



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 8, 2017 at 5:30 p.m.

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Doyle, President
- Director Armstrong, Vice President
- Director Sullivan, Secretary
- Director Hoffman, Treasurer
- Director Markel-Greenhouse

Administrative Staff:

- Jackie Combs, CEO
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- P.K. White, Controller
- Ron Stewart, Executive Director, MBCHC
- Kathy Alkire, Director Quality, MBCHC

Guests:

- Mara Cantelo, MBCHC Governing Board

CALL TO ORDER

Director Doyle called the meeting to order at 5:30 p.m.

ROLL CALL

Joe Ruddon, Board Clerk, conducted roll call:

- Director Doyle: present
- Director Armstrong: present
- Director Hoffman: present
- Director Sullivan: present
- Director Greenhouse: present

OBSERVANCES

Director Doyle read the mission, vision and core value statements.

Director Armstrong led the assembly in the pledge to the American flag.

PUBLIC COMMENT

No public comment.

APPROVAL OF MEETING AGENDA

Motion 17-44: Director Greenhouse motioned to approve the meeting agenda as presented, motion seconded by Director Hoffman; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, May 25, 2017
- Minutes: Special Meeting of the Board of Directors, June 1, 2017



Motion 17-45: Director Armstrong motioned to approve the consent agenda as presented; motion seconded by Director Hoffman; after discussion, motion passed with revisions, by unanimous vote.

EDUCATION

SMALL HEALTH CARE PROVIDER QUALITY IMPROVEMENT PROGRAM GRANT –

presented by *Jackie Combs, CEO and Kathy Alkire, Director of Quality*

Ms. Combs presented information by PowerPoint presentation.

- The quality grant is funded by Health Resources and Service Administration (HRSA) and the Federal Office of Rural Health Policy (FORHP). It is a three year grant (2016-2019) for \$200,000 in total.
- The grant implementation structure was set up with administrative oversight, a director of quality who functions as the RN Case Manager, and a social worker/case manager. This team meets for monthly phone calls with a HRSA physician and technical support person.
- The grant goal is to create a Community Health Coalition to address chronic illness; reduce emergency room visits and 30-day readmissions to the hospital; and address preventative measures to improve community health.
- Kathy Alkire presented the component on Hospital Discharge. The “Hospital to Home” care transition program was designed to assist patients who are inadequately prepared for the next care setting such as the transition from hospital to home. The transition period can lead to medication errors, postponed follow up care, emergency room visits and ultimately rehospitalization. The program is to intervene and assist, manage and educate the patient to avoid this cycle.
- The program has qualifiers such as the patient must have one or more chronic diseases, five or more medications, a history or potential for readmissions, and must be discharged to home and not to a hospice or managed care.
- Patients include community health center patients and those who had an unassigned physician in the hospital, had no history of poorly managed dementia or mental health, and no current substance use/abuse.
- Kathy Alkire meets with the patient and family before discharge from the hospital and follows up after discharge, sets personal health goals for the patient and sets follow up visits with their medical providers.
- The program has been effective and patients have avoided readmission.
- The District is in process to establish a memorandum of understanding with HDMC.
- The team is working to form a Community Health Coalition with HDMC staff and other community entities who can contribute to the community health coalition’s mission.
- Director Doyle asked about additional community health center patients who could benefit from case management; Ms. Alkire stated that is a long-term goal for after the implementation of the first three elements of the grant.



- Ms. Combs spoke to the chronic illness self-management portion. The District may develop education classes, if community resources are not available, to address living a healthy life with chronic illness, diabetes education, and managing heart and respiratory disease.
- The third component is the community health coalition. The purpose is to determine why people are unable to maintain health. We have met with key agencies and organizations in the community to interview them and help define barriers to health. Some were interviewed at the health fair. The interviews have been exceptionally informative providing critical information to the issue. The primary concern that has surfaced from these interviews is transportation for patients. The next step will be to invite these members to the table to consider strategies for patient compliance.
- Next steps are to develop chronic illness classes and implement a community health coalition working group.

ACTION ITEMS

2018 APPROVAL OF OPERATIONS BUDGET

Jackie Combs presented the budget in the agenda packet noting that all requested changes were made to the budget. She recommended approval of the budget with a mid-year evaluation for adjustments.

- **Motion 17-46:** 2018 Operations Budget

Director Hoffman motioned to approve Resolution #17-07 and adopt the Morongo Basin Healthcare District 2018 operations budget, motion second by Director Armstrong. A roll call vote was taken; motion passed by unanimous vote.

