



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Thursday, October 10, 2019, 6:00 p.m.

District Administrative Offices: 6530 La Contenta Road, Suite 200, Yucca Valley CA 92284

Mission Statement: To provide affordable, quality healthcare to the communities we serve.

Vision Statement: A healthy Morongo Basin.

Core Values: Commitment, Collaboration, Accountability, Dignity, Integrity

PRESENT:

- Paul Hoffman, Chairperson (Present)
- Joe Sullivan, Vice Chairperson (Present)
- Mary Ann Shirbroun, Secretary (Absent)
- Marge Doyle, Treasurer (Absent)
- Patricia "Pat" Cooper, Member (Present)
- Bryan Goldfarb, Member (Present)
- Bryan Goldfarb, Member (Present)
- Aaron Kyle, Member (Present)
- Alejandro Penalva, Member (Present)
- Beverly Scott, Member (Present)
- Barbara "Cassie" Souter, Member (Present)

STAFF:

- Alexandra Barba, CHC Board Clerk
- Joe Ruddon, Director Business Development
- Janeen Duff, CHC Dental Manager
- Stephanie Eigner, Clinic Manager

GUESTS:

- Jenna Hunt, Community Member

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Quorum was met.

OBSERVANCES:

- Mr. Hoffman led the assembly in the Pledge of Allegiance.
- Mr. Penalva read the mission and vision statements.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MEETING AGENDA:

Motion 19-61: Motion by Joe Sullivan to approve the meeting Agenda as presented; motion seconded by Beverly Scott; motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 19-62: Motion by Cassie Souter, second by Bryan Goldfarb, to approve the Governing Board meeting minutes dated September 12, 2019; the motion passed by unanimous vote.

ACTION ITEMS:

▪ APPROVAL TO REMOVE CHC BOARD MEMBER

Mr. Hoffman explained that the recommendation to remove Ms. Riskin-Griffith from the board is based upon Section 7.D and E of the CHC Governing Board Bylaws, which states that members must, "attend a minimum of 75% of all CHC board and committee meetings within the calendar year." In addition, "Members unable to attend a meeting of the Board, or of their assigned Committee, must inform the Clerk

of the Board prior to the start of the meeting in order to seek an excused absence.” Ms. Riskin-Griffith failed to contact the CHC Board Clerk to excuse her absences and would not have met the minimum meeting attendance requirement for the calendar year. Mr. Hoffman recommended the removal of Ms. Lori Riskin-Griffith from the board.

Motion 19-63: Motion by Joe Sullivan, second by Bryan Goldfarb, to remove board member, Lori Riskin-Griffith, as per section 7.D and E of the CHC Governing Board Bylaws. The motion passed by unanimous vote.

▪ ACCEPT THE RESIGNATION OF CHC BOARD MEMBER

Mr. Hoffman read a resignation letter from board member, Barbara Newman. The Board wishes to send her a letter thanking her for her service.

Motion 19-64: Motion by Bryan Goldfarb, second by Cassie Souter, to accept the resignation of board member, Barbara Newman. The motion passed by unanimous vote.

REPORTS

▪ FINANCE REPORT – *Jeff Chawenson, Finance Director*

Mr. Chawenson presented the financial report on behalf of Ms. Anderson, Controller. He shared that overall, the Clinics are showing negative operating income. Operating income year to date (August 2019 – August 2019) is \$(8,542) and the Change in Net Position for the same period is at \$(13,680). The Community Health Center operating expenses for August 2019 are 2% under budget, a dollar amount of \$10,551. The Community Health Center operating year to date expenses through August 2019 are 3% under budget, a dollar amount of \$34,850. Putting it all together, August 2019 earnings before interest, taxes, depreciation and amortization (EBITDA) is 716% over budget, a dollar amount of \$10,973. The bottom line is that the clinics showed a modest change in net position of approximately \$10,000, which will help offset last month’s net position deficit.

