



**HI-DESERT  
MEDICAL CENTER**  
HI-DESERT MEMORIAL HEALTH CARE DISTRICT

**HI-DESERT MEMORIAL HEALTH CARE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES**

**May 10, 2011 at 6:00 p.m.**

*Helen Gray Education Center Boardroom  
6601 White Feather Road, Joshua Tree, CA 92252*

**Mission Statement:** *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

**Vision:** *We are caring people providing extraordinary healthcare services.*

**Core Values:** *Integrity, Superior Service, Stewardship, Innovation, Teamwork, Dignity*

**IN ATTENDANCE:**

Board of Directors:

Director Hoffman, President  
Director Swella, Vice President  
Director Wilcox, Secretary  
Director Cooper, Treasurer  
Director Cole, Member at Large

Medical Staff:

Dr. Kasko, Chief of Staff

Excused Absence:

Administrative Staff:

Lionel Chadwick, CEO  
Judy Austin, COO/CNO  
Tom Duda, CFO  
Dan McClure, CIO  
Avelina Ortiz, Director of Quality Resources  
Barbara Staresinic, VP Human Resources  
Esther Tomaszewski, Administrator, CCC  
Joe Ruddon, VP Marketing and Business Development  
Bruce Oswald, Assistant Administrator of Ambulatory Services  
Angela Walton, Executive Assistant

Other Staff:

Jackie Combs, Director of Infection Control  
Joan Senelick, Director CRM  
Kathy Alkire, Education Director  
Angela McClure, Patient Representative  
Cindy Dietz, IT Director  
Stan Joyce, Cardiopulmonary Director  
Virginia McCann, Behavioral Health Director  
Ram Malhotra, Pharmacy Director  
Adele Nafziger, Controller  
Donna Johnson, Emergency Department Director  
John Grima, Rural Health Clinics Director  
Peter Stocks, Director of Emergency Management  
Adele Nafziger, Controller



Media: Mike Lipsitz

## **CALL TO ORDER**

Director Hoffman called the meeting to order at 6:02 pm.

## **PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT**

The pledge was led by members of Daisy Troop 282. Mr. Hoffman presented the young ladies with certificates of appreciation and a donation.

Mission Statement: Read by Director Cooper

Vision Statement: Read by Director Swella

Core Values: Read by Director Hoffman

## **PUBLIC INPUT**

Lee Jesmain – Former patient of CCC. She addressed her experiences with the CCC and the hospital. Ms. Jesmain resubmitted copies of original complaint to the Board of Directors.

Kevin O’Leary – Former patient; addressed his experiences with the hospital and subsequently submitted complaint to the Board of Directors.

## **APPROVAL OF MEETING AGENDA**

**Director Hoffman - Addition of Action Item #5 – Aetna Renewal Contract**

**▶▶ MOTION 11—20: Motion made by Director Cooper and seconded by Director Swella to approve the amended agenda. The motion passed unanimously.**

## **BOARD EDUCATION**

Behavioral Health Department – Virginia McCann, Director

- Quality Improvements – eliminate the need for psychiatric inpatient hospitalization, monitoring suicide risk assessments and risk reduction plans, monitoring psychiatric inpatient recidivism
- Growth – now servicing 64 patients
- “A message from the patients:” Ms. McCann shared comments from the patients.



## **APPROVAL OF CONSENT AGENDA**

All Consent Agenda items listed below are considered to be routine by the Board of Directors and will be enacted upon by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the items will be considered following approval of the Consent Agenda.

