



**HI-DESERT MEMORIAL HEALTH CARE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES**

**February 8 at 6:00 p.m.**

*Helen Gray Education Center Boardroom  
6601 White Feather Road, Joshua Tree, CA 92252*

**Mission Statement:** *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

**Vision:** *We are caring people providing extraordinary healthcare services.*

**Core Values:** *Integrity, Superior Service, Stewardship, Innovation, Teamwork, Dignity*

**IN ATTENDANCE:**

Board of Directors: Director Hoffman, President  
Director Swella, Vice President  
Director Wilcox, Secretary  
Director Cooper, Treasurer  
Director Cole, Member at Large

Medical Staff: Dr. Kasko, Chief of Staff

Excused Absence:

Administrative Staff: Lionel Chadwick, CEO  
Judy Austin, COO/CNO  
Tom Duda, CFO  
Dan McClure, CIO  
Avelina Ortiz, Director of Quality Resources  
Barbara Staresinic, VP Human Resources  
Esther Tomaszewski, Administrator, CCC  
Joe Ruddon, VP Marketing and Business Development  
Bruce Oswald, Assistant Administrator of Ambulatory Services  
Angela Walton, Executive Assistant

Other Staff: Jackie Combs, Director of Infection Control  
Jaime Martinez, Clinical Documentation  
Roxanne Missett, Director of HIS  
Joan Senelick, Director CRM  
Mike Tilford, Director of Facilities  
Peter Stock, Director of Emergency Management  
Adele Nafziger, Controller

Media: No media were present



## **CALL TO ORDER**

Director Hoffman called the meeting to order at 6:01pm.

## **PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

The pledge was led by members of the 29 Palms Mojave Vipers Young Marines. Mr. Hoffman presented the kids with certificates of appreciation and a check, and presented a personal military plaque.

The mission statement was read by Director Cole, the vision statement was read by Director Cooper, and the core values were read by Director Dr. Chadwick.

## **PUBLIC INPUT**

No public input was presented.

▶▶ *If there are no corrections, the Agenda is approved as distributed.*

## **APPROVAL OF MEETING AGENDA**

**MOTION 11—04: Motion made by Director Swella and seconded by Director Cooper to approve the amended agenda. The motion passed unanimously.**

## **BOARD EDUCATION**

ICU Overview – Marge Doyle, RN, Director, MedSurg/ICU

Ms. Doyle gave an overview of the ICU department, highlighted some of the accomplishments of the staff:

- There is a combined total of 156 years of nursing experience in the ICU
- CCRN – Certified Critical Care Registered Nurse; this is a voluntary process of certification that extends beyond the scope of RN licensure. At this time (2011) there are 8 CCRN staff (80%, which is twice the national average, which is 40%)
- Deb Gryn, RN, was the lead on this certification
- PCCN – Progressive Care Certified Nurse; 15 Med/Surg/Tele staff are enrolled. CCRN staff from ICU are teaching the courses to other staff.
- Brief overview of quality core measures
- ICU has planned expansion to 12 beds

No questions were presented.

## **APPROVAL OF CONSENT AGENDA**

All Consent Agenda items listed below are considered to be routine by the Board of Directors and will be enacted upon by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the items will be considered following approval of the Consent Agenda.



MINUTES of the Board of Directors Meeting are approved as presented:

- Minutes of the Regular Meeting of the Board of Directors dated January 11, 2011
- Minutes of the Governance Committee Meeting dated January 12, 2011
- Minutes of Facilities and Technology Meeting dated January 18, 2011
- Minutes of the Finance Committee Meeting dated January 26, 2011
- Minutes of the Executive Performance Committee Meeting dated January 25, 2011

### CREDENTIALING

#### NEW APPOINTMENTS – February 2011

- Recommendation to appoint **Maria Duque, M.D.** to the Consulting staff and approve privileges for Tele-Radiology as requested. Service: Medical. Appointment Period: 02/11 to 08/12
- Recommendation to appoint **Alfred Hand, M.D.** to the Consulting staff and approve privileges for Tele-Radiology as requested. Service: Medical. Appointment Period: 02/11 to 06/12
- Recommendation to appoint **Allison Cory, NP** to the Specified Professional Personnel Staff and approve privileges for Physician Assistant to Sumit Mahajan, M.D. as requested. Service: Medical. Appointment Period: 02/11 to 07/12
- Recommendation to appoint **Deborah Scullon, CRNA** to the Specified Professional Personnel Staff and approve privileges for Anesthesia as requested. Service: Surgical. Appointment Period: 02/11 to 02/13

#### REAPPOINTMENTS – February 2011

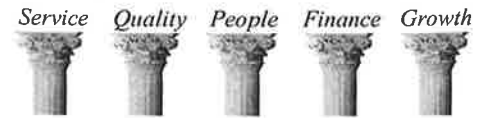
- **Recommendation:** In recognition of thirty one (31) years of service to the District, Reappoint **Jerome Seeraty, D.O.** to the Honorary Staff category. Appointment is permanent without privileges. Service: Medical

### ADDITIONAL PRIVILEGES

- Recommendation to approve additional privileges as requested by **Hector Alvarez, NP** for Nurse Practitioner at the CCC, and Acute (with Dr. Seip).

### RESIGNATION

- Automatic resignation – John Kustan, M.D. (Tele-Radiology). No longer with Radisphere Radiology.



▶▶ **MOTION 11—05: Motion made by Director Swella and seconded by Director Cooper to approve the consent agenda as amended. Motion passed unanimously.** One change in EPC times which Director Hoffman will send.

