



**HI-DESERT MEMORIAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES**

February 14, 2012 at 6:00 p.m.
*Helen Gray Education Center Boardroom
6601 White Feather Road, Joshua Tree, CA 92252*

Mission Statement: *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

Vision: *We are caring people providing extraordinary healthcare services.*

Core Values: *Integrity, Superior Service, Stewardship, Innovation, Teamwork, Dignity*

IN ATTENDANCE:

Board of Directors:

Director Swella, President
Director Cooper, Vice President
Director Cole, Secretary
Director Hoffman, Treasurer
Director Wilcox, Member at Large

Medical Staff:

Dr. Salhotra, Chief of Staff

Excused Absence:

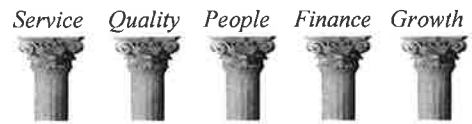
Dan McClure, CIO

Administrative Staff:

Lionel Chadwick, CEO
Judy Austin, COO/CNO
Tom Duda, CFO
Barbara Staresinic, VP Human Resources
Avelina Ortiz, Director of Quality Resources
Jackie Combs, Administrator, CCC
Bruce Oswald, Assistant Administrator of Ambulatory Services
Joe Ruddon, VP Marketing and Business Development
Dean Moore, Foundation President
Angela Walton, Executive Assistant

Other Staff:

Kathy Alkire, Director of Service Excellence
Carol Everest, District Education Coordinator
Cindy Dietz, IT Director
Adele Nafziger, Controller
James Walter, Rural Health Clinics Director
Alice Antone, Medical Imaging Director
Alice Brown, Surgical Services Director
Joan Selenick, CRM Director
Marge Doyle, MedSurg Director
Stan Joyce, Cardiopulmonary Director
Ram Malhotra, Pharmacy Director



Michelle Conroy, LDRP Director
Donna Johnson, ED Director
Virginia McCann, Behavioral Health Director
Bob Joslyn, EVS Director
Sue Shinaver, Lab Director
James Miser, Financial Analyst
Other Department Managers and Staff

Guests: No guests

Media: Rebecca Unger, Hi-Desert Star

CALL TO ORDER

Director Swella called the meeting to order at 6:03 pm.

PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

The Pledge of Allegiance was led by members of Cub Scout Pack 903. Director Swella presented the group with certificates of appreciation. Greg Pringle, Cub Leader, introduced the group and explained some of the community service projects the boys are involved in.

Mission Statement: Read by Director Cooper

Vision Statement: Read by Director Cole

Core Values: Read by Director Swella

PUBLIC INPUT

There were no public comments.

APPROVAL OF MEETING AGENDA

▶▶ **MOTION 12—04:** Director Hoffman made the motion to approve the agenda, and Director Cooper seconded. The agenda was approved with no changes.

BOARD EDUCATION

HealthStream Learning Center & HeartCode – Kathy Alkire, Director of Service Excellence

- Ms. Alkire gave an overview of the employee education module for HealthStream
- Ms. Alkire also demonstrated the HeartCode Training and Practice Site, and a basic life support module. Carol Everest performed a demonstration on a manikin.
- Training for the staff will occur on February 22 & 23
- An open house and roll-out events are planned for the training



APPROVAL OF CONSENT AGENDA

All Consent Agenda items listed below are considered to be routine by the Board of Directors and will be enacted upon by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the items will be considered following approval of the Consent Agenda.

MINUTES of the Board of Directors Meeting are approved as presented:

- Minutes of the Regular Meeting of the Board of Directors dated January 10, 2012
- Minutes of the Facilities & Technology Committee Meeting dated January 17, 2012
- Minutes of the Finance Committee Meeting dated January 25, 2012
- Minutes of the Finance Committee Meeting dated January 31, 2012
- Minutes of the Human Resources Committee dated February 2, 2012
- Minutes of the Executive Performance Committee dated February 7, 2012

CREDENTIALING

NEW APPOINTMENTS – February 2012

The following MEC credentialing and privileging recommendations are being submitted to the Board of Directors for approval:

A. New Appointments

- Recommendation to appoint **Bradford Winans, M.D.** to Consulting Staff and approve privileges for Radiology as submitted as requested.
Service: Medical. Appointment Period: February 2012 to February 2013
- Recommendation to appoint **David Tang, M.D.** to Provisional Courtesy Staff and approve privileges for Emergency Medicine as submitted as requested.
Service: Medical. Appointment Period: February 2012 to February 2013

