



Hi-Desert Memorial Health Care District dba  
Morongo Basin Healthcare District  
**SPECIAL QUARTERLY SHARED MEETING OF THE  
MORONGO BASIN HEALTHCARE DISTRICT & COMMUNITY HEALTH CENTER  
MEETING MINUTES**

**April 18, 2019 at 6:00 p.m.**

*Convened at the District Offices*

*6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229*

Board Members:

- Bob Armstrong, MBD board member
- Pat Cooper, CHC board member
- Marge Doyle, M dual CHC & MBHD
- Misty Evans, MBHD board member
- Bryan Goldfarb, CHC board member
- Dianne Markle-Greenhouse, MBHD
- Lori Riskin-Griffith, CHC board member
- Paul Hoffman, CHC board member
- Barbara Newman, CHC board member
- Beverly Scott, CHC board member
- Mary Ann Shirbroun, CHC board member
- Joe Sullivan, dual CHC & MBHD
- Cassie Souter, CHC board member

Staff Present:

- Jackie Combs, CEO
- Karen Graley, MBHD Board Clerk
- Alex Barba, CHC Board Clerk
- Tricia Gehrlein, Director Population Health
- Cindy Schmall, Director Operations

Community Present:

- Jenna Hunt, media, Hi-Desert Star
- Eric Knabe, media, Z107FM
- Mark Greenhouse, community

**CALL TO ORDER**

Mr. Paul Hoffman, Chairperson of the CHC board, called the meeting to order at 6:00 p.m.

**ROLL CALL**

Karen Graley, Board Clerk, conducted roll call.

**OBSERVANCES**

Paul Hoffman led the assembly in the pledge to the American flag.

**PUBLIC COMMENT**

No public comment presented. Mr. Hoffman stated to the assembly that as the board moves through the agenda he will ask for public comment and then move to the board members. He asked that members be attentive to the discussion.

**APPROVAL OF MEETING AGENDA**

The meeting agenda was approved by general consensus.

**BUSINESS ITEMS**

STRUCTURE OF THE SHARED MEETINGS: *Jackie Combs, CEO*

The Suggested Structure for Shared Meetings was attached to the published agenda. Ms. Combs reviewed the attachment which incorporates reporting specifics as listed in the CHC Bylaws. She also recommends that Staff reports be presented at the quarterly shared meetings rather than at the individual monthly board meetings.

Mr. Hoffman asked Mr. Armstrong, President of the MBHD board, for comments. He was in agreement with the suggestions.

Mr. Hoffman suggested additional agenda items for future shared meetings:

- Job descriptions for both CEO positions (District and Health Center).
- Operational productivity reports.
- Board self-evaluations.
- Finance education.
- Education on the new co-application agreement.
- Patient & employee satisfaction data.
- List of board authority.
- Reiterate Brown Act education.
- Strategic Plan education (what it means).
- Problems list and solutions as observed by board members.
- Understanding the HRSA Grant relationship.

Mr. Hoffman invited board member comments:

- Ms. Evans suggested we televise the shared meetings.
- Mr. Armstrong commented on his public experience on the Hi-Desert Water District and some of the issues surrounding broadcasting meetings.
- Mr. Sullivan spoke to the practical constraints of the available meeting space for taping or broadcasting, and that we get great media coverage so such an effort may not be necessary.
- Ms. Cooper stated it would be great to have the public attend the regular board and shared meetings.
- Ms. Greenhouse suggested the meetings be taped and shown afterwards.
- Mr. Hoffman stated that we want to be transparent as first mentioned by Ms. Evans but the limitations are a factor.
- Ms. Scott stated she was at a local organization and saw outdated material there; discussion about MBHD's process for getting material into the community.

#### ELEMENTS OF A CO-APPLICATION AGREEMENT *Jackie Combs, CEO*

Ms. Combs reviewed the handout Elements of a Co-Application Agreement as delineated by HRSA guidelines. She summarized why she made changes to the original text and why new language was added. The document also defines the responsibilities of the respective boards and the common, or shared, responsibilities.

Mr. Hoffman led discussion as to what the next step is in the process of executing the Co-Application Agreement. Ms. Combs proposed that a work group be formed of members from both boards to bring back recommendations to the June board meetings. Volunteers were recruited:

- Pat Cooper and Paul Hoffman
- Marge Doyle and Misty Evans

Mr. Armstrong asked about including the dba Morongo Basin Healthcare District in the co-application text. Ms. Combs explained that the HRSA grant is listed under the Hi-Desert Memorial Health Care District name and is therefore, so addressed in the document.

Ms. Doyle stated she was pleased that the copy includes the shared responsibilities of the boards.

Mr. Hoffman clarified that the work group committee will present the recommended document to their respective board meetings in June (June 6 and June 13). The work group agreed to meet on May 6 at 6 p.m. Ms. Doyle requested that the work group have access to the HRSA guidelines.


#### BOARD MEMBER COMMENTS

- Mr. Armstrong: again acknowledged the rough historical history between the two boards and expressed his appreciation for every CHC board member who has volunteered to serve on this new board and make a difference in our community.
- Pat Cooper expressed her passion to serve the community.
- Ms. Souter agreed that the District and its boards provide a valuable service to our community.
- Ms. Scott requested education on the different specialties so that board members are equipped to refer to our programs.
- Ms. Souter stated she and her family were at the Flying Doctors event and that it was wonderful. Family members received both vision and dental care. People were in line as early as 10 p.m. the night before. During the event, people were very positive about the care received. Mr. Armstrong spoke how it was apparent that the volunteers at this event are very excited about providing care to the community.
- Ms. Doyle said she is really excited that we have convened this shared meeting. Previously the two boards went in different directions. This is a tremendous opportunity to move the healthcare District and the CHC forward. She thanked everyone for their commitment.
- Ms. Doyle shared that at the ACHD Legislative Day in Sacramento, Representative Chad Mayes noted that Morongo Valley is not included in any of the healthcare districts that surround it. CHC provides some services because it is within our sphere of influence.
- Ms. Evans thanked the volunteer CHC board members.

#### MEETING ADJOURNMENT

Director Armstrong adjourned the meeting at 6:50 p.m.

*Board meeting minutes recorded by K. Graley, Board Clerk.*

  
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Bob Armstrong, President  
Morongo Basin Healthcare District

  
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Paul Hoffman, Chairperson  
CHC Governing Board