



Morongo Basin Health Care District
Community Health Center

GOVERNING BOARD MEETING

MINUTES of Thursday, November 18, 2021, 6:00 p.m.

- Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.
- Additionally, a physical meeting was convened on the District's campus at 6530 La Contenta Road, Yucca Valley, suite 700. The public was screened for COVID-19 symptoms before entering the building and were asked to wear a facemask while inside. Seating was limited to accommodate the six-foot distancing guidelines.

Mission Statement: To improve the health and wellness of the communities we serve.

Vision Statement: A healthy Morongo Basin.

Core Values: Commitment, Collaboration, Accountability, Dignity, Integrity

PRESENT:

- Alejandro Penalva, Member (*remote*)
- Misty Evans Sharma, Chairperson (*on-site*)
- Beverly Scott, Vice Chairperson (*remote*)
- Bryan Goldfarb, Treasurer (*remote*)
- Denise Cullum (*remote*)
- Supinda Sirihekaphong (*remote*)
- Patricia "Pat" Cooper (*on-site*)
- Cecelia St. Clair (*on-site*)
- Dale Mondary (*remote*)

STAFF:

- Cindy Schmall, COO
- Debbie Anderson, CFO
- Cheryl Cash, admin assistant
- Karen Graley, board clerk
- Joe Ruddon, Director Community Programming
- Kathy Alkire, senior manager quality

CALL TO ORDER: Misty Evans, Chairperson, called the meeting to order at 6:02 p.m.

ROLL CALL: Karen Graley, board clerk, conducted roll call and declared a quorum.

OBSERVANCES:

- Pat Cooper led the assembly in the Pledge of Allegiance.
- Cecelia St. Clair read the mission and vision statements.

PUBLIC COMMENTS:

No public comments were presented.

APPROVAL OF MEETING AGENDA:

- **Motion 21-49:** Motion by Cecelia St. Clair to approve the meeting Agenda as presented; motion seconded by Beverly Scott; motion passed by unanimous vote.

APPROVAL OF CHC MEETING MINUTES:

Motion 21-50: Motion by Dale Mondary, second by Cecelia St. Clair, to approve the Governing Board meeting minutes dated October 14, 2021; the motion passed by unanimous vote.

PRESENTATION

OVERVIEW OF HYPERTENSION GRANT – *Kathy Alkire, MA, MSN, RN*

Kathy Alkire gave a PowerPoint presentation of the HRSA 3-year grant, California FY2021 Supplemental Funding for Hypertension. The \$120,360 grant covers blood pressure monitors to be distributed to patients and covers a portion of the program manager’s salary.

The purpose of the grant is to increase provider and staff engagement to improve controlled hypertension. Implementation is through evidence-based practices and through advanced self-measured blood pressure technology. This is a three-year grant that ends FY-2023.

We have engaged CHC patients who have been diagnosed with uncontrolled hypertension to participate in the program. The program includes access to and support use of Bluetooth self-measured blood pressure monitors; the data is downloaded into the manufacturer’s app and into the patient’s electronic record where staff monitor and follow up with the patient. Patient outcomes are reported semi-annually to HRSA for program compliance.

Last month we prepared providers and wrote evidence-based protocols in preparation for launching the program. 45 patients are currently enrolled in the program. Patients meet with the program manager; the machine app is downloaded to their smart phone as well as the app to record information directly to the health record. The grant parameters require we enroll 513 patients over the course of three years. Hypertension is one of the top four diagnoses in the clinic. Participating patients are excited and engaged.

APPROVE RESOLUTION TO RE-RATIFY GOVERNOR NEWSOM’S PROCLAMATION OF A STATE OF EMERGENCY AND THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CHC GOVERNING BOARD

Ms. Graley introduced the action item, explaining that the attorney and guest speaker at the October shared board meeting, Thomas Rice, wrote the resolution being presented at this meeting. The new law requires that the state of emergency be ratified every 30 days; he crafted the language to allow ratification through the meeting minutes rather than presenting a physical resolution at every meeting. A roll call vote is required to approve this resolution.

