



Hi-Desert Memorial Health Care District dba  
**Morongo Basin Healthcare District**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**March 15, 2018 at 5:30 p.m.**

*Convened at the District Offices*

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Armstrong, President
- Director Doyle, Vice President
- Director Sullivan, Treasurer
- Director Markle-Greenhouse,  
Secretary
- Director Hoffman

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- P.K. White, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Ron Stewart, Executive Director, CHC
- Tricia Gehrlein, Director Community Populations
  
- Beverly Scott, community member
- Linda Evans, Chief Strategy Officer, Desert  
Market, Tenet
- Brian Goldfarb, CHC board member

Guests:

- Jenna Hunt, Desert Trail
- Eric Knabe, Z107fm
- Amara Untermeyer, videographer

**CALL TO ORDER**

Director Armstrong called the meeting to order at 5:30 p.m.

**ROLL CALL**

Karen Graley, Board Clerk, conducted roll call. Directors Armstrong, Doyle, Hoffman, Sullivan and Greenhouse were present for a quorum.

**OBSERVANCES**

Director Doyle read the mission, vision and core value statements.  
Director Sullivan led the assembly in the pledge to the American flag.

**PUBLIC COMMENT** None presented.

**APPROVAL OF MEETING AGENDA**

**Motion 18-20:** Director Doyle motioned to approve the meeting agenda as presented; motion was seconded by Director Sullivan; motion passed by unanimous vote.

**APPROVAL OF CONSENT AGENDA**

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, March 1, 2018
- Policy: HR-290 Employee Food and Drinks in Clinical Work Area (*revised*)



**Motion 18-21:** Director Doyle motioned to approve the consent agenda as presented; motion seconded by Director Sullivan; motion passed.

## **ACTION ITEMS**

### ▪ FACILITIES UPDATE – Jackie Combs, CEO

Ms. Combs presented the Staff Report recommendation. The original request was to replace the roof, repair the parapet, and paint the administration building's exterior. It was revised because quotes exceeded the budgeted amount by \$30,000; the original budget was \$50,000 and the quotes were for \$70,000. The roof replacement was postponed to the new fiscal year.

Director Hoffman inquired if the contractor was informed of the proposed delay to the next fiscal budget. He expressed concerns that delaying the remainder of the project to the next budget year would bring the project in at a higher price.

Director Sullivan concurred that delaying building maintenance is never a good idea; he agreed with the Director Hoffman that we proceed with the full project. Director Doyle also agreed and recommended that the full project be funded.

Director Armstrong asked how the additional \$30,000 will be funded. Ms. Combs stated that staff's recommendation was to keep the project within capital budget and not cover the excess amount with operational funds.

**Motion 18-22:** Motion by Director Doyle to approve the Yucca Valley campus building maintenance project, including replacing the roof, repair of the parapet, stucco and exterior paint on the administrative building; second by Director Greenhouse. Director Armstrong voted against the motion; the motion passed 4:1.

## **REPORTS**

### COMMUNITY HEALTH CENTER – Ron Stewart, Executive Director

Mr. Stewart presented his report for the Health Center. The agenda packet included his written report that was presented to the CHC board. He provided the following additional information.

- UDS: is a formal, annual report to HRSA about Center activity. It has been submitted; staff is waiting for HRSA's formal acceptance. Next month he will report to both board the data that was presented in the UDS report.
- The Health Center is preparing for the conversion to a new electronic patient health records system. After extensive research, staff believes this is the tool that is right for us; it was designed for FQHC facilities and adapted for the unique California Medi-Cal requirements.
- Mr. Stewart sits down with each Health Center staff member and asks for an assessment of the work environment. He has almost completed the project.
- Continuing Resolution Act by Congress has funded the continuance of funding for the FQHC program.
- We've opened recruitment for an acupuncturist and a Marriage and Family Therapy for Behavioral Health Services; both funded by Medi-Cal. Mr. Stewart interviewed a doctor today. He is looking forward to opening the new services.



**STRATEGIC PLAN UPDATE** – Jackie Combs, CEO

Ms. Combs reviewed the strategic plan document located in the agenda packet. Staff recommends that many of the initiatives be retired and some carried forward to the next strategic plan.

Director Hoffman asked about using the term “retired” to indicate an initiative is not reportable. He recommended we use the word “complete.” Ms. Combs affirmed that this strategic plan is complete and staff will not bring any additional information on its initiatives. Director Doyle recommended we state, “on-going but no longer reported.” Director Sullivan suggested using “deferred.”

Director Hoffman recommended we accept the report as presented and the change in language to “deferred.” The board was agreed and thanked Ms. Combs for the update.

**MORONGO BASIN HEALTHCARE DISTRICT** – Jackie Combs, CEO

Ms. Combs announced that a new Controller, Debra Anderson, CPA, has been hired for the District; she is expected to begin employment on April 16.

**CALENDAR REVIEW AND COORDINATION**

The calendars for the Board of Directors were reviewed and coordinated.

- Director Sullivan will not attend the April 19 meeting.
- Director Hoffman will not attend the April 5 and 6.


**DIRECTOR COMMENTS**


- Director Greenhouse: Thanked Jackie Combs and Ron Stewart for their reports.
- Director Sullivan: Complimented Mr. Stewart on his presentation; as usual, the District is showing good signs of progress. “I’m enthusiastic about the future.”
- Director Doyle: Thanked Jackie Combs and Ron Stewart for their reports. She is pleased that the deferred building property maintenance has been addressed.
- Director Hoffman: “Ditto” to all of the above statements.
- Armstrong: FYI at future board meetings District department heads will present informational reports. He stated he voted no on the property maintenance project because he feels it is important that funding for such projects is defined.

**MEETING ADJOURNMENT**

Director Armstrong adjourned the meeting at 5:26 p.m.

*Board meeting minutes recorded by K. Graley, Board Clerk.*

  
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Bob Armstrong, President

  
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Dianne Markle-Greenhouse, Secretary