



**HI-DESERT
MEDICAL CENTER**
HI-DESERT MEMORIAL HEALTH CARE DISTRICT
Quality Health Care Happens Here

MINUTES
HI-DESERT MEMORIAL HEALTH CARE DISTRICT
SPECIAL
BOARD OF DIRECTORS MEETING

November 4, 2013 at 6:30 p.m.
Helen Gray Education Center Boardroom
6601 White Feather Road, Joshua Tree, CA 92252
760-366-6262

**Please turn all cell phones/pagers to off or vibrate.*

Mission Statement: *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

Vision: *We are caring people providing extraordinary healthcare services.*

Core Values: *Integrity, Superior Service, Stewardship, Innovation, Teamwork, Dignity*

**TAB
LOCATION**

IN ATTENDANCE:

Board of Directors:

- Director Cole, President
- Director Avels, Vice President
- Director Hoffman, Treasurer
- Director Swella, Secretary
- Director Cooper, Member-at-Large
- Dr. Salhotra
- Dr. Gharghoury
- Dr. Bush
- Dr. Guzman
- Dr. Seip
- Dr. E. Cooper
- Dr. Kasko
- Dr. Mahajan

CALL TO ORDER – 6:45 pm

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MEETING AGENDA – The agenda was approved as presented.

ADJOURNMENT TO CLOSED MEETING – 6:55 pm

- *Strategic Relationships and Services (Health and Safety Code 32106(c))*

ADJOURNMENT TO OPEN SESSION – 8:21 pm

CLOSED SESSION REPORT:

In closed session, the Board agreed to initiate quarterly meetings with Administration, Board of Directors, and the Medical Executive Committee beginning in January, 2014.

DIRECTORS' COMMENTS

Director Cole: no comment

Director Avels: no comment

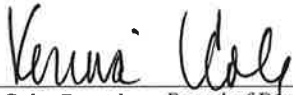
Director Hoffman: no comment

Director Swella: no comment

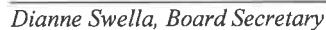
Director Cooper: no comment

ADJOURNMENT – 8:22 pm

Minutes recorded by A. Walton, Board Clerk



Korina Cole, President, Board of Directors



Dianne Swella, Board Secretary





**HI-DESERT MEMORIAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES**

November 12, 2013 at 6:00 p.m.
*Helen Gray Education Center Boardroom
6601 White Feather Road, Joshua Tree, CA 92252
760-366-6262*

Mission Statement: *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

Vision: *We are caring people providing extraordinary healthcare services.*

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IN ATTENDANCE:

Board of Directors:

Director Cole, President
Director Avels, Vice President
Director Hoffman, Treasurer
Director Swella, Secretary
Director Cooper, Member-at-Large

Medical Staff:

Dr. Andre Kasko

Excused Absence:

Administrative Staff:

Lionel Chadwick, CEO
Judy Austin, COO/CNO
Bob Tyk, CFO
Joe Ruddon, VP Marketing and Business Development
Avelina Ortiz, Director of Quality Resources
Angela Walton, Executive Assistant

Other Staff:

Cindy Dietz, IT Director
Adele Nafziger, Controller
Bill Bulkley, Facilities
Kelly DeSantis, LDRP/Surgical Director
Sheila Hendricks, ED Manager
Gina Campbell, Clinical Quality
Michelle Amdahl, Interim CCC Director
Shelly Vincent, Clinical Documentation Director
Other Department Managers and Staff

Guests

Mark Butler, Karin Messaros & Josh Hoines, Joshua Tree National Park



Media No media present

CALL TO ORDER

Director Cole called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

The Pledge of Allegiance was led by Boy Scout Troop 77. Director Cole presented the group with a certificate of appreciation as well as a small donation to the troop from the Board.

Mission Statement: Read by Director Avels

Vision Statement: Read by Director Cooper

Core Values: Read by Director Swella

PUBLIC INPUT

There were no public comments.

