



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Thursday, October 14, 2021, 6:00 p.m.

- *Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.*
- *Additionally, a physical meeting was convened on the District's campus at 6530 La Contenta Road, Yucca Valley, suite 700. The public was screened for COVID-19 symptoms before entering the building and were asked to wear a facemask while inside. Seating was limited to accommodate the six-foot distancing guidelines.*

Mission Statement: *To improve the health and wellness of the communities we serve.*

Vision Statement: *A healthy Morongo Basin.*

Core Values: *Commitment, Collaboration, Accountability, Dignity, Integrity*

PRESENT:

- Alejandro Penalva, Member (*remote*)
- Misty Evans Sharma, Chairperson (*on-site*)
- Beverly Scott, Vice Chairperson (*remote*)
- Bryan Goldfarb, Treasurer (*remote*)
- Denise Cullum (*remote*)
- Supinda Sirihekaphong (*remote*)
- Patricia "Pat" Cooper (*on-site*)
- Cecelia St. Clair (*on-site*)
- Dale Mondary (*on-site*)

STAFF:

- Mitch Hall, CEO
- Karen Graley, board clerk
- Cindy Schmall, COO
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CALL TO ORDER: Misty Evans, Chairperson, called the meeting to order at 6 p.m.

ROLL CALL: Karen Graley, board clerk, conducted roll call and declared a quorum.

OBSERVANCES:

- Supinda Sirihekaphong led the assembly in the Pledge of Allegiance.
- Pat Cooper read the mission and vision statements.

PUBLIC COMMENTS:

No public comments were presented.

APPROVAL OF MEETING AGENDA:

- **Motion 21-46:** Motion by Dale Mondary to approve the meeting Agenda as presented; motion seconded by Supinda Sirihekaphong; motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 21-47: Motion by Cecelia St Clair, second by Alejandro Penalva, to approve the Governing Board meeting minutes dated September 16, 2021; the motion passed by unanimous vote.

DISCUSSION

SCHEDULE OF BOARD MEETINGS – Mitch Hall, CEO

SCHEDULE OF BOARD MEETINGS: The District board and the CHC governing board meet quarterly to receive staff reports and information relative to both boards. The discussion entertained suspending monthly business meetings for the months wherein the two boards meet, or the options of reducing the number of shared meetings in the year.

Mitch Hall, CEO, reported that staff present a total of 28 meetings a year (District board of directors, CHC governing board, and shared meetings) and propose that the boards consider reducing the number of joint meetings from four to two per year, or as needed. He consulted with legal counsel who warned that board members must be careful not to wander away from the agenda and thereby violate the Brown Act.

Misty Evans spoke in favor of reducing the number of shared meetings to twice a year. Pat Cooper noted the concept of both boards coming together for a common purpose is important and helpful and proposed to maintain the current schedule. Dale Mondary stated he doesn't see a need to meet quarterly and feels the information being delivered can be redundant. He thinks it would be more efficient to reduce the number of shared meetings and prefers meeting twice a year.

Additional discussion followed and the issue was reconsidered because of the legal liability to board members under the Brown Act, as presented by legal counsel. Conclusion: since the shared meetings originated from the CEO office, the CEO may convene shared meetings at his discretion. The governing board prefers to meet at least annually, possibly two times a year.

REPORTS

FINANCIAL REPORT– Mitch Hall, CEO

Mitch Hall reported that the clinic financials for the month show negative variance to budget of **\$(140,587)** and year to date show a negative variance to budget of **\$(307,056)**. The clinic actual loss for August is **\$(110,238)** and the clinic actual loss year to date is **\$(314,720)**. (See Tables 1 & 2)

Net Income Clinic	Actual Mth	Budget Mth	Over/(Under)	% of Budget
Patient services (net)	734,818	707,010	27,808	3.93%
Grant Revenue	251,707	189,419	62,288	32.88%
340B Revenue	63,853	33,225	30,628	92.18%
Capitation Fees	26,461	24,716	1,745	7.06%
Records & Interest	8	137	(129)	-94.14%
Other	8,817	2,484	6,333	254.96%
	1,085,663	956,990	128,673	13.45%
Salaries - Clinic	547,225	387,686	(159,539)	-41.15%
Fringe - Clinic	90,339	75,644	(14,695)	-19.43%
Phys Fees - Clinic	188,616	153,662	(34,954)	-22.75%
Purchases Services - Clinic	70,913	58,227	(12,687)	-21.79%
IT, Network & Phones - Clinic	15,053	16,605	1,551	9.34%
Supplies - Clinic	71,765	33,048	(38,717)	-117.16%
Supplies - 340B	25,574	18,950	(6,624)	-34.96%
R&M - Clinic	1,299	5,111	3,812	74.58%
Leases/Rentals - Clinic	25,512	25,563	51	0.20%
Utilities - Clinic	7,920	6,782	(1,138)	-16.78%
Ins - Clinic	123	125	2	1.26%
Other - Clinic	6,455	7,302	846	11.59%
Depreciation	11,048	11,148	99	0.89%
	1,061,844	799,850	(261,993)	-32.76%
Operating Income/(Loss) before Allocation	23,819	157,140	(133,321)	-84.84%
Allocation of Overhead for Health Centers	(134,057)	(126,791)	(7,266)	-5.73%
Change in Net Position	(110,238)	30,349	(140,587)	-463.24%
Change in Net Position No Depreciation	(99,190)	41,497	(140,686)	-339.03%

