



Hi-Desert Memorial Health Care District dba  
**Morongo Basin Healthcare District**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**January 4, 2018 at 5:30 p.m.**

*Convened at the District Offices*

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Doyle, President
- Director Armstrong, Vice President
- Director Sullivan, Secretary
- Director Hoffman, Treasurer
- Director Markle-Greenhouse

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- P.K. White, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Ron Stewart, Executive Director, CHC

Guests:

- Jenna Hunt, Desert Trail
- Eric Knabe, Z107fm
- Linda Evans, Chief Strategy Officer, Desert Market, Tenet

**CALL TO ORDER**

Director Doyle called the meeting to order at 5:30 p.m.

**ROLL CALL**

Karen Graley, Board Clerk, conducted roll call. Directors Doyle, Armstrong, Hoffman, Sullivan and Greenhouse were present for a quorum.

**OBSERVANCES**

Director Greenhouse read the mission, vision and core value statements.  
Director Hoffman led the assembly in the pledge to the American flag.

**PUBLIC COMMENT**

Ms. Linda Evans, Chief Strategy Officer, Desert Market, introduced herself to the assembly. CEO Michelle Finney felt they needed a stronger presence and asked her to represent Tenet at our meetings. She is also Mayor of the City of La Quinta and commended the directors on their service to the community. She had the pleasure of working with both Jackie Combs and Marge Doyle years ago at JFK Medical Center, and knows Ron Stewart from the JFK board. The Directors thanked Ms. Evans for attending the meeting.

**APPROVAL OF MEETING AGENDA**

**Motion 18-01:** Director Sullivan motioned to approve the meeting agenda as presented; motion was seconded by Director Hoffman; motion passed by unanimous vote.



## APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, December 7, 2017
- Minutes: Special Meeting of the Board of Directors, December 12, 2017

**Motion 18-02:** Director Hoffman motioned to approve the consent agenda as presented; motion seconded by Director Armstrong; motion passed.

### **ACTION ITEM:** *Election of Board Officers*

Director Doyle turned the meeting over to Board Clerk, Karen Graley who opened the floor for nomination of officers for the Board of Directors and conducted the election process.

**Motion 18-03:** Director Armstrong nominated Director Hoffman for President of the Board of Directors, 2018; Director Hoffman declined the nomination.

Motion by Director Hoffman to nominate Director Armstrong for President of the Board of Directors; seconded by Director Doyle; no other nominations or discussion were presented. Ms. Graley called for the vote; the motion passed by unanimous vote; Director Armstrong was elected President of the Board of Directors.

**Motion 18-04:** Motion by Director Greenhouse to nominate Director Doyle for Vice-President of the Board of Directors, 2018; seconded by Director Armstrong. No other nominations or discussion were presented. Ms. Graley called for the vote; the motion passed by unanimous vote; Director Doyle was elected Vice-President of the Board of Directors.

**Motion 18-05:** Motion by Director Doyle to nominate Director Greenhouse for Secretary of the Board of Directors, 2018; seconded by Director Sullivan. No other nominations or discussion were presented. Ms. Graley called for the vote; the motion passed by unanimous vote; Director Sullivan was elected Secretary of the Board of Directors.

**Motion 18-06:** Motion by Director Greenhouse to nominate Director Sullivan for Treasurer of the Board of Directors, 2018; seconded by Director Armstrong. No other nominations or discussion were presented. Ms. Graley called for the vote; the motion passed by unanimous vote; Director Sullivan was elected Treasurer of the Board of Directors.

Ms. Graley declared a successful election of officers. Director Doyle passed the gavel to Director Armstrong who moved forward with the meeting.

## REPORTS

### MORONGO BASIN HEALTHCARE DISTRICT UPDATE, Jackie Combs, CEO

Ms. Combs referred the Directors to Tab 2 in the agenda packet and provided the following additional information:

- Staff is on target with the new diabetes education program which starts next Wednesday at the Yucca Valley location; twelve patients have signed up. The Twentynine Palms class is targeted for March. Director Armstrong requested attendance information for the education classes to assess marketing and community response.
- Ms. Combs and Joe Ruddon met with Linda Evans before the holidays and apprised her of the District's strategic plan and other important information that will be beneficial to the new relationship.