MINUTES of the Board of Directors Meeting are approved as presented:

- Minutes of the Regular Meeting of the Board of Directors dated March 8, 2011
- Minutes of Facilities and Technology Meeting dated March 15, 2011
- Minutes of the Governance Committee Meeting dated March 16, 2011
- Minutes of the Finance Committee Meeting dated March 23, 2011
- Minutes of the Joint Conference Committee Meeting dated March 28, 2011
- Minutes of the Governance Committee Meeting dated March 30, 2011

### **CREDENTIALING**

#### **NEW APPOINTMENTS – April 2011**

**None at this time.**

#### **REAPPOINTMENTS – April 2011**

**None at this time.**

#### **RESIGNATIONS – April 2011**

**None at this time.**

**The following recommendations are being submitted to the Board of Directors for approval:**

REC: Approve Continuing Care Center policies and procedures (attached)

“Resident Care, Oral Hygiene”

“Resident Care, Oral Hygiene for Residents with Enteral Feedings”

“ Liberalized Diet”

REC: Approve Cardiopulmonary policy and procedure (attached):

“Neopuff Infant Resuscitator”

**▶▶ MOTION 11—21: Motion made by Director Cooper and seconded by Director Swella to approve the consent agenda as amended. Motion passed unanimously.**



## INFORMATIONAL ITEMS & UPDATES:

- CEO Evaluation Report

Executive Performance  
Committee  
Paul Hoffman, Chair

Director Hoffman shared the results of the CEO evaluation that began in February. Board members and staff members were interviewed in the evaluation process. The CEO has “exceeded” the expectations of the evaluation, and Director Hoffman recommended to the full Board acceptance of the evaluation of the CEO. Dr. Chadwick stated that he appreciates the support of the Board and will continue to . Dr. Kasko extended his appreciation from the medical staff for the work Dr. Chadwick has done. Director Hoffman congratulated Dr. Chadwick on his performance.

- Governance Committee Report

Dianne Swella, Chair

- ❖ Recommendations on Board Evaluations – encouraged all Board members to take time to complete the evaluations as this is the information used to improve meetings.
- ❖ Committee Reports at Board Meetings – beginning in June 2011, each Board committee will report out at the Board meetings.

## ACTION ITEMS:

- 1.▶▶ **Purchase of two Diebold Medication Dispensing Stations (Judy Austin, CNO, Ram Malhotra, Director of Pharmacy)**

*This action recommends that management contract for the purchase and installation of two Diebold Medication Dispensing stations for the Med/Surg and ICU at the projected project cost of \$180,375.71.*

Judy Austin, COO/CNO and Ram Malhotra, Pharmacy Director, presented this action item for the purchase of two new Diebold medication dispensing stations. The scope of this project has expanded to include meeting OSHPD requirements, bedside medication verification, and meaningful use requirements. This item has been approved by the Facilities & Technology committee and Finance committee.

▶▶ **MOTION 11—22: Motion made by Director Swella and seconded by Director Cooper to approve the purchase of two Diebold Medication Dispensing stations. Motion passed unanimously.**

- 2.▶▶ **Capital Lease Proposal – Tom Duda, CFO**

*GL Hicks Financial, LLC has been working with HDMC to explore the feasibility of refunding the series 1998 Revenue Bonds to obtain lower cost financing for the remainder of the period the Bonds will be outstanding. GL Hicks has proposed refinancing these Bonds by use of a Municipal Lease. This action recommends*



*directing GL Hicks to issue the request for proposal.*

Mr. Duda introduced this refinancing option; the existing bonds can be refinanced by entering into a municipal lease. Existing hospital property (equipment) may be pledged against the lease, the bonds may be paid off. The CT project will be financed through this lease for a substantial savings to the District. This will come back to the Board for final approval once finalized.

▶▶ **MOTION 11—23: Motion made by Director Swella and seconded by Director Wilcox to approve the capital lease proposal. Motion passed unanimously.**

**3. ▶▶ Blue Cross Contract Renewal – Tom Duda, CFO**

*This action recommends approving the Blue Cross renewal contract.*

Mr. Duda presented this contract. After extensive negotiations, a best and final offer has been extended by Blue Cross. The contract term has been reduced to three years, and Mr. Duda is recommending approval.

▶▶ **MOTION 11—24: Motion made by Director Swella and seconded by Director Cooper to approve the Blue Cross contract renewal. Motion passed unanimously.**

**4. ▶▶ Foundation Management Services Agreement – Lionel Chadwick, CEO**

*This action recommends that the Board of Directors approve the Management Services Agreement (“MSA”) between the District and the Hi-Desert Memorial Health Care District Foundation.*

Dr. Chadwick presented this agreement which will permit the retention of the leadership of the Foundation on the roles of the District. The agreement permits the Executive Director of the Foundation to be employed. The agreement was prepared by the District’s legal council.