REPORTS

MORONGO BASIN HEALTHCARE DISTRICT UPDATE – Jackie Combs, CEO

Ms. Combs referred the Directors to the agenda packet and provided the following additional information to her written report:

- The USC interview assessment was conducted this week. Participants covered a broad spectrum of community members. The dominant, reoccurring theme of the interviews is transportation and poverty; and that there is a consensus the District take leadership and use the assessment as a platform to achieve the desired goals. The District needs to meet with County Supervisors regarding certain components of the document, specifically mental health and public health. Director Hoffman suggested that a presentation be made to the local MAC meeting to raise community awareness. Ms. Combs commented that because the meetings were held at the District's office it facilitated a better understanding for the participants as to new identity and mission of the District.
- Staff was contacted by Western University to convene a working meeting with HDMC, the District, and select local physicians.
- The RBC Wealth Management cover letter was included in the agenda packet; the support data was presented as a hand out. After discussion the Board of Directors accepted the REBC report by general consensus.



CALENDAR REVIEW AND COORDINATION

The calendars for June and July were reviewed and coordinated.

- No changes were presented.

NEXT/FUTURE AGENDA ITEMS

- None presented.

DIRECTOR COMMENTS

- Director Greenhouse: stated that during the last several weeks she has had several conversations with high school campus staff who say they refer students and families to the clinics as a needed resource.
- Director Sullivan: said he had opportunity to meet with the USC representative; he found her to be well prepared, asking good questions that led to good discussion. He suggested additional people she should connect with to interview. On another note, he stated his daughter visited the dental clinic and was very complimentary about staff and their efficiency.
- Director Hoffman: also met with the USC representative and also gave her names to contact. She asked to speak to the college president because of student needs. He noted that the students will live in the community and are prime opportunity for improved health.
- Director Armstrong: also met with the USC representative and thought she did a nice job; her passion for what she was doing was evident. Director Armstrong thanked staff for the budget process and how was impressed how we moved through the process. He acknowledged it was a lot of work staff and that they did a great job.
- Director Doyle: She, too, met with the USC representative and stated that she was very complimentary of all the people she met with. She said people are genuinely engaged and interested in the process. She doesn't always see that in her interviews; it speaks to the quality of our community leadership. On another note, she said a friend commented about the wonderful contact with Dr. Shih when she took her children to an appointment. We clearly have an excellent pediatric program with doctors Shih and Frascchetti. And, finally, the quality program: I am very proud how staff is changing lives and doing the business we're in to see a healthy Morongo Basin.

MEETING TRANSITION

The public / open meeting adjourned at 6:40 p.m. for a brief transition. The closed session convened at 6:50 p.m.

- Pursuant to Government Code section 54957 of the Health and Safety Code: Employee Performance Evaluation: Chief Executive Officer.
- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to May, 2017.

MEETING RECONVENED TO OPEN SESSION at 8:03 p.m. to receive Closed Session report.

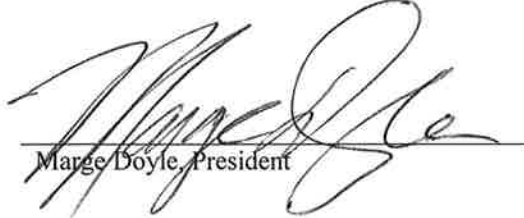
Director Doyle reported that:

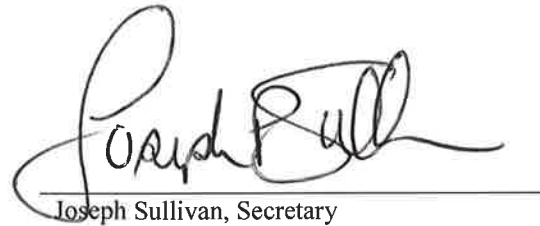
- Regarding Trade Secret: Staff was directed to report to the Board any additional information as more details become available.
- Regarding Personnel / CEO: The board received a list of CEO accomplishments for the past year. A revised CEO evaluation tool will be provided to each board member and reviewed at the next special meeting on June 21.

MEETING ADJOURNMENT

Director Doyle adjourned the meeting at 8:05 p.m.

Board meeting minutes recorded by K. Graley.


Marge Doyle, President


Joseph Sullivan, Secretary