### FINANCIAL REPORT, P.K. White, Controller

Ms. White referred the Directors to the handout presented at tonight's meeting for the November, 2017 financial report.

**OVERVIEW:** The financial results for the month of November were above budget projections as the operating net surplus (EBITDA) was \$244,721 compared to a budget of \$143,352. The difference to budget was significantly impacted by a Worker's Compensation payment audit reimbursement.

**REVENUE:** Health Center patient revenues were 9% below budget. District revenue was above budget due to the BETA (Worker's Compensation) reimbursement of \$101,653. Transportation revenues were above budget by \$2,197 due to the allocation to the remaining eight months of the fiscal year of the MBTA grant totaling \$17,579.

**EXPENSES:** Transportation expenses were 11% below budget. Health Center operating expenses were 2% below budget. District expenses were 24% below budget.

**NET INCOME:** The consolidated net income for the month was a positive \$170,629. This reflects the deduction of depreciation and other non-operating expense of \$74,468 from the operating net surplus.

### **ACTION ITEM**

**Motion 18-07:** Motion by Director Hoffman, second by Director Doyle, to accept the financial report as presented; motion passed by unanimous vote.

### **CALENDAR REVIEW AND COORDINATION**

The calendars for the Board of Directors were reviewed and coordinated.

- Director Greenhouse will attend the CHC board meeting in January.
- Director Hoffman will attend the CHC board meeting in February.

### **NEXT AGENDA**

- Director Hoffman requested a status report on District facilities
- Director Doyle requested that the annual Foundation meeting be scheduled
- Director Doyle recommended the District recognize Mary Jane Binge for CHC service.

### **DIRECTOR COMMENTS**

- Director Hoffman: Thanked Linda Evans for attending the meeting and said it was nice to have someone from Tenet attend. He offered congratulations to board members on their new positions. He also thanked the District for the contribution to Mara's Christmas Wish event. On Christmas day they served over a 1,000 people; 203 volunteers raised \$25,000 in 41 days; and he has a new perspective about the homeless and children in our community.
- Director Greenhouse: Thanked everyone for attending tonight's meeting. She recently completed the required ethics training and spoke to the compassion that is part of being an ethical person; she, too, thanked the board for the compassionate donation to the Mara's Christmas Wish event.



- **Director Doyle:** Congratulated Director Armstrong in his new role and said, “I’ve got your back!” She wished a happy New Year to all. She also thanked PK White for the great report and thanked Linda Evans for her dedication and collaboration in this next year.
- **Director Sullivan:** Thanked Linda Evans for coming to tonight’s meeting. He is excited about the new slate of officers and thinks Director Armstrong will do a great job and Director Doyle will be an asset to him in his new role. As treasurer, he will have to spend time with PK White to better understand the finances, stating that he does not have the depth of knowledge that Director Hoffman has. “We had a great 2017 and we’re off to a great start in the new year. I’m looking forward to District growth this next year.”
- **Director Armstrong:** “Having a relationship with Tenet is important to us and we’re looking forward to working with Linda Evans. I will do my best in this new role as President.” In reference to the Bylaws limiting a board member to two consecutive terms of an office, he would like the board to reconsider that position.

#### **OPEN SESSION ADJOURNED**

Director Doyle adjourned the open session at 6:12 p.m.

#### **CONVENE TO CLOSED SESSION**

The Board of Directors convened at 6:18 p.m. to Closed Session pursuant to:

- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to February, 2018.

#### **RECONVENE TO OPEN SESSION**

The Board of Directors reconvened to Open Session at 7:00 p.m. Director Armstrong reported that the closed session discussion will be reported during the February 1 regular business meeting.

#### **MEETING ADJOURNMENT**

Director Doyle adjourned the meeting at 7:05 p.m.

*Board meeting minutes recorded by K. Graley, Board Clerk.*



Bob Armstrong, President



Dianne Markle-Greenhouse, Secretary