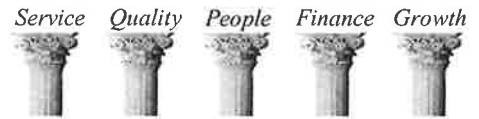
▶▶ **MOTION: Motion made by Director Swella and seconded by Director Cooper to approve the Management Services Agreement for the Foundation. Motion passed unanimously.**

**5. ▶▶ Aetna Contract Renewal – Tom Duda, CFO**

*This action recommends approving the Aetna renewal contract.*

Mr. Duda reported that negotiations with Aetna have been completed and that it includes a three-year contract extension.

▶▶ **MOTION: Motion made by Director Wilcox and seconded by Director Swella to approve the renewal of the Aetna contract. Motion passed unanimously.**



**CHIEF OF STAFF REPORT (*Service*)**

Andre Kasko, D.O., Chief of Medical Staff – Ms. Roof is out ill, there has been a replacement hired, and Jackie Combs filling in temporarily.

**ADMINISTRATIVE REPORT (*Service*)**

Lionel Chadwick, Chief Executive Officer, presented the Administrative Services Report.

Highlights:

- Hospital Week – Breakfast at the CCC and hospital tomorrow, various activities throughout the week
- CT project is on schedule and progressing nicely
- Director Hoffman asked about JCAHO – we are working on tracers and updating policies and procedures

**CLINICAL SERVICES REPORT (*Service*)**

Judy Austin, Chief Operating Officer, presented the Clinical Services Report. Highlights:

- Quiz Egg – Kathy Alkire explained that Quiz Egg is a competency testing tool used for the staff to use either at home or at work.

**FINANCE REPORT (*Finance*)**

Mr. Duda introduced the financial statements.

**MARKETING REPORT (*Growth*)**

Mr. Ruddon presented the marketing report. Mr. Ruddon reminded the Board that Grubstakes is coming up on May 28; the District will have a truck and a trailer in the parade. The District was the #1 team with collections in Relay for Life.

**CALENDARS:**

Director Hoffman: Times and dates are always subject to change.

- Facilities & Technology meeting will be cancelled for May, 2011
- Governance will be moved June 17
- Leadership Academy will graduate June 15, and the class will be presented to the Board of Directors in July

**ITEMS FOR NEXT AGENDA:**

- Action Item to approve the founding Foundation Board nominations



**DIRECTORS' COMMENTS:**

**Director Hoffman:** Thanks to Virginia McCann for her enlightening presentation. Director Hoffman extended congratulations to the District's Relay for Life team and to Home Health for their successful survey.

**Director Swella:** Congratulations to Home Health for doing well on their unannounced survey. Director Swella attended the farewell luncheon for Suzanne Andreasen; extended congratulations to the District's Relay for Life team, thanked Virginia McCann for her presentation and thanked senior leadership for their hard work

**Director Cooper:** Thanked all presenters.

**Director Wilcox:** No comment.

**Director Cole:** No comment.

**ADJOURNMENT TO OPEN SESSION AND CLOSED SESSION REPORT**

- Pursuant to section 32155 of the Health and Safety Code  
*Report Involving Quality Assurance Matters*

**ADJOURNMENT TO OPEN SESSION AND CLOSED SESSION REPORT:**

Director Hoffman adjourned the meeting to closed session at 7:30 pm. Closed session began at 7:40 pm.

Director Hoffman adjourned the meeting to open session at 7:58 pm.

The Board of Directors reviewed information regarding a quality assurance matter. The Board of Directors directed administrative staff to take appropriate action.

**ADJOURNMENT:**

On motion duly made and seconded Director Hoffman adjourned the meeting at 8:00 pm.

*Minutes recorded by A. Walton, Board Clerk*

  
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Paul Hoffman, President, Board of Directors

  
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Dennis Wilcox, Board Secretary