

Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING
MINUTES

January 13, 2016 at 5:30 p.m.

Convened at the District Offices

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284

760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Sullivan, President
- Director Doyle, Vice President
- Director Hoffman, Treasurer
- Director Avels

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Dean Moore, President, MBHD Foundation
- Nora Maughan, Hi-Desert Family Health Clinics (HDFHC), Executive Director
- Craig Best, Finance Director (HDFHC)
- Patricia White, Controller

Media:

- None present

Guests:

- Dianne Greenhouse, Kiwanis Club President

CALL TO ORDER

Director Sullivan called the meeting to order at 5:31 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call:

- Director Sullivan: present
- Director Doyle: present
- Director Cooper: not present
- Director Hoffman: present
- Director Avels: present

OBSERVANCES

- Director Doyle read the healthcare district's mission, vision and core values statements.
- Director Hoffman led the Pledge of Allegiance.

PUBLIC COMMENTS

No public comment.

APPROVAL OF MEETING AGENDA

Motion 16-01: Director Avels motioned to approve the meeting agenda as presented; motion was seconded by Director Hoffman; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, December 9, 2015

Motion 16-02: Director Avels motioned to approve the consent agenda as presented; motion seconded by Director Doyle; motion passed by unanimous vote.

REPORTS

Financial Report for November 2015, Craig Best, Finance Director, HDFHC

Mr. Best referred the Directors to the handout which contained expanded detail.

Director Hoffman presented the following questions:

- Regarding the Income Statement: Mr. Best clarified that the revenues displayed are for five months (\$119,000) and does not include revenue from patient care.
- Income Statement Trend Report: regarding the \$285,000 revenue; Mr. Best stated that is income from Home Health and Hospice that will be reimbursed to Tenet.
- Director Hoffman requested clarification on the \$63,000 consultant fees.
- Insurance/Malpractice, excess liability: (5710) is “tail” coverage related to the transition period.
- Schedule of Investments: Ms. Combs clarified that the variance under “Notes” shows that the variance is going down and is expected to turn into a positive. The change is based on the closure of legacy accounts.

Director Doyle asked for clarification:

- Income Statement: operating expenses for HH&H; includes management provision.
- Telephone: the expense includes Internet and Cloud storage systems.
- Administrative advertising: The statement reflects an invoice for 2014 and 2015 from McMurry/TMG for website services; the contract has been terminated.

Mr. Best shared that next week he will have temporary help in refining the accounting systems. Director Avels praised Mr. Best that each month the financial report has been more comprehensive and informative. Director Hoffman requested an executive summary for future financial reports.

Hi-Desert Family Health Clinics, Nora Maughan, Executive Director

Ms. Maughan referred the Directors to the printed report under Tab 3 in the packet.

This week she received an email advising that the clinics have received continued federal funding for three years. The contract has been increased and HRSA has requested an adjusted budget to reflect the increased funding. Also, received funding for the transportation grant.

Director Hoffman asked about the number of patients responding to the radio advertisement referenced in the written report; Ms. Maughan stated there is no way to measure the radio response but with the Covered California ads people commented that they heard about our assistance counselor on the radio, so we know that the radio spots are reaching the intended audience.

Discussion about the Covered California insurances; the clinics have not had opportunity to serve many patients with Covered California benefits. There was extensive discussion regarding overall insurance coverage in the Morongo Basin; Ms. Maughan will expand on the topic in next month's report.



Director Doyle asked if the District board would see the Community Health Center's (CHC) strategic plan. Ms. Combs advised that the CHC strategic plan will roll up into the District's strategic plan. Ms. Maughan advised that the CHC strategic plan is supportive of the District's plan.

HDMHCD Foundation, Dean Moore, President

Mr. Moore referred the Directors to Tab 4 in the packet.

Director Hoffman offered some corrections to the Foundation minutes.

Mr. Moore reported that the Cal Trans transportation grant has been received and is retroactive to October 2015 for a twelve-month period. Additional renewed funding is based on performance and documentation for another twelve months. Director Doyle asked for an analysis to determine if the grant funding is covering actual expenses of the program.