Net Income Clinic	Actual YTD	Budget YTD	Over/(Under)	% of Budget
Patient services (net)	1,215,152	1,384,935	(169,783)	-12.26%
Grant Revenue	379,449	378,838	611	0.16%
340B Revenue	119,150	66,450	52,700	79.31%
Capitation Fees	52,744	49,432	3,312	6.70%
Records & Interest	58	274	(216)	-78.84%
Other	16,593	4,968	11,625	234.01%
	1,783,145	1,884,896	(101,751)	-5.40%
Salaries - Clinic	917,937	812,294	(105,644)	-13.01%
Fringe - Clinic	160,830	153,753	(7,077)	-4.60%
Phys Fees - Clinic	332,353	307,323	(25,030)	-8.14%
Purchases Services - Clinic	136,974	116,602	(20,373)	-17.47%
IT, Network & Phones - Clinic	32,452	33,209	757	2.28%
Supplies - Clinic	102,322	66,095	(36,227)	-54.81%
Supplies - 340B	41,374	37,900	(3,474)	-9.17%
R&M - Clinic	6,519	10,221	3,702	36.22%
Leases/Rentals - Clinic	51,028	51,126	98	0.19%
Utilities - Clinic	15,410	13,306	(2,104)	-15.81%
Ins - Clinic	247	250	3	1.26%
Other - Clinic	13,151	14,603	1,452	9.94%
Depreciation	21,970	22,296	326	1.46%
	1,832,568	1,638,977	(193,591)	-11.81%
Operating Income/(Loss) before Allocation	(49,423)	245,919	(295,342)	-120.10%
Allocation of Overhead for Health Centers	(265,297)	(253,583)	(11,714)	-4.62%
Change in Net Position	(314,720)	(7,664)	(307,056)	-4008.55%
Change in Net Position No Depreciation	(292,750)	14,632	(307,382)	-2100.77%

He spoke to the disparity of budget against actual financial position and encouraged the board to focus on the actual year to date data. Staff is working on improving performance, bringing in new patients and managing supplies and expenses.

Cindy Schmall added that staff is also focusing on adjusting provider schedules for better patient volume and are reaching out to patients who have not visited the clinics in a while.

There were no questions presented.

Motion 21-48: Motion by Dale Mondary to accept the CHC financial report as presented; second by Supinda Sirihekapong; motion passed by unanimous vote.

HEALTH CENTER YTD PROFIT & LOSS AND ENCOUNTERS DATA – *Mitch Hall, CEO*

Mitch Hall presented an overview of the clinic profit and loss: month and accumulative totals. The accumulated loss for the new year is \$(314,720). The good news is the loss trend is being reversed. Staff is now focusing on quality performance issues.

There was discussion about the behavioral health department and the needs and challenges to meet the current patient load.

Mitch presented a department breakdown of patient encounters for July, actual compared to budget, and spoke to the opportunity to increase patient volumes. The next report will include data for July through September.

CEO REPORT – *Mitch Hall, CEO*

He referred the board to his written report in the agenda packet. Attached is the grant summary which will be included in the monthly reports.

Misty Evans spoke to the success of the health fair on October 9. The event was well organized and well received by the community. She did a shout-out to Joe Ruddon who coordinated the event.

COVID-19 VACCINATION UPDATE – *Mitch Hall, CEO*

Cindy Schmall reported that the impact to the District from the California Department of Health mandate for vaccinations for healthcare workers was less than expected. A total of three employees exited the organization because of the vaccination mandate.

BOARD CALENDAR:

- November CHC meeting has been moved to November 18 in observance of Veterans' Day.

ITEMS FOR NEXT MEETING AGENDA:

- None.

MEMBER COMMENTS:


- **PAT COOPER:** She attended the 29 Palms Veterans event with Joe Ruddon. I'm disappointed about the reduction of shared meetings; I'm thrilled with the CDPH mandate report, that the impact to the District was not as severe as projected.
- **DENISE CULLUM:** Not available at the time of comments.
- **SUPINDA SIRIHEKAPHONG:** Attended the health fair as a participant and vendor; it was well organized and received by vendors and community. She also appreciates the Profit & Loss and Encounters report.
- **BEVERLY SCOTT:** Attended the health fair last week; kudos to Janeen Duff who gave us a tour of the mobile medical unit. Karen Graley did a fabulous job on all the artwork and graphics for the event.
- **CECELIA ST. CLAIR:** "As a patent representative, want to share with you how impressed I am with the chiropractic services. Dr. McCullum does a wonderful job."
- **DALE MONDARY:** "Thanks to staff for everything you do. I was unable to attend last month's meeting. I want to thank Mitch, Cindy, Karen and Misty who reached out to me for a family death. Sorry I missed the health fair. When I spoke in favor of reducing the shared meetings it was because three meetings a month is burdensome, but I appreciate the need of both boards meeting together."
- **BRYAN GOLDFARB:** Said he appreciated the effort to turn around the loss trend; he liked the reports presented this evening.
- **ALEJANDRO PENALVO:** Said he appreciated seeing the Profit & Loss and Encounters report; "a nice piece of work."
- **MISTY EVANS:** Made no comment.

MEETING ADJOURNMENT

The meeting adjourned at 7:55 p.m.

Minutes recorded by Karen Graley, Board Clerk


Misty Evans, Chairperson


Pat Cooper, Secretary