APPROVAL OF MEETING AGENDA

▶▶ **MOTION 13—45:** Director Swella made the motion to approve the meeting agenda, and Director Avels seconded. There was one change (removal of Dan McClure’s name off agenda) Director Cole, Director Cooper, and Director Hoffman were in favor of approving the agenda, and the motion passed.

EDUCATION SESSION: Joshua Tree National Park Partnership with Hi-Desert Medical Center
Mark Butler, Karin Messaros & Josh Hoines, Joshua Tree
National Park

Dr. Chadwick introduced this agenda item that evolved from a meeting of Dr. Chadwick and Mr. Butler. Mr. Ruddon has been instrumental in working with the National Park on developing this partnership.

Mr. Butler spoke on behalf of the Joshua Tree National Park. He described the “Healthy Parks Healthy People” initiative, as well as the “Take A Hike and Call Me In The Morning” program. Mr. Butler reported that 40 parks nationally are involved in this initiative, which is designed to engage the community members in their own health. JTNP and the District have developed a prescription program with District physicians that involve using the park in their patients’ recovery plan. Mr. Butler also described several other programs the park is working on, and thanked several District staff members for their assistance in working and developing the partnership with the park.

APPROVAL OF CONSENT AGENDA

All Consent Agenda items listed below are considered to be routine by the Board of Directors and will be enacted upon by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the items will be considered following approval of the Consent Agenda.



MINUTES of the Board of Directors Meeting are approved as presented:

- Minutes of the Regular Meeting of the Board of Directors dated October 8, 2013
- Minutes of the Governance Committee Meeting dated October 7, 2013
- Minutes of the Facilities & Technology Committee Meeting dated October 14, 2013
- Minutes of the Special Board Meeting dated October 15, 2013
- Minutes of the Special Board Meeting dated October 29, 2013
- Minutes of the Finance Committee Meeting dated October 30, 2013
- Minutes of the Special Board Meeting dated November 4, 2013

CREDENTIALING

NEW APPOINTMENTS & REAPPOINTMENTS - November 2013

The following MEC credentialing and privileging recommendations are being submitted to the Board of Directors for approval:

➤ **New Appointments**

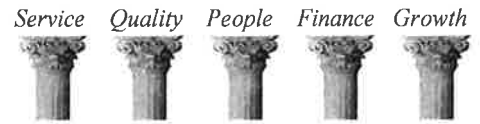
None

➤ **Reappointments**

- **Recommendation to reappoint Peter Greenberg, M.D.** to Consulting and approve privileges for Radiation Oncology submitted with no changes.
Service: **Medical.** Appointment Period: November 2013- November 2015
- **Recommendation to reappoint Marilyn Yu, M.D.** to Courtesy and approve privileges for as submitted Family Practice with no changes.
Service: **Medical.** Appointment Period: November 2013- November 2015
- **Recommendation to reappoint Roger Lee, M.D.** to Consulting and approve privileges for Tele-Radiology as submitted with no changes.
Service: **Medical.** Appointment Period: November 2013- November 2015
- **Recommendation to reappoint Dennis Samson, CRNA.** to Allied Health and approve privileges for Anesthesia as submitted with no changes.
Service: **Surgical.** Appointment Period: November 2013- November 2015
- **Recommendation to reappoint Dale Shrum, DPM.** to Courtesy and approve privileges for Podiatry as submitted with no changes.
Service: **Surgical.** Appointment Period: November 2013- November 2015

➤ **Terminations**

- Peter Jamieson, MD- General Surgeon (*No response to reappointment application*)
- Michael Salem, M.D. Emergency Medicine (*Automatic voluntary resignation, no activity*)



The following Medical Staff policy recommendations are being submitted to the Board of Directors for approval:

- Environmental Services Department Policy and Procedure Manual

▶▶ **Motion to approve the Consent Agenda as presented.**

▶▶ **MOTION 13—46:** Director Avels made the motion to approve the consent agenda, and Director Swella seconded. Director Cole, Director Cooper, and Director Hoffman were in favor of approving the agenda and the motion passed.