The per diem contract for Foundation board clerk was terminated in December. District staff will now provide the administrative report to the Foundation.

Morongo Basin Healthcare District, Jackie Combs, CEO

Ms. Combs added the following information to the printed report in the packet.

The Medi-Cal cost report has been completed; the settlement will provide approximately \$1.5 million for pre-affiliation hospital business; it will be funded between April and July.

The Medi-Cal reimbursement rate for CCC per day versus what it should have been will result in a supplemental reimbursement of approximately \$400,000.

Ms. Combs plans to provide more detailed information on the legacy accounts receivable files at the next regular meeting. 500 accounts and 85 private pay accounts will be processed by the District. Ms. Combs is hiring a contracted person with billing experience at Hi-Desert Medical Center to assist the District in processing these accounts until they are paid in full.

Ms. Combs introduced Patricia White as Controller for the District noting that this position now fulfills the full complement for the District team.

ACTION ITEM: *Amendment and Restatement of District's Retirement Plan*

Ms. Combs referred the Directors to Tab 6 to review Resolution 16-01; the resolution authorizes the amendment and restatement of the District's retirement plan via adoption of the VALIC Retirement Services Company Retirement Plan for Governmental Employers. The retirement plan remains intact and unchanged except for updating maintenance data (administrator, address, etc.).

Motion 16-03: Director Hoffman motioned to approve Resolution 16-01 to authorize the amendment and restatement of the District's retirement plan as presented; motion seconded by Director Avels; motion passed by unanimous vote (4 yes, 1 absent).

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors was reviewed and coordinated:

- Regular meeting of the Board of Directors: Thursday, January 28 is moved to Wednesday, January 27 at 5:30 p.m.
- Thursday, January 2016: Ms. Combs provided an overview of the Family Practice Internship Program proposed by Western University.

NEXT AGENDA

- December, 2015 finance report
- Update on the Western University presentation
- Reinstatement of committees / discussion
- Covered California insurance plans (February report)

DIRECTOR COMMENTS

- Director Sullivan: He noted that at every meeting we're hearing good news about the District; he complimented Staff for the good work. He welcomed PK White; and congratulated Jackie for her leadership, noting that the progress the District has made in the last six months is a direct result of her leadership. He also thanked Karen Graley for the accurate and timely information provided.
- Director Avels: She stated she is very excited about both grants and acknowledged Staff's efforts to get that funding. She is very appreciative of their hard work as those grants really matter to the welfare of our community. She thanked PK White for coming to tonight's meeting. She, too, noted all the really good news presented to the board.
- Director Doyle: She welcomed PK White to the team; noted that the opportunities with the SBCo Fire District bring exciting possibilities to the community; thanked Karen Graley for new ID badges; noted that the financials look great and acknowledged Craig's hard work. She expressed her appreciation of the grand effort by Staff to get where we are today and thanked Staff for their hard work. She's looking forward to the CPR instruction hosted by the District and the opportunity that brings to the community; and stated she is very pleased with the direction the District is going.

OPEN SESSION ADJOURNED

Director Sullivan adjourned the open session at 6:42 p.m.

CONVENE TO CLOSED SESSION

The Board of Directors convened at 6:45 p.m. to Closed Session pursuant to Government Code section 32106 of the Health and Safety Code: report involving Trade Secrets; and pursuant to Government Code section 32155 of the Health and Safety Code: report involving Quality Assurance Matters.


RECONVENE TO OPEN SESSION

The Board of Directors reconvened to Open Session at 7:40 p.m. Director Sullivan reported that in closed session the Board of Directors reviewed District and Foundation business initiatives and instructed Ms. Combs to continue research on the feasibility of new business initiatives. If the initiatives are pursued, then disclosure would be at approximately six months.


MEETING ADJOURNMENT

Director Sullivan adjourned the meeting at 7:42 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.



Joseph Sullivan, President



Patricia Cooper, Secretary