



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES

April 14, 2016 at 5:30 p.m.

Convened at the District Offices

*6530 La Contenta Road, Suite 100, Yucca Valley CA 92284
760.820.9229*

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Sullivan, President
- Director Doyle, Vice President
- Director Cooper, Secretary
- Director Hoffman, Treasurer
- Director Avels

Media:

- None present

Guests:

- Wayne Hamilton, MUSD, Community Outreach
- Stan Helgesen, HDMC Auxiliary

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Patricia White, Controller
- Dean Moore, President, MBHD Foundation
- Nora Maughan, Hi-Desert Family Health Clinics, Executive Director (HDFHC)
- Cindy Dietz, Operations Manager, HDFHC

CALL TO ORDER

Director Sullivan called the meeting to order at 5:32 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call:

- Director Sullivan: present
- Director Doyle: present
- Director Cooper: present
- Director Hoffman: present
- Director Avels: present

OBSERVANCES

- Director Doyle read the healthcare District's mission, vision and core values statements.
- Director Hoffman led the Pledge of Allegiance.

PUBLIC COMMENTS

No public comment.

APPROVAL OF MEETING AGENDA

Motion 16-18: Director Hoffman motioned to approve the meeting agenda as presented; motion was seconded by Director Avels; motion passed by unanimous vote.

EDUCATION

Wayne Hamilton of the Morongo Unified School District (MUSD) presented information to the Board of Directors about the “No Child Left Behind Act” and how homeless children in the Basin have immediate and equal access to public education.

The McKinney-Vento Homeless Education Act establishes a definition of “homeless” specific to children and ensures children have immediate access to education and promote success. Barriers faced in our area include lack of school supplies, documentation (birth certificate; paperwork from previous schools attended); poverty related challenges such as nutrition, change of clothes; inadequate space outside of school for study; support systems (some are on their own without parents). MUSD provides support to these youths.

Responsibilities include keeping track and making sure the student is enrolled; following up with guardians to ensure educational rights are met; ensuring disputes are promptly resolved; educating parents and children about the right to education access; and advocating for the child. MUSD also coordinates with agencies to support the child in education and link them with other services and resources.

MUSD has identified approximately 700 children within the area who qualify as homeless; however, it is estimated that the number of homeless students could be as high as 3,000. California and New York are the only states who continue financial support after 60 months federal welfare cap and California sees an influx of homeless population from out of state.

MUSD covers 1,400 square miles and poses a challenge for transportation. The family may relocate within the district but the child is entitled to continue attendance at the same originating school for that academic year. Every time a child changes schools, he loses six months in his education timeline. MUSD coordinates with other agencies to help prevent interruption of education, such as access to rental supplements, etc.

Annually, MUSD hosts an event to provide assistance to homeless students, administer required vaccinations to the children, and other resources through charity organizations.

Director Doyle thanked Mr. Hamilton for doing this for our children and asked if there is anything beyond the clinics that the healthcare District could assist with. He said the clinics and the transportation services are very helpful. Director Avels inquired how an individual can make personal donations. Director Hoffman shared that food can be dropped at any church or at Unity Home and it will be directed to distributing resources.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, March 24, 2016

Motion 16-19: Director Doyle motioned to approve the consent agenda as amended (incomplete sentence on page 1); motion seconded by Director Avels; motion passed by unanimous vote.

REPORTS

Hi-Desert Family Health Clinics, Nora Maughan, executive director

Ms. Maughan reviewed her written report and the Directors asked questions throughout.

April 30 is the quarterly community resource fair which includes the drop-off of expired medications and sharps; Bob Baker from HDMC has volunteered to participate as the collection agent for the event. Ms. Maughan was excited about the “germ” demonstration planned for children. Congressman Cook will be attending the event.



Ms. Maughan and Kathy Alkire attended the NACHE Policy and Issue Conference. Director Doyle asked if she had opportunity to discuss the Veterans' Choice program. Ms. Maughan stated she did not discuss it with the Congressman but she did speak with a VA representative about the laborious process.

Ms. Combs shared that she and Ms. Maughan had met with Frank Luckino, City Manager of Twentynine Palms, and Mr. Don Jaffa, a local veteran and activist, about the veterans' access to healthcare in the Morongo Basin and other veteran/medical issues. They had an opportunity to explain the clinic services to Mr. Jaffa. Ms. Maughan noted that many of the disabled vets qualify for Medi-Cal benefits and can access full medical services; but the Veteran's Choice program funds only medical treatment for issues related to injuries sustained during active duty.

