



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Thursday, January 14, 2021, 6:00 p.m.

- Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.
- Additionally, a physical meeting was convened on the District's campus at 6530 La Contenta Road, Yucca Valley, suite 700. The public was screened for COVID-19 symptoms before entering the building and were asked to wear a face mask while inside. Seating was limited to accommodate the six-foot distancing guidelines.

Mission Statement: To improve the health and wellness of the communities we serve.

Vision Statement: A healthy Morongo Basin.

Core Values: Commitment, Collaboration, Accountability, Dignity, Integrity

PRESENT:

- Paul Hoffman, Chairperson (*on-site*)
- Beverly Scott, Vice Chairperson (*remote*)
- Barbara "Cassie" Souter, Secretary (*remote*)
- Bryan Goldfarb, Treasurer (*remote*)
- Mary Ann Shirbourn, Member (*EXCUSED*)
- Patricia "Pat" Cooper, Member (*on-site*)
- Alejandro Penalva, Member (*remote*)
- Cecelia St. Clair (*on-site*)
- Misty Evans, Member (*on-site*)
- Marge Doyle, Member (*on-site*)

STAFF:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Debbie Anderson, CFO
- Vikas Sharma, community member (*on-site*)
- Cindy Schmall, COO
- Joe Ruddon, Director Community Programming
- Janeen Duff, Manager Mobile Dental

CALL TO ORDER: 6:02 p.m.

ROLL CALL: Karen Graley, board clerk, conducted roll call and declared a quorum.

OBSERVANCES:

- Paul Hoffman led the assembly in the Pledge of Allegiance.
- Misty Evans read the mission and vision statements.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MEETING AGENDA:

Motion 21-01: Motion by Misty Evans to approve the meeting Agenda; motion seconded by Cecelia St. Claire; the motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 21-02: Motion by Cecelia St. Clair, second by Misty Evans, to approve the Governing Board meeting minutes dated December 10, 2020; the motion passed; Marge Doyle abstained from voting.

PRESENTATION

ORGANIZATIONAL STRUCTURE – Jackie Combs, CEO

Ms. Combs introduced the presentation by stating an overview of the organization would be appropriate before addressing service lines. In February, Janeen Duff will present on the Mobile Dental Program.

The Co-Application Agreement connects and defines the relationship of the District and CHC governing boards. She reviewed the organization's structure for both the District and Morongo Basin Community Health Center. A list of CHC services was reviewed as well as a list of locations and where services are provided. The presentation defined board responsibilities as defined in the Co-App Agreement.

ACTION ITEMS

APPROVE APPOINTMENT OF DISTRICT REPRESENTATION – Jackie Combs, CEO

Mr. Hoffman presented the action item for discussion. The District board presented Misty Evans and Marge Doyle to the CHC governing board.

- **Motion 21-03:** Motion by Cassie Souter to approve the appointment of Misty Evans and Marge Doyle to the CHC governing board; second by Pat Cooper; motion passed by unanimous vote.

ELECTION OF BOARD OFFICERS – Karen Graley, board clerk

Ms. Graley accepted the gavel and conducted the election of officers for this year.

She opened the floor for nominations for the office of Chairperson. Cecelia St. Claire nominated Paul Hoffman who declined the nomination; Bryan Goldfarb nominated Beverly Scott who also declined; Marge Doyle nominated Misty Evans who accepted the nomination.

- **Motion 21-04:** Motion by Marge Doyle to elect Misty Evans as Chairperson of the CHC Governing Board; second by Bryan Goldfarb; motion passed by unanimous vote.

For office of Vice Chairperson, Bryan Goldfarb nominated Beverly Scott; Misty Evans nominated Pat Cooper.

- **Motion 21-05:** Mr. Hoffman called for a show of hands for the vote; Beverly Scott was elected as Vice Chairperson by a majority vote.

For office of Secretary, Bryan Goldfarb nominated Pat Cooper.

- **Motion 21-06:** Motion by Bryan Goldfarb to elect Pat Cooper as Secretary of the CHC Governing Board; second by Misty Evans; motion passed by unanimous vote.

For office Treasurer, Misty Evans nominated Paul Hoffman who declined the nomination. Marge Doyle nominated Alejandro Penalva for treasurer.

- **Motion 21-07:** Motion by Marge Doyle to elect Alejandro Penalva as Treasurer of the CHC Governing Board; second by Misty Evans; motion passed by unanimous vote.

Paul Hoffman surrendered the gavel to Misty Evans.

REPORTS

FINANCE REPORT – Debbie Anderson, CFO

Ms. Anderson reported that patient volume decreased in November and was at 75% of typical volume; the decreased because COVID cases were on the rise and patient isolated at home.

- **Motion 21-08:** Motion by Marge Doyle to accept the finance report for November, 2020; second by Cassie Souter; the motion passed by unanimous vote.

CEO REPORT – Jackie Combs, CEO

Ms. Combs referred the Board to Tab 3 of the agenda packet for her written report. She presented the following additional information:

- COVID-19 Team has tested 779 people in December. They have stopped taking appointments because we couldn't process the phone calls timely. We are now doing first-come-first-served for the first 50 patients a day. This restriction provides for staff to process the tests. The positivity rate is about ten percent.
- Jackie Combs has been in contact with San Bernardino County for COVID-19 vaccines. District staff received their vaccinations at Hi-Desert Medical Center. The county is waiting until vaccines are disbursed to other clinics before issuing vaccines for the next phase for those over age 65. The CHC will switch from testing to vaccinations as soon as vaccine is available.
- Psychiatrist, Dr. Krasner and Mary Ann Shirbourn, nurse practitioner, are seeing patients. Dr. Pafford is expected to begin seeing patients next week.
- The First 5 dental grant has concluded. Janeen Duff, manager, will provide a program update next meeting. The Head Start program has contacted us for oral health services for 400 children.
- UCR Residency Program is looking to help us with providers for cardiology and GI services.
- District staff is down about 17 employees due to COVID-19 exposure outside of the work setting. They are quarantined and unable to work for 14 days.
- February is the last food distribution event as the allocated \$500,000 has been spent.

There were several questions regarding COVID-19 testing, vaccines and the reporting of data.

BOARD CALENDAR:

- Food Distribution event Saturday, January 16, 8:00 a.m. at 29 Palms and Yucca Valley clinics.
- Quality Committee: should be scheduled in March

ITEMS FOR NEXT MEETING AGENDA:

- None presented.

MEMBER COMMENTS:

- BEVERLY SCOTT: Thanked Paul Hoffman for a tremendous job as past Chairperson of the governing board.
- PAT COOPER: Said she appreciates the reports and that all is going well in the clinics.
- CECELIA ST. CLAIR: Asked that the District continue to investigate hosting parenting classes.
- MARGE DOYLE: Thanked Paul for his many years of service.
- MISTY EVANS: Thanked the board members for electing her to Chairperson.
- CASSIE SOUTER: Thanked Paul and the other officers of the CHC board for their service. She found the presentation educational.
- ALEJANDRO PENALVA: no comment.
- BRYAN GOLDFARB: Also thanked Paul Hoffman for his excellent work as Chairperson

- PAUL HOFFMAN: Paul said the presentation on the structure of the organization was educational.

MEETING ADJOURNMENT

~~Mr. Hoffman~~ adjourned the meeting at 6:55 p.m.

Misty Evans

Minutes recorded by Karen Graley, Board Clerk


Paul Hoffman, Chairperson

Cassie Souter, Secretary