Motion 21-51: Motion by Cecelia St. Clair to adopt Resolution 21-01 to re-ratify Governor Newsom’s proclamation of a state of emergency and authorize remote teleconference meetings of the CHC Governing Board; second by Dale Mondary; motion passed by roll call vote, 8:1 (Supinda Sirihekaphong was not present to vote).

Pat Cooper:	Yes	Alejandro Penalva:	Yes
Denise Cullum:	Yes	Beverly Scott:	Yes
Misty Evans:	Yes	Supinda Sirihekaphong:	not present
Bryan Goldfarb:	Yes	Cecelia St. Clair:	Yes
Dale Mondary:	Yes		

REPORTS

FINANCIAL REPORT– *Deborah Anderson, CFO*

Ms. Anderson reported that the clinic financials for the month show negative variance to budget of **\$(227,562)** and year to date show a negative variance to budget of **\$(534,919)**. The clinic actual loss for September is **\$(226,978)** and the clinic actual loss year to date is **\$(541,999)**. (See Tables 1 & 2)

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Net Income Clinic	Actual Mth	Budget Mth	Over/(Under)	% of Budget
Patient services (net)	334,548	688,569	(354,020)	-51.41%
Grant Revenue	189,713	189,419	294	0.16%
340B Revenue	61,040	31,715	29,325	92.46%
Capitation Fees	27,059	24,716	2,343	9.48%
Records & Interest	-	131	(131)	-100.00%
Other	42,722	2,484	40,238	1619.95%
	655,081	937,033	(281,952)	-30.09%
Salaries - Clinic	370,434	406,147	35,712	8.79%
Fringe - Clinic	64,698	76,876	12,178	15.84%
Phys Fees - Clinic	138,084	146,677	8,593	5.86%
Purchases Services - Clinic	47,250	57,986	10,735	18.51%
IT, Network & Phones - Clinic	14,354	16,511	2,158	13.07%
Supplies - Clinic	49,834	31,546	(18,289)	-57.98%
Supplies - 340B	24,207	18,616	(5,591)	-30.04%
R&M - Clinic	2,952	5,061	2,109	41.67%
Leases/Rentals - Clinic	25,512	25,563	51	0.20%
Utilities - Clinic	7,339	6,195	(1,144)	-18.47%
Ins - Clinic	123	125	2	1.26%
Other - Clinic	8,323	7,208	(1,115)	-15.47%
Depreciation	11,170	11,148	(22)	-0.20%
	764,280	809,657	45,377	5.60%
Operating Income/(Loss) before Allocation	(109,199)	127,376	(236,574)	-185.73%

Net Income Clinic	Actual Mth	Budget Mth	Over/(Under)	% of Budget
Allocation of Overhead for Health Centers	(117,779)	(126,791)	9,012	7.11%
Operating Income/(Loss) after Allocation	(226,978)	584	(227,562)	-38946.78%
Non-Operating	-	-	-	0.00%
	-	-	-	0.00%
Change in Net Position	(226,978)	584	(227,562)	-38946.78%
Change in Net Position No Depreciation	(215,808)	11,732	(227,540)	-1939.45%

Net Income Clinic	Actual YTD	Budget YTD	Over/(Under)	% of Budget
Patient services (net)	1,549,700	2,073,503	(523,803)	-25.26%
Grant Revenue	569,162	568,257	905	0.16%
340B Revenue	180,189	98,165	82,024	83.56%
Capitation Fees	79,802	74,148	5,654	7.63%
Records & Interest	58	404	(346)	-85.68%
Other	59,315	7,452	51,863	696.00%
	2,438,226	2,821,929	(383,703)	-13.60%
Salaries - Clinic	1,288,372	1,218,441	(69,931)	-5.74%
Fringe - Clinic	225,528	230,629	5,101	2.21%
Phys Fees - Clinic	470,437	454,000	(16,437)	-3.62%
Purchases Services - Clinic	184,225	174,587	(9,637)	-5.52%
IT, Network & Phones - Clinic	46,806	49,721	2,915	5.86%
Supplies - Clinic	152,156	97,641	(54,516)	-55.83%
Supplies - 340B	65,581	56,516	(9,065)	-16.04%
R&M - Clinic	9,471	15,282	5,811	38.02%
Leases/Rentals - Clinic	76,539	76,688	149	0.19%
Utilities - Clinic	22,749	19,501	(3,248)	-16.65%
Ins - Clinic	370	375	5	1.26%
Other - Clinic	21,474	21,811	337	1.54%

