



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 11, 2017 at 5:30 p.m.

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Doyle, President
- Director Armstrong, Vice President
- Director Sullivan, Secretary
- Director Hoffman, Treasurer
- Director Markel-Greenhouse

Administrative Staff:

- Jackie Combs, CEO
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Ron Stewart, Executive Director, MBCHC

Guests:

- Mara Cantelo, MBCHC Governing Board

CALL TO ORDER

Director Doyle called the meeting to order at 5:30 p.m.

ROLL CALL

Joe Ruddon, Board Clerk, conducted roll call:

- Director Doyle: present
- Director Armstrong: present
- Director Hoffman: present
- Director Sullivan: present
- Director Greenhouse: present

OBSERVANCES

Director Hoffman read the mission, vision and core value statements.

Director Sullivan led the assembly in the pledge to the American flag.

APPROVAL OF MEETING AGENDA

Motion 17-36: Director Sullivan motioned to approve the meeting agenda as presented with the correction of “David Bacon Act” to “Davis Bacon Act;” motion seconded by Director Armstrong; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, April 27, 2017

Motion 17-37: Director Armstrong motioned to approve the consent agenda as presented; motion seconded by Director Greenhouse; after discussion, motion passed with revisions, by unanimous vote.

EDUCATION

DAVIS BACON ACT | PUBLIC ENTITY PREVAILING WAGE – Jackie Combs, CEO

Ms. Combs presented information by PowerPoint presentation.

- Prevailing wage required for federally funded or assisted construction project, such as the use of HRSA grants. Also applies to government contracts in excess of \$2,000.
- Because we are a public healthcare district, under California law, all public work projects of \$1,000 or more must be paid at the state's prevailing rate. Any funds coming into the District and placed in public coffers are considered "Public."
- Policies will be reviewed for consistency.
- Director Doyle asked how does one determine the prevailing wage. The State has a website that lists wages for various fields within the building industry; for us we must find someone who is willing to pay the prevailing wage and who is also willing to register with the state. Our responsibility is to insure that the contractor pays the prevailing rate.

DISCUSSION

COMMUNITY HEALTH PARTNERS RECOGNITION – Director Doyle

Director Doyle presented the background for the discussion. Previously, it had been proposed that the Board of Directors recognize community organizations within the Morongo Basin who promote health and wellness within the community. This discussion seeks to define the recognition program.

Director Hoffman suggested a criteria be established so that the recognition is consistent and the board can respond to inquiries as to why an organization was recognized by the District.

Director Sullivan recommended that the recognition be healthcare related and complement our mission. As we identify other organizations and individuals in the community who contribute to the health and wellness of our communities, they should be recognized as partners with the District; we do not provide healthcare on our own. Suggested examples of opportunity are the City of Twentynine Palms and Town of Yucca Valley who brought resources to the health fair events.

Director Hoffman asked who is going to collect the information and prepare the material for presentation when we have so much on our agenda. Director Sullivan suggested that a modest plaque be presented at a board meeting which would help promote additional partnering for future collaboration and wouldn't necessarily be labor intensive.

Director Doyle asked how frequently the board should do this recognition. The general consensus was as the board becomes aware of individuals and organizations who collaborate with the District.

USE OF RESOLUTIONS TO DOCUMENT BOARD ACTIONS – Director Doyle

Director Doyle presented the background for the discussion: Director Hoffman had raised a question as to when resolutions should be used. Historically it was upon the request of an organization with whom we were doing business, i.e. the bank.

Ms. Combs stated that in discussion with Counsel, as long as the action of the board is recorded in the minutes, there is no appreciable difference between the minutes and a resolution. Director Doyle asked for discussion.

Director Greenhouse suggested we maintain status quo and provide resolution upon request.

Director Hoffman recommended that anytime the board deals with District assets and large amounts of public monies, a resolution should be issued. Resolution should include voice vote, authorization for making the decision, and the document should be maintained as a permanent document with the minutes.



Director Doyle suggested that the authorization matrix which states what and when an action comes before the board, be edited to include a matrix schedule. Staff will edit the matrix and present to the board for discussion.

REPORTS

MORONGO BASIN HEALTHCARE DISTRICT UPDATE – Jackie Combs, CEO

Ms. Combs referred the Directors to the agenda packet and provided the following additional information to her written report:

- She spoke with USC about the needs assessment document. They will provide a draft document to the board for review before finalizing the assessment.
- Quality grant: Kathy Alkire will host a table at the health fair to survey the community for grant compliance. Ms. Combs will connect with vendors at the health fair regarding the senior collaboration project.
- Health Fair: we have over 45 vendors registered to present at the event and we are now turning away vendors as the host site is full.
- ACHD Annual meeting: information was presented; Ms. Combs requested to attend.

CALENDAR REVIEW AND COORDINATION

The calendars for May and June were reviewed and coordinated.

- No changes were presented.
- Director Armstrong offered to attend the June 27 MBCHC governing board meeting.

NEXT/FUTURE AGENDA ITEMS

- Budget
- Authorization matrix

DIRECTOR COMMENTS

- Director Greenhouse: “See you all Saturday at the health fair.”
- Director Sullivan: “I’m excited about the health fair, looking forward to being there. Hope we have a great turn out from the community. Short meeting tonight, compliments to staff.”
- Director Hoffman: “I’ll try to be there, too.”
- Director Armstrong: “I apologize, I won’t be there, but looking forward to hearing how it went.”
- Director Doyle: “Thank you Paul for background work on the resolution issue; thank you Jackie for the Davis Bacon Act education, it’s important we are timely and in compliance.”

MEETING TRANSITION

The public / open meeting adjourned at 6:05 p.m. for a brief transition.

The closed session convened at 6:10 p.m.

- Pursuant to Government Code section 32155 of the Health and Safety Code: Report involving Quality.
- Pursuant to Government Code section 54957 of the Health and Safety Code: Employee Performance Evaluation: Chief Executive Officer.
- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to May, 2017.

MEETING RECONVENED TO OPEN SESSION at 7:00 p.m. to receive Closed Session report. Director Doyle reported that:

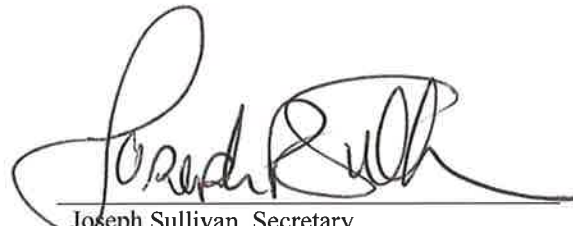
- Quality: No action required.
- Trade Secret: There is no action or additional information required.
- Personnel/CEO: The CEO was asked to provide copies of the updated Strategic Plan and a list of accomplishments. Discussion will continue during closed session at the next regular board meeting.

MEETING ADJOURNMENT

Director Doyle adjourned the meeting at 7:05 p.m.

Board meeting minutes recorded by K. Graley.


Marge Doyle, President


Joseph Sullivan, Secretary