Mr. Chawenson highlighted that the annual financial audit went smoothly and did not last as long as other audits in the past. He attributed this improvement to Ms. Anderson’s diligence in working with the financial data. Ms. Souter asked Mr. Chawenson for suggestions on how to better oversee the CHC budget as it is one of the Board’s tasks. Mr. Chawenson recommended that the Board read and understand the financial reports thoroughly and reach out to him or Ms. Anderson if they ever have any questions or concerns. Mr. Goldfarb asked Mr. Chawenson if he envisions the budget ever becoming balanced again, and Mr. Chawenson answered, “Yes, by the end of this fiscal year, actually.”

Motion 19-65: Motion by Aaron Kyle to accept the Finance Report; second by Cassie Souter; accepted by unanimous vote.

▪ CEO REPORT – *Jackie Combs, CEO*

Mr. Ruddon presented on behalf of Ms. Combs. He highlighted recruitment and shared that MBHD hired a new clinical psychologist who will be doing group therapy. In addition, Dr. Priscilla Campos, MD, Family Practice Physician, began working a few weeks ago and showed an interest in seeing patients on the Mobile Medical Unit (MMU). Mr. Ruddon reminded the Board about the Fourth Annual Health Fair, which will take place at Luckie Park in Twentynine Palms this Saturday, October 12. He emphasized that there will be more than 40 vendors and a new and improved Kid’s Zone. Kathy Alkire, RN, will also be doing A1C screenings for free, which are typically a \$10 value. He added that there was a great turn out for A1C screenings last year and he expects the same turn out this year.

Mr. Hoffman inquired about the three LIFT Transportation trips outside of the Basin. Mr. Ruddon shared that the first trip was to Arrowhead for clinic patients, the second was to Loma Linda for a VA trip, and the third was to Palm Springs for a patient follow up visit. Mr. Ruddon stated that the LIFT program will not transport people for surgery, only for pre or post op appointments. The Kaiser Grant is helping to fund the trips down the hill and they are being tracked by the Transportation Coordinator.

BOARD CALENDAR:

- Health Fair on October 12, 2019 from 10am-2pm at Luckie Park in 29 Palms
- Shared Board meeting on October 17, 2019 at 6:00pm
- MBHD Board meeting on November 7, 2019 at 5:30pm
- Split Rock Open House/Ribbon Cutting on November 8, 2019 at 11:00am
- Regular CHC Board meeting on November 14, 2019 at 6:00pm

ITEMS FOR NEXT MEETING AGENDA:

- Update on the Behavioral Health Department

MEMBER COMMENTS:

- Ms. Souter is sad to see two board members go, but knows it's for the best. She thanked the staff for answering all of the Board's questions. She is also optimistic about a balanced budget.
- Mr. Kyle invited everyone to the Little Miss and Masters event on October 17, which will be taking place in the Community Hall at the Little Church of the Desert in Twentynine Palms.
- Ms. Scott is happy to be back after a short absence and is looking forward to next year.
- Mr. Penalva is happy to be here tonight.
- Mr. Sullivan shared that tonight's meeting was great and had a great amount of interaction. He recognizes that the Board is now functioning at a higher level.
- Ms. Cooper is happy to have the Dental Manager and Clinic Manager present for the meeting. She was happy to hear the good news about the MMU from Mr. Ruddon.
- Mr. Goldfarb shared that this was a good meeting and he's pleased to hear that we will no longer be in the negative very shortly.
- Mr. Hoffman encouraged the Board to actively participate in these meetings. He emphasized that a member's responsibility is to provide oversight of the CHC and ask questions, as the bottom line is to help serve the people of the Morongo Basin. He thanked the Board and staff members for being here tonight.

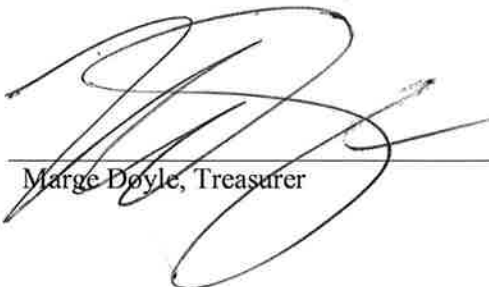
MEETING ADJOURNMENT

Mr. Hoffman adjourned the meeting at 6:50 p.m.

Minutes recorded by Alexandra Barba, Board Clerk



Paul Hoffman, Chairperson



Marge Doyle, Treasurer