#### **INFORMATIONAL ITEMS & UPDATES:**

- **Hi-Desert Medical Center Foundation Appreciation and Recognition**

As Morongo Basin begins a new era of philanthropic activities, the old Foundation is being disbanded. Over the years, the Foundation has raised over 1 million dollars for the District. Dr. Chadwick read a summary of some of the activities the Foundation has conducted for the District. The accomplishments of the Foundation and its members are recognized and appreciated as the Foundation is handed over to the District. Dr. Chadwick presented the attending members of the old Foundation with a plaque and thanked them for their service to the District

- **Strategic Plan Written Report**

A written report was given to the Board of Directors as follow-up to questions from the regarding the Strategic Plan report presented at the January Board of Directors' meeting. Board will contact Dr. Chadwick or staff if further clarification is required.

#### **ACTION ITEMS:**

No action items are presented.

#### **CHIEF OF STAFF REPORT (*Service*)**

Andre Kasko, D.O., Chief of Medical Staff – Medical Executive Committee has reviewed the medical staff bylaws revisions. Most bylaws are in compliance; the ones not in compliance will be sent to general medical staff meeting (for compliance with JCAHO) and will be presented to the Board of Directors once completed.

#### **ADMINISTRATIVE REPORT (*Service*)**

Lionel Chadwick, Chief Executive Officer presented the Administrative Services Report.

##### **Highlights:**

- Emergency Room set record volumes last year
- Acknowledged Deb Gryn, RN, and her dedication to the District
- Extra Mile Club
- CT project has received approval
- The District is in process utilizing new District logo; there will be some signage changes
- Monument sign will be presented to the Board in March

No questions were presented.



### **CLINICAL SERVICES REPORT (*Service*)**

Judy Austin, Chief Operating Officer, presented the Clinical Services Report. Highlights:

- Dr. Swella appreciates the extra qualifications that go into the process of selecting new employees/leadership
- Director Cole asked if it was possible for new hires to attend the Board members to introduce themselves to the Board

### **FINANCE REPORT (*Finance*)**

Mr. Duda introduced the financial statements.

- Report was previously reviewed at the Finance Committee
- Dr. Chadwick: financial issues have been the subject of recent meetings with staff in preparation for the overall budget process

### **MARKETING REPORT (*Growth*)**

Mr. Ruddon presented the marketing report. Highlights:

- Annual District Health Fair will be held on March 19, 9 am – 1 pm (addition to calendar)

No questions were presented.

### **CALENDARS:**

Director Hoffman: Times and dates are always subject to change.

- Dr. Chadwick: Joint Conference will be moving to Wednesdays.
- Director Hoffman: EPC will have a meeting on February 22, 4 pm.
- Dr. Chadwick: the March meeting will not be at the CCC.
- Director Hoffman reminded the Board that there will be a Brown Act webinar on March 8.

### **ITEMS FOR NEXT AGENDA:**

- Executive Compensation Committee will bring the final evaluation of the CEO to the March Board meeting
- Bylaw review and Statements of Duties of Board members (tentative)

### **DIRECTORS' COMMENTS:**

**Director Hoffman:** Thanks to the Foundation for their many years of service to the District. Congratulations to Esther Tomaszewski and the CCC staff on state survey. Director Hoffman congratulated Deb Gryn for bringing a higher level of excellence to the District. Director Hoffman informed the Board and staff that BETA is offering a dividend to the District on the workers compensation claims, and he offered his congratulations to the instrumental staff in that effort.



**Director Swella:** Congratulations to the CCC staff, and congratulations to Dr. Chadwick on State of the District sessions. Director Swella also congratulated staff for the glowing comments in a Basin Wide Spirit news article. Director Swella attended memorial services for Leota Bell and stated that it was nice to have the District well-represented at the services.

**Director Cooper:** Thanked all staff, and thanked the Foundation.

**Director Wilcox:** No comment.

**Director Cole:** Thanked Marge Doyle, Deb Gryn, and the staff. Special thank you to Deb Gryn for spearheading the CCRN effort; Director Cole declared that it was a great asset to the community and the hospital. Congratulations to the CCC staff on their state survey.

#### **ADJOURNMENT TO CLOSED SESSION:**

- Pursuant to section 32106 of the Health and Safety Code  
*Report Involving Trade Secret*  
*Estimated date of public disclosure: March 2011*
- Pursuant to section 54957 of the Government Code  
*Conference involving personnel/benefits issue*  
*Estimated date of public disclosure: February 2011*
- Pursuant to section 32155 of the Health and Safety Code  
*Report Involving Quality Assurance Matters*

#### **ADJOURNMENT TO OPEN SESSION AND CLOSED SESSION REPORT:**

Director Hoffman adjourned the meeting to closed session at 6:44 pm.

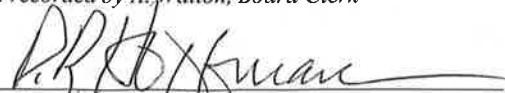
Director Hoffman adjourned the meeting to open session at 8:10 pm.

The Board of Directors reviewed information regarding a quality assurance matter, a personnel issue, and staff were directed to take appropriate action of the issue concerning the trade secret. The Board of Directors directed administrative staff to take appropriate action.

#### **ADJOURNMENT:**

On motion duly made and seconded Director Hoffman adjourned the meeting at 8:16 pm.

*Minutes recorded by A. Walton, Board Clerk*

  
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Paul Hoffman, President, Board of Directors

  
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Dennis Wilcox, Board Secretary