B. Reappointments

- Recommendation to reappoint **Julia Lee, M.D.** to Consulting Staff and approve privileges for Tele-radiology as submitted with no changes.
Service: Medical. Appointment Period: February 2012 to February 2014
- Recommendation to reappoint **Byong Pak, M.D.** to Courtesy Staff and approve privileges for Emergency Medicine as submitted with no changes.
Service: Medical. Appointment Period: February 2012 to February 2014
- Recommendation to reappoint **Sumit Mahajan, M.D.** to Active Staff and approve privileges for Internal Medicine as submitted with no changes.
Service: Medical. Appointment Period: February 2012 to February 2014



- Recommendation to reappoint **Kelly DeSantis, CRNFA** to Allied Staff and approve privileges for Surgery Department as submitted with no changes.
Service: Surgical. Appointment Period: February 2012 to February 2014

C. Additional Privileges

None

D. Resignation

Davood Vafai, MD (Hematology/Oncology) – No response to reappointment

Contract Termed with Team Health 12/31/2011

Kevin Chamas, MD (Emergency Medicine)
Robert Deichert, MD (Emergency Medicine)
Ramana Kumar, MD (Emergency Medicine)
Sujal Mandavia, MD (Emergency Medicine)
Michael Manolescu, MD (Emergency Medicine)

The following Medical Staff policy recommendations are being submitted to the Board of Directors for approval:

- LDRP Manual Policy Revisions – Policy List
- Malignant Hyperthermia Management

The following Administrative policy recommendations are being submitted to the Board of Directors for approval:

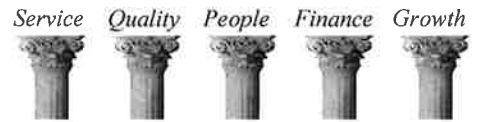
Policies:

- PC-106: Reporting of Abuse - Updated

▶▶ Motion to approve the Consent Agenda as presented

▶▶ MOTION 12—05: Motion made by Director Cooper and seconded by Director Cole to approve the consent agenda with changes. Dr. Wilcox opposed. Motion carried.

Corrections: Facilities minutes – Director Wilcox’s name should be inserted in place of Director Cole. Human Resources minutes – insert Director Cole’s name by adjournment.



BOARD COMMITTEE REPORTS:

- Finance Committee Report

Paul Hoffman, Chair

- Director Hoffman reported that the committee met January 25 and January 31 and reviewed December financial reports. Director Hoffman detailed the specifics of the downward trend in revenue.

- Human Resources Committee Report

Korina Cole, Chair

- Director Cole reported that the committee met in February, discussed employee turnovers and trends, reviewed exit interview comments, and received updates on the new employee benefits transition.

- Facilities & Technology Committee Report

Dr. Dennis Wilcox , Chair

- Director Wilcox reported the committee met on January 17. Mr. McClure gave an excellent overview of the projects the District is currently engaged in. Director Wilcox stated that the facilities department is important and busy department.

- Governance Committee Report

Patricia Cooper, Chair

- Governance Committee has not met. The next meeting will be held in March.

- Executive Performance Committee Report

Dr. Dianne Swella, Chair

- Dr. Swella reported the committee met on February 7 to discuss the process for the CEO evaluation for calendar year 2012. The CEO evaluation period has been changed to coincide with fiscal year.

INFORMATIONAL ITEMS & UPDATES:

- EIAHealth Memorandum of Understanding & Joint Powers Agreement
Barbara Staresinic, Director of Human Resources Director

Ms. Staresinic gave a brief overview of this program, which was shared with the Human Resources Committee prior to the full Board. After a brief discussion, this item was received as information.



ACTION ITEMS:

1. ►► Resolution 12-01 – Authorized Signatures of District Bank and Investment Accounts
(Tom Duda, Chief Financial Officer)

- It is recommended that the Board of Directors approve a resolution authorizing the signatures of the Board President and Board Treasurer on District Bank and Investment Accounts.

Mr. Duda explained that this document must be signed when officers of the Board change, as signatories on banking statements must be updated to reflect the change.

►► **MOTION 12—06:** Director Cooper made the motion to approve the resolution, and Dr. Wilcox seconded.