This is an education opportunity. A veterans' resource fair is being considered for October. Director Hoffman suggested using the Sportsmens' Club because it is centrally located and is well known in the community for similar venues. Director Avels suggested including Mr. Luckino and even the Base may be interested in participating in the fair.

Active shooter training classes are scheduled in August and Ms. Maughan is planning to send staff to the training. Discussion about scheduling the program through the District and providing training for the community. Ms. Maughan will pursue trainer information for consideration.

Director Hoffman inquired about the clinics' meeting minutes:

- Page 2: ACHC assessment: Ms. Maughan explained that ACHC does not provide a list on what is needed on a community needs assessment.
- Page 3: Director Hoffman requested that names be used rather than initials.
- Director Doyle asked about Page 3, standing business and about the bylaws inquiry by Susan Madavan; Director Doyle was concerned about meeting their request for information. Ms. Maughan explained it was not specific to just District bylaws, but that the executive committee is also waiting for information from HRSA. Director Doyle wanted to make sure their concerns were addressed.
- Director Hoffman asked about the financial summary and the error notations; the summary does not reflect that the errors were corrected. Ms. Maughan showed later in the summary that the correction is called out. Director Hoffman requested a copy of the detailed report.
- Director Hoffman requested that the clinics' financial reports please follow suit with District financial standards. Ms. Maughan explained that July through September numbers will be shown on the report as the data is translated from Meditech. For the new fiscal year, the requested format will be used with the budget comparison. Director Hoffman requested that the financial summary include that this is an understated report due to incomplete data.

Morongo Basin Healthcare District Update, Jackie Combs, CEO

Ms. Combs referred the Directors to tab 3 in the agenda packet and provided the following additional information:

- District remodel projects:
 - ♦ Administrative Building Roof: The roofing contractor has not been responsive in regards to assessing the problem. Don Taylor was hired by the District as the facilities & maintenance worker and will champion the project.

- ♦ Clinic Remodel: staff has contacted every contractor in the yellow pages and no one is interested in the small project. Discussion about the size of the job and the use of Crown Construction and if conflict of interest is an issue. Multiple board members have resources that they will have contact the Ms. Maughan.
- ♦ Ms. Combs has asked Mr. Taylor to champion the District Office kitchen project. There was discussion about the other projects. Ms. Combs stated that she was not comfortable with Mr. Taylor building the proposed clinic's interior walls which includes ducting and electrical work.
- District Needs Assessment: A quote for the assessment has been received. In general, it covers all of the Morongo Basin including Morongo Valley; there are different levels of data mining available with varying fee schedules, but the quote is about \$200,000 and requires eight to eleven months to complete. Staff is considering options and will report back with a recommendation for action.
- Ms. Combs announced that she has hired Joe Ruddon to serve as Director of Business Operations. She realized that even with consistently working weekends, there is still a great amount of work to be accomplished. Mr. Ruddon will help with the strategic plan, assume the management of the legacy account collections and random miscellaneous items, and develop business opportunities for the District. Mr. Ruddon's resume shows he has substantial experience in health education in addition to what we know about him from the medical center. To accommodate this additional staff, Staff plans to partition the conference room and include additional storage.
- Finance: we received the executed transportation grant and can begin back-billing to September 2015.
- Meaningful Use: Tenet's council instructed that HDMC needs to self-report on Meaningful Use. In 2012 Meditech was upgraded to report health data to the state and county. At that time, the county and state were unable to receive data from the specified module but we sent data via another method. CMS performed an audit and because the module was not installed, CMS failed HDMC for the audit. An appeal was submitted and denied. The outcome is that CMS was reimbursed in 2014 for failing to meet requirements but the state did not take action and we did not self-report to the state. Tenet wants to self-report on Meaningful Use and will trigger the reimbursement issue to the state. The potential liability is approximately \$1 million. District and Tenet attorneys are in discussion and Ms. Combs will report the outcome to the Board of Directors.
- Ms. Combs attached MBHD print advertisement in her report to inform the Board of Directors of the community education in progress regarding the healthcare District as discussed in past meetings.
- Trish Gehrlein of the Clinton Foundation invited Ms. Combs to a quarterly meeting for seniors; Ms. Combs sent Dean Moore to the conference this afternoon. He discovered their health link portal which is an expanded community resource map that we would like to emulate on our website.
- Director Doyle commented that she met with Geoff Gilbert this week and shared about the proposed bike trail through the valley. This would be a great opportunity for the healthcare District in meeting its strategic plan goals and tactics.