Net Income Clinic	Actual YTD	Budget YTD	Over/(Under)	% of Budget
Depreciation	33,140	33,444	304	0.91%
	2,596,848	2,448,634	(148,213)	-6.05%
Operating Income/(Loss) before Allocation	(158,622)	373,295	(531,916)	-142.49%
Allocation of Overhead for Health Centers	(383,377)	(380,374)	(3,003)	-0.79%
Operating Income/(Loss) after Allocation	(541,999)	(7,080)	(534,919)	-7555.84%
Non-Operating	-	-	-	0.00%
	-	-	-	0.00%
Change in Net Position	(541,999)	(7,080)	(534,919)	-7555.84%
Change in Net Position No Depreciation	(508,859)	26,364	(535,223)	-2030.13%

Clinic Profit & Loss	NET INCOME / (LOSS)						
	July	August	Sept	Oct	Nov	Dec	Jan
	(204,482)	(110,238)	(226,977)				
MONTH ACCUMULATIVE TOTAL							
(204,482)	(314,720)	(541,998)					

- **Motion 21-52:** Motion by Cecelia St. Clair to accept the CHC financial report as presented; second by Denise Cullum; motion passed by unanimous vote.

ENCOUNTERS DATA – *Cindy Schmall, COO*

Cindy Schmall presented the encounters report for September, showing patient visits based on each service line. Visits overall were down by 1,140. Staff is actively monitoring provider schedules and revamping schedules as needed to increase patient access. We are working with providers to make sure the schedules are filled based on good patient care. In September, there were provider vacations and the Labor Day holiday with clinic closure and extended provider days off. She noted that visits in November and December will also be low because of the holiday schedule; some providers are taking two-week vacations between holidays. Misty requested information about the prenatal program and the low census. Cindy stated that staff has met with the hospital birthing department and Dr. Kasko, program medical director; Karmolette is spending time in his office to capture patients.

STAFF REPORT – *Cindy Schmall, COO*

Cindy Schmall referred the board to the written report in the agenda packet. Board members asked questions to clarify information provided in the report.

BOARD CALENDAR:

- No changes to the published calendar.

ITEMS FOR NEXT MEETING AGENDA:

- None.

MEMBER COMMENTS:

- **PAT COOPER:** She thanked staff for all their presentations.
- **DENISE CULLUM:** She stated she is excited about the hypertension program and thanked Kathy Alkire for the presentation.

- SUPINDA SIRIHEKAPHONG: not present
- BEVERLY SCOTT: “I share Denise’s feelings on the hypertension program. Sounds like the program is having great success and involving younger people.”
- CECELIA ST. CLAIR: She stated she appreciates being kept up to date on the important items in the clinics.
- DALE MONDARY: Said he was sorry he couldn’t be there for the meeting; thanked staff for their work and the presentations. He wished the public attended the meetings for this great information.
- BRYAN GOLDFARB: Said he appreciated the presentation.
- ALEJANDRO PENALVO: He said he enjoyed the presentation on the hypertension program.
- MISTY EVANS: She thanked staff for their presentations and appreciates that board members come with great questions resulting in robust conversations.
- **MEETING ADJOURNMENT**

The meeting adjourned at 7:02 p.m.

Minutes recorded by Karen Graley, Board Clerk

Misty Evans, Chairperson

Pat Cooper, Secretary