



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Thursday, October 8, 2020, 6:00 p.m.

- Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.
- Additionally, a physical meeting was convened on the District's campus at 6530 La Contenta Road, Yucca Valley, suite 700. The public was screened for COVID-19 symptoms before entering the building and were asked to wear a face mask while inside. Seating was limited to accommodate the six-foot distancing guidelines.

Mission Statement: To provide affordable, quality healthcare to the communities we serve.

Vision Statement: A healthy Morongo Basin.

Core Values: Commitment, Collaboration, Accountability, Dignity, Integrity

PRESENT:

- Paul Hoffman, Chairperson (*on-site*)
- Beverly Scott, Vice Chairperson (*remote*)
- Barbara "Cassie" Souter, Secretary (*excused*)
- Bryan Goldfarb, Treasurer (*remote*)
- Mary Ann Shirbourn, Member (*on-site*)
- Patricia "Pat" Cooper, Member (*on-site*)
- Alejandro Penalva, Member (*absent*)
- Cecelia St. Clair (*on-site*)
- Misty Evans, Member (*remote*)
- Dianne Greenhouse, Member (*on-site*)

STAFF:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Debbie Anderson, CFO
- Joe Ruddon, Director Marketing
- Cindy Schmall, COO
- Katie Beardshear, Admin Assistant
- Dale Mondary, community member

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Karen Graley, board clerk, conducted roll call and declared a quorum.

OBSERVANCES:

- Paul Hoffman led the assembly in the Pledge of Allegiance.
- Mary Ann Shirbourn read the mission and vision statements.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MEETING AGENDA:

Motion 20-12: Motion by Mary Ann Shirbourn to approve the meeting Agenda; motion seconded by Dianne Greenhouse; the motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 20-13: Motion by Mary Ann Shirbourn, second by Pat Cooper, to approve the Governing Board meeting minutes dated September 10, 2020; the motion passed by unanimous vote.

DISCUSSION

COMMUNITY HEALTH CENTER GOVERNING BOARD BYLAWS REVIEW – Paul Hoffman

Mr. Hoffman introduced the discussion saying that he and Jackie Combs reviewed and made preliminary edits to the document. He asked that the board members read through it and call the Board Clerk with any changes they recommend. He then conducted a precursory review with the board members, highlighting the redlined changes presented. Also presented for review was a Charter for the Executive Committee as defined in the Bylaws.

REPORTS

FINANCE REPORT – Debbie Anderson, CFO

Ms. Anderson reported that units for July continued their upward trend. Average units for FY 19-20 pre COVID was 3,606 and July landed at 3,080, about 85%.

No net income has been recognized for “lost revenue” in July for HHS Rural Health monies due to the clinics having a positive bottom line of \$14,584. This grant doesn’t have to be used for “lost revenue”; it can also be used for PPE expenses and other COVID related items. However, currently any COVID related item is being reimbursed through other grants (CARES, HHS stimulus, etc.). When/If these grants run out of funding, should the clinics continue to show a positive bottom line, this grant will be used for those items. Deferred monies received (but not expended yet) is \$798,604 as of July 31, 2020.

July 2020 operating income after allocation came in at \$14,584, and the change in net position came in at \$14,584, both of which were slightly under budgeted expectations.

Motion to accept report: Dianne and Bryan

CEO REPORT – Jackie Combs, CEO

Ms. Combs referred the Board to Tab 2 of the agenda packet for her written report. She presented the following additional information:

- The audited financials will be presented at the District board’s November meeting.
- She presented the updated Community Health Needs Assessment and asked Joe Rudson to speak about how it will be used for updating the strategic plan, and the prioritization exercise form. The Community Health Needs Assessment will be posted on the District website next week for public access. We wanted to give board members time to review the document before making it public.
- San Bernardino County is expanding COVID-19 testing in order to move the County from the Governor’s purple to red category. The clinics will be testing the public at the clinics and take the MMU to community centers and schools to make testing convenient. The County wants flu tests promoted and we will be doing flu tests as well. Hoping to have the program launched mid-November and conclude in March.
- We are seeing our patient volume increase about 1,000 per month which should close the calendar year at caring for 10,000 patients.
- Annie Ala, NP, has resigned. She has fulfilled her three-year commitment for school loan repayment. We have a new recruit for nurse practitioner and are pursuing another primary physician and behavioral health physician.

Beverly Scott asked why the clinics weren’t offering the 65+ vaccine. Ms. Combs stated it’s a cost factor. We are reimbursed a flat rate, the 65+ vaccine is costlier. Volume for that item is not high so those patients are referred to the local pharmacy.

BOARD CALENDAR:

- Food Distribution event Saturday, October 17, 8:00 a.m. at 29 Palms and Yucca Valley clinics.
- Shared board meeting October 15 will focus on the community needs assessment update. The new data will be used as part of the strategic planning process.
- November quality committee moved to Tuesday, November 17.

ITEMS FOR NEXT MEETING AGENDA:

- Bylaws and Charter

MEMBER COMMENTS:

- BEVERLY SCOTT: She is looking forward to discussing the Community Health Needs Assessment at the shared meeting.
- MARY ANN SHIRBROUN: no comment
- PAT COOPER: So nice to see Debbie Anderson after her absence.
- CECELIA ST. CLAIR: "I read in the paper that Jackie is retiring; the Community Health Needs Assessment is amazing and I hate to see the team disrupted." Jackie Combs stated she wasn't leaving until a replacement for her position is found.
- DIANNE GREENHOUSE: "The Community Needs Assessment is an outstanding document; delighted that the update refers to the original document."
- MISTY EVANS: "Same for me on the Community Health Needs Assessment. I'm looking forward to the discussion next week. Looking forward to all we will be able to accomplish. Thank you for the reports."
- BRYAN GOLDFARB: "The Community Health Needs Assessment presents a lot of information that we are not addressing. I'm looking for a serious over haul of our services."
- PAUL HOFFMAN: "Next week's meeting will focus on the Community Health Needs Assessment, and I encourage you to spend time reviewing it. He thanked Jackie, Joe and Karen for their work on the document. Come next week prepared with substance."


MEETING ADJOURNMENT

Mr. Hoffman adjourned the closed session at 6:52 p.m.

Minutes recorded by Karen Graley, Board Clerk



Paul Hoffman, Chairperson



Cassie Souter, Secretary