



MORONGO BASIN HEALTHCARE DISTRICT



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
January 30, 2021 at 10:00 a.m.

Physically convened on the La Contenta campus for board of directors and staff. The public was invited to join the meeting via GoToMeeting, an electronic, remote-site platform as temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19-19 pandemic.

- **Mission Statement:** To improve the health and wellness of the communities we serve.
- **Vision:** A healthy Morongo Basin.
- **Core Values:** Commitment, Collaboration, Accountability, Dignity, Integrity.

Board of Directors:

- Director Brown
- Director Doyle
- Director Evans
- Director Markle-Greenhouse
- Director Mondary

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Cindy Schmall, COO
- Debbie Anderson, CFO
- Joe Ruddon, Director Community Programming

CALL TO ORDER

Director Greenhouse called the meeting to order at 10:06 a.m. The meeting was convened as a physical meeting for board members and staff, with the public invited to join the meeting by electronic platform. No public attended the meeting.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call and declared a quorum.

OBSERVANCES

Director Brown read the mission, vision and core value statements.
Director Doyle led the assembly in the pledge to the American flag.

PUBLIC COMMENT

No comments were presented.

APPROVAL OF MEETING AGENDA

Motion 21-09: Director Doyle motioned to approve the meeting agenda as presented; motion was seconded by Director Evans; the motion passed by unanimous vote.

ORIENTATION

Jackie Combs welcomed the board members and introduced the reference notebook which included an overview of District history, board member compliance, Bylaws, Co-App Agreement, board related policies and procedures, and other information they may need in the performance of their service as elected representatives.

PRESENTATION: A District overview was presented by Joe Ruddon. It included:

- District history and demographics
- District service lines: Community Health Center, LIFT Transportation, Outreach & Enrollment, Community Education and Feeding Morongo Basin project.
- Organizational chart



- CHC service lines and which location to access; the mobile medical unit and the children's dental program; COVID-19 testing and vaccine programs; LIFT Transportation program; outreach and enrollment services; community education classes; and Feeding Morongo Basin project food distribution.

PRESENTATION: An overview of District facilities was presented by Cindy Schmall

- Facilities maintains the six properties the District owns and leases. This includes routine maintenance, painting, landscaping, licensing and housekeeping.
- Each facility was presented for consideration.
- An overview of human resources and information technology departments was presented.

PRESENTATION: Board Governance was presented by Jackie Combs

- A review of the California Health and Safety Code and the Ralph Brown Act was presented.
- Board member compliance for Form 700 and ethics training.
- District bylaws and agreements; foundation bylaws, CHC governing board bylaws, and the recent Resolution #20-4 which is the declaration of racism as a public health crisis.
- Discussion about convening District board meetings in a physical setting. General consensus is to meet physically as board members and staff and invite the public to attend via electronic platform.

PRESENTATION: Board Fiscal Training was presented by Debbie Anderson and Jackie Combs

- A review of the monthly financial reports presented to the board.
- A review of District cost centers: the CHC set (presented in yellow), the District data (presented in blue), and the roll-up of all data (presented in blue).
- A review of the District budget process.
- Discussion about allocating LIFT Transportation expenses to the clinics; general consensus to not allocate LIFT expenses to the clinics. Debbie will adjust the system for the next fiscal year accounting system.
- Jackie Combs reviewed the lease agreement between the District and HDMC Holdings, LLC.
- An overview of the banking and investment accounts.

PRESENTATION: Community Health Needs Assessment was presented by Joe Ruddon and Jackie Combs.

- An overview of the documents was presented. It was updated in October 2020 with new information from the county. Still, local data for the Morongo Basin is lacking. The District has expanded efforts to collect data from within the community and through the clinics.
- Both boards met together in November and prioritized social determinants as a focuses for the strategic plan. Joe Ruddon presented assessment forms to Directors Brown and Mondary to incorporate their priorities into the data.

DIRECTOR COMMENTS

DIRECTOR EVANS: Thanked staff for the orientation and the reference binder. She also thanked staff for their passion for the District. Presentations are never boring, and always useful.

DIRECTOR BROWN: Stated he is happy to be here and acknowledged he has a lot of information to absorb. He is looking forward to working with the board on behalf of the community.



DIRECTOR MONDARY: Thanked staff for their hard work on putting the orientation together; he appreciates the information presented, stating “All my questions were answered for finance and operations.”

DIRECTOR DOYLE: Thanked her fellow board members for being engaged in the orientation. She is pleased with this board’s composition because of the great deal of potential and energy going forward. She is looking forward to what they will accomplish in the future. She thanked staff for putting the day together, saying “I learned things I didn’t know after being on the board all these years.”

DIRECTOR GREENHOUSE: Thanked the board members for being present at the orientation. She thanked staff for their effort and for answering so many questions. “The board could not function without you.”

MEETING ADJOURNMENT

The adjourned at 2:43 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.


Dianne Markle-Greenhouse, President


Greg Brown, Secretary