Roll Call Vote:

Director Hoffman - Yes
Director Cole - Yes
Director Cooper - Yes
Director Wilcox - Yes
Director Swella - Yes

The motion passed.

CHIEF OF STAFF REPORT (*Service*)

Prem Salhotra, MD, Chief of Medical Staff: Dr. Salhotra thanked Dr. Chadwick and Judy Austin on behalf of medical staff for dedicated space for the new physician dictation area. Dr. Salhotra announced that the new MEC took over January, with Dr. M. Gupta as chief of medical, and Dr. Guzman as chief of surgery for next two years. Medical staff will do their best to help the District achieve financial stability.

ADMINISTRATIVE REPORT (*Service*)

Lionel Chadwick, Chief Executive Officer, presented the Administrative Services Report.
Highlights:

- Expressed appreciation to Dr. Kasko for his service, and extended a personal welcome to Dr. Salhotra
- Announced completion of transition of new employee health plan and expressed his appreciation to HR department
- Thanked the staff, Board members, and physicians for their efforts in helping with solutions regarding the District financial condition



- Dr. Chadwick announced that they are beginning the process of developing an occupational health program. He recently met with representatives of Morongo Unified School District to discuss the possibilities.

CLINICAL SERVICES REPORT (*Service*)

Judy Austin, Chief Operating Officer, presented the Clinical Services Report. Director Swella is happy about the follow-up phone calls to patients. Dr. Chadwick stated that Ms. Austin was the lead on dictation space for the physicians, and thanked Kathy Alkire and Ms. Austin for HealthStream implementation. No questions were presented.

AMBULATORY SERVICES (*Service*)

Mr. Oswald presented the ambulatory services report. Mr. Oswald introduced James Walter, new director of Rural Health Clinics. No questions were presented.

CONTINUING CARE CENTER (*Service*)

Ms. Combs presented the report for CCC. Director Swella thanked for positive CCC state survey results. No questions were presented.

FINANCE REPORT (*Finance*)

Mr. Duda introduced the December financial statements. Mr. Duda explained that the District is still experiencing a significant financial loss. Statistics information previously requested by the Finance Committee are included in the financial report in Board packet.

MARKETING REPORT (*Growth*)

Mr. Raddon was presented the marketing report. One correction on marketing report: OB-Gyn physician will be visiting on Monday. Director Cole thanked Mr. Raddon for new marketing ads in local newspapers.

FOUNDATION REPORT

Dean Moore, President of the Foundation. Mr. Moore informed the Board that both a written report as well as minutes from Foundation Board meetings will be included in future District packets. In reference to the Foundation minutes, Director Hoffman asked if was necessary for grants to go through Basin Wide Foundation until 501(c)3 status is granted. Mr. Moore explained that his may not be necessary. Dr. Chadwick publicly thanked CalTrans for the \$10,000 transportation grant. Director Cole asked for clarification on the 30 Minute Club and per diem employees, which Mr. Moore provided.



CALENDARS: No changes or updates were presented.

ITEMS FOR NEXT AGENDA:

No items were presented.

DIRECTORS' COMMENTS:

Director Swella: Happy Valentine's Day. Dr. Swella thanked Dr. Salhotra, and said she looks forward to working with medical staff. She also attended Extra Mile Club luncheon. Thanks to Kathy Alkire for presentation, and Dr. Swella extended appreciation to administrative team, Board members, and Angela Walton.

Director Cooper: Thanks to Kathy Alkire and all administrative staff.

Director Hoffman: Thanked Kathy Alkire for her presentation. Director Hoffman also extended a welcome to James Walter and Dr. Salhotra, and welcomed back Ms. Ortiz.

Director Cole: Director Cole welcomed Dr. Salhotra to the Board meetings, and stated she is looking forward to working with the medical staff. Thanked LDRP staff for manual. Happy Valentine's Day.

Director Wilcox: Happy Valentine's Day.

OPEN MEETING ADJOURNMENT – 7:05 pm

CLOSED SESSION OPENING– 7:15 pm

ADJOURNMENT TO OPEN SESSION AND CLOSED SESSION REPORT

- Pursuant to section 32155 of the Health and Safety Code
Report Involving Quality Assurance Matters
- Pursuant to section 54957 of the Government Code
Conference involving personnel/benefits issue
Estimated date of public disclosure: April 2012

In closed session, the Board discussed a quality assurance matter and a personnel/benefits issue. The Board directed