ACTION ITEM: *Strategic Plan*

Ms. Combs introduced the action item explaining that she incorporated comments from the Board of Directors into this update of the plan. Where tactics are not defined, staff will evolve tactics based on discovery; staff will develop a measurement tool for outcome.

Motion 16-20: Director Doyle motioned to approve the 2016-2018 Strategic Plan for the Morongo Basin Healthcare District as presented; motion seconded by Director Avels; the motion passed by unanimous vote.

ACTION ITEM: *Appoint and remove members of the Foundation's board of directors*

Ms. Combs introduced the two related action items.

Dean Moore tried to meet with existing Foundation board members and inform them of the restructure but they were not available; he called each of them and explained the change. The attached resolutions were generated by District's Council.

Director Avels expressed concern about the communication. Mr. Moore shared that most of the Foundation board members were not surprised by the announcement knowing that the affiliation with Tenet might have this outcome. There was no animosity expressed about the change. Participation has been down so no one was surprised with this action. These Foundation board members will be recognized at the District's May meeting to provide opportunity for expressing appreciation for their volunteer services, some for five years.

Director Hoffman was pleased that District Council prepared the resolution and requested that the resolution be amended: "remove" be replaced with "relieve;" "effective immediately" be replaced by "Effective this date." Both resolutions were amended.

Motion 16-21: Director Cooper motioned to approve Resolution 16-02 which appoints members of the District's Board of Directors as board members of the Foundation; motion seconded by Director Avels. A roll call vote was taken by the Board Clerk.

- Director Avels: yes
- Director Cooper: yes
- Director Doyle: yes
- Director Hoffman: yes
- Director Sullivan: yes

Resolution 16-02 was approved by a 5:0 roll call vote.

Motion 16-22: Director Doyle motioned to approve Resolution 16-03 which removes non-District members from the Foundation's board; motion seconded by Director Hoffman. A roll call vote was taken by the Board Clerk.

- Director Avels: yes
- Director Cooper: yes
- Director Doyle: yes
- Director Hoffman: yes
- Director Sullivan: yes

Resolution 16-03 was approved by a 5:0 roll call vote.

ACTION ITEM: LAFCO membership ballot

Ms. Combs introduced the action item, it is straight-forward as presented in the packet. Discussion followed about the candidates and who had personal knowledge about them. Directors Avels and Hoffman had spoken with Jim Ventura for his recommendation. Mr. Moore spoke about candidate Cary Alderson's demonstrated leadership on the Twentynine Palms Chamber executive board.

Motion 16-21: Director ~~Doyle~~^{Hoffman} motioned to vote for Kimberly Cox on the LAFCO ballot; motion seconded by Director Avels. A roll call vote was taken by the Board Clerk.

- Director Avels: yes
- Director Cooper: yes
- Director Doyle: abstain
- Director Hoffman: yes
- Director Sullivan: yes

Motion 16-21 passed with a 4:0 vote with one abstained

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors was reviewed and coordinated:

- The next regular meeting of the Board of Directors is Thursday, April 28 at 5:30 p.m.
- The Board of Directors scheduled May 19 at 4 p.m. for their budget workshop.

FUTURE AGENDA ITEMS

- Foundation recognition

DIRECTOR COMMENTS

- Director Sullivan: no comment offered.
- Director Avels: "We should pat ourselves on the back for putting the strategic plan together in such a short time. I'm glad we're thanking the foundation board members at our next meeting; they deserve to be acknowledged."
- Director Cooper: "Thank you for a good meeting."
- Director Doyle: "Thank you."
- Director Hoffman: no comment offered.

OPEN SESSION ADJOURNED

Director Sullivan adjourned the open session at 8:00 p.m.

CONVENE TO CLOSED SESSION

The Board of Directors convened at 8:07 p.m. to Closed Session pursuant to:

- Government Code section 32106 of the Health and Safety Code: Report involving Quality Assurance Matters, and,
- Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to July, 2016.