BOARD COMMITTEE REPORTS:

- **Finance Committee Report**

Paul Hoffman, Chair

Director Hoffman reported the committee met 10/30/13, in which they discussed financial reports for September 2013. A presentation from Robert McCarthy of RBC was provided on the District investment portfolio, and the committee also discussed HMO & managed care reimbursements. The District investment portfolio was described as conservative. September statements show continued low volumes, and accounts receivables were under budget due to low volumes. Capital purchases essential to patient care were briefly discussed, as well as other specifics of financial statements. Operating losses for month and net gains were provided. Director Hoffman stated that the finance staff provided an informative educational session on HMO/Managed Care Reimbursement.

- **Human Resources Committee Report**

Patricia Cooper, Chair

Director Cooper reported the committee met on November 7. Ms. Austin and Kathy Alkire provided a presentation on the Versant Nursing Program, an outcome and competency based residency program, and the presentation will also be provided to the full Board at the December Board meeting. Employee comments were discussed; Ms. Staresinic reported that there is an increase of employees who participate in the comments. Next Human Resources committee meeting is scheduled for February 6, 2014.

- **Facilities & Technology Committee Report**

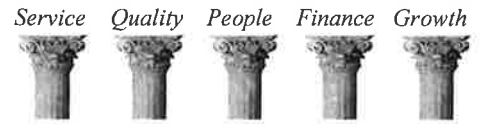
Dianne Swella, Chair

Director Swella reported the committee last met on Monday, October 14. The committee received status reports on capital projects. Director Swella also reported the committee reviewed the FAT charter and minor changes were recommended, and the Meditech upgrade went live October 7. Physician care manager project implemented, the committee thanks Dr. Mahajan and Dr. Salhotra for their assistance on the project, and OR lights are completed.

- **Governance Committee Report**

Dianne Swella, Chair

Director Swella reported the committee is scheduled to meet on November 14.



- **Executive Performance Committee Report**

Martie Avels, Chair

Director Avels stated there was no report from this committee.

ACTION ITEMS:

▶▶ **1. Nomination of CHC Governing Board Member** – James Walter, Community Health Director

- *It is recommended that the Board of Directors approve Sandy Potts to serve as a member of the HDMHCD CHC Governing Board.*

Dr. Chadwick reported for Mr. Walter, who is attending FQHC training. Sandy Potts is recommended to become a member of the CHC Governing Board, she is a community person, and Governance Committee approved her appointment to the CHC Governing Board.

MOTION 13—47: Director Hoffman made the motion to approve the nomination of Ms. Potts, and Director Swella seconded. Director Cole, Director Cooper and Director Avels were in favor, and the motion passed.

CHIEF OF STAFF REPORT (Service)

Dr. Andre Kasko attended on behalf of Dr. Salhotra: Stated that he likes the idea of the partnership with the Joshua Tree National Park.

ADMINISTRATIVE REPORT (Service)

Lionel Chadwick, Chief Executive Officer. Highlights:

- Full presentation to the Board regarding the FQHC award will be made in December, which involves a sizeable amount of funding to the District, and thanks to Mr. Walter for his work in getting the FQHC status for the rural health care centers
- Behavioral Health Program – the practice is growing and they are working with the county to get billing completed
- Rose Garden construction is underway
- OR Lights are operational

CLINICAL SERVICES REPORT (Service)

Judy Austin, Chief Operating Officer. No questions were presented.

CONTINUING CARE CENTER (Service)

Michelle Amdahl, Interim CCC Administrator. No questions were presented.

FINANCE REPORT (Finance)

Bob Tyk, Chief Financial Officer - RBC Presentation – Mr. Tyk reported that RBC manages around 15 million dollars for the District. Maturities range from 2014 through 2020, and performance on



the investments since 2003 to date has been around 3%, has been consistent and is a fairly conservative portfolio.

