



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Tuesday, February 13, 2020, 6:00 p.m.

District Administrative Offices: 6530 La Contenta Road, Suite 200, Yucca Valley CA 92284

***Mission Statement:** To provide affordable, quality healthcare to the communities we serve.*

***Vision Statement:** A healthy Morongo Basin.*

***Core Values:** Commitment, Collaboration, Accountability, Dignity, Integrity*

PRESENT:

- Paul Hoffman, Chairperson (Present)
- Beverly Scott, Vice Chairperson (Present)
- Barbara “Cassie” Souter, Secretary (Present)
- Bryan Goldfarb, Treasurer (Present)
- Mary Ann Shirbourn, Member (Present)
- Patricia “Pat” Cooper, Member (Present)
- Alejandro Penalva, Member (Present)
- Cecelia St. Clair (Present)
- Misty Evans, Member (Present)
- Dianne Greenhouse, Member (Present)

STAFF:

- Jackie Combs, CEO
- Alexandra Aquino, CHC Board Clerk
- Karen Graley, Director Communications
- Joe Ruddon, Director Business Development
- Janeen Duff, VDH Program Manager
- Debbie Anderson, Controller
- Karmolette, Women & Children’s Program Manager
- Cindy Schmall, Director Operations
- Denise Gessaman, RDA, VDH

GUESTS:

- David Gessaman, Community Member

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Quorum was met.

OBSERVANCES:

- Mr. Hoffman led the assembly in the Pledge of Allegiance.
- Ms. Evans read the mission and vision statements.

PUBLIC COMMENTS:

There were no public comments.

APPROVAL OF MEETING AGENDA:

Motion 19-80: Motion by Misty Evans to approve the meeting Agenda; motion seconded by Diane Greenhouse; the motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 19-81: Motion by Misty Evans, second by Bryan Goldfarb, to approve the Governing Board meeting minutes dated January 16, 2020; the motion passed by unanimous vote.

Motion 19-82: Motion by Diane Greenhouse, second by Cassie Souter, to approve the Governing Board meeting minutes dated January 23, 2020; the motion passed by unanimous vote.

REPORTS

▪ FINANCE REPORT – *Deborah Anderson, Controller*

Ms. Anderson shared her report for the month of December. She reported that December exceeded budgeted expectations for the clinics. Clinic patient services revenue did well, especially when compared to December of 2018 clinic patient services revenue, which was the lowest month for FY 18-19. She highlighted that this did not happen with December 2019 revenue. The clinics are breaking even, with a change in net position of \$1,545 year to date. Ms. Anderson stated that considering that expectations were the clinics would be losing money, it is exciting they are breaking even. Mr. Hoffman asked Ms. Anderson to further explain what “other” expenses entail in her report. Ms. Anderson explained that these are the miscellaneous expenses, such as mileage, postage, employee travel, community relations, and etc.

Motion 19-83: Motion by Misty Evans to accept the Finance Report for December 2019; second by Diane Greenhouse; accepted by unanimous vote.

▪ STRATEGIC PLAN – *Jackie Combs, CEO*

Ms. Combs presented the 2018-2020 Strategic Plan via a PowerPoint presentation.

- Strategy #1: Increase public awareness of the Community Health Centers (CHC).
- Strategy #2: Expand access to care for patients.
- Strategy #3: Support the professional growth of staff within the health center.
- Strategy #4: Support the Board’s collective ability to govern.

Ms. Combs explained that in the past, the MBHD and CHC Boards have had different strategic plans; however, she would like both boards to create and focus on one plan. The board agreed that it would be best to have one strategic plan, overall.

▪ CEO REPORT – *Jackie Combs, CEO*

Ms. Combs referred the Board to Tab 3 of the agenda packet for her written report. No additional information was provided to the written report in the agenda packet; however, she highlighted:

- The dental team is giving out “goodie bags” to children for the Brush, Book, Bed campaign. The bag includes a toothbrush, tooth paste, and an Otter the Potter book for parents to read to their children.
- Ms. Combs introduced Karmolette O’Gilvie, the Women’s and Children Program Manager.

BOARD CALENDAR:

- MBHD Board meeting on March 5, 2020 at 6:00pm
- Regular CHC Board meeting on March 12, 2020 at 6:00pm
- MBHD Board meeting on April 2, 2020 at 6:00pm
- Regular CHC Board meeting on April 9, 2020 at 6:00pm
- Shared Board meeting on April 23, 2020 at 6:00pm
- Flying Doctors Event- Saturday, April 25, 2020

ITEMS FOR NEXT MEETING AGENDA:

- None presented.

MEMBER COMMENTS:

- Ms. Scott shared that she is happy Karmolette O’Gilvie has joined the healthcare district as the Women and Children Program Manager.
- Ms. Shirbroun is happy to be back after her leave of absence.
- Ms. Souter said she is thrilled for the programs Karmolette will be implementing.
- Ms. Cooper shared she is happy about the new services and is looking forward to the budget workshop in May.
- Ms. Greenhouse shared that Ms. Combs and three of the District board members will be travelling to Sacramento to attend the Association for Healthcare Districts Leadership conference.
- Ms. Evans shared she is also excited about Karmolette joining as the Women and Children Program Manager. She knows Karmolette serves on the 29 Palms City Council and is happy to see her working for the District.
- Mr. Hoffman thanked Karmolette for attending the meeting and welcomed Ms. Shirbroun back. He added that he is very happy to have all ten members of the board present and participating.

OPEN SESSION ADJOURNED:

Mr. Hoffman adjourned the open session at 7:00 p.m.

CONVENE TO CLOSED SESSION:

The Governing Board convened at 7:05 p.m. to Closed Session:

- *Pursuant to Government Code section 54957 of the Health and Safety Code: Employee Performance Evaluation: Chief Executive Officer*


RECONVENE TO OPEN SESSION:

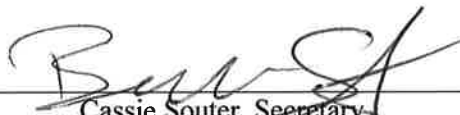
The Board reconvened to open session at 7:19 p.m. Mr. Hoffman instructed each board member to complete a CEO evaluation which will be discussed further at the next closed session as part of the evaluation process.

MEETING ADJOURNMENT

Mr. Hoffman adjourned the meeting at 7:20 p.m.

Minutes recorded by Alexandra Aquino, Board Clerk


Paul Hoffman, Chairperson


Cassie Souter, Secretary