her performance evaluation and accepted the future goals that were discussed for her position by the CHC Board. The final evaluation report will be signed by the CEO on June 15, 2020 for the period of October 1, 2019 through April 30, 2020.

MEETING ADJOURNMENT

Mr. Hoffman adjourned the meeting at 7:50 p.m.

Minutes recorded by Alexandra Aquino, Board Clerk


Paul Hoffman, Chairperson


Cassie Souter, Secretary