MARKETING REPORT (*Growth*)

Joe Ruddon, Marketing/Business Development Director. Highlights:

- Covered California – helping Morongo Basin residents sign up for new health insurance exchanges or Medi-Cal benefits through Covered California.
- District's covered entity application has been approved
- Counselors will be trained, including business office staff, clinics and auxiliary volunteers
- Pringle Insurance Agency is the Covered California agent who will work with the District
- Counselors will work in high traffic areas to get the word out
- A part-time outreach person has been hired – Kathleen Radnich
- Community seminars will be held on November 19 and January 9
- Mr. Ruddon shared the hotline, ads, news releases, flyers and posters
- New community newsletter – is now printed quarterly
- Physician Medline is out and is now printed quarterly
- QR Code – will help people find a doctor, important phone numbers, free community health education series, and job opportunities
- Messages On Hold – provides information for people who are placed on hold when calling particular departments
- Open House OR Lights – Kelly DeSantis is offering private tours to the Board members

BOARD CALENDARS:

- None changes were presented

ITEMS FOR NEXT BOARD AGENDA:

- None were presented

DIRECTORS COMMENTS:

Director Avels – congratulations to the staff for being ready for Affordable Care Act

Director Cole – thanked all for coming

Director Hoffman – Congratulations to James Walter for the hard work he has put in for the FQHC award

Director Cooper – thanks to all presenters and thanks for all information provided

Director Swella – thanks to JTNP members, and thanked Jackie Combs for coming, welcomed Michelle Amdahl, and said hello to Marge Doyle

OPEN SESSION ADJOURNMENT – 6:48 pm



CLOSED SESSION – 7:05 pm

- Pursuant to Government Code section 54956.9(b)(1) – Potential Litigation (1 case)
- Appointment of Public Officer (Interim CEO) (Government Code Section 54957)
- **CLOSED SESSION ADJOURNMENT**

OPEN SESSION - 8:24 PM

- **CLOSED SESSION REPORT**
- Appointment of Public Officer (Interim CEO) – Discussion and Action

With regard to the potential litigation issue, Board members discussed matters pertaining to a legal matter and provided direction to legal counsel. The Board took no action at this time.

With regard to the appointment of Public Officer issue, on motion made by Director Hoffman and seconded by Director Swella, the Board directed the Executive Performance Committee to enter into negotiations with Bob Tyk, CFO, to become interim CEO, based on terms to be agreed upon by all parties. Director Cole, Director Avels, and Director Cooper were also in favor, and the motion passed.

ADJOURNMENT:

On motion duly made and seconded Director Cole adjourned the meeting at 8:32 pm.

*Board meeting minutes recorded by A. Walton, Board Clerk
Closed session notes recorded by Director Dianne Swella, Board Secretary*



Korina Cole, President, Board of Directors



Dianne Swella, DC, Board Secretary



Service Quality People Finance Growth



MINUTES
HI-DESERT MEMORIAL HEALTH CARE DISTRICT
SPECIAL
BOARD OF DIRECTORS MEETING

November 25, 2013 at 4:00 p.m.
Helen Gray Education Center Boardroom
6601 White Feather Road, Joshua Tree, CA 92252
760-366-6262

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IN ATTENDANCE:

Board of Directors: Director Cole, President
 Director Avels, Vice President
 Director Hoffman, Treasurer
 Director Cooper, Member-at-Large

EXCUSED ABSENCE: Director Swella, Secretary

CALL TO ORDER – 4:00 pm

PUBLIC COMMENTS - There were no public comments.

APPROVAL OF MEETING AGENDA – The agenda was approved as presented.

ADJOURNMENT TO CLOSED SESSION – 4:04 pm

CLOSED SESSION

- Pursuant to section 54957 of the Government Code
Conference involving personnel/benefits issue

- **CLOSED SESSION ADJOURNMENT – 5:50 pm**

OPEN SESSION – 5:50 pm

- **CLOSED SESSION REPORT**

The Board met in closed session to discuss a personnel/benefits issue. The Board took no action at this time.

DIRECTORS' COMMENTS

Director Cole: no comment

Director Avels: no comment

Director Hoffman: no comment

Director Swella: absent

Director Cooper: no comment

ADJOURNMENT – 5:52 pm

Minutes recorded by A. Walton, Board Clerk



Korina Cole, President, Board of Directors



Dianne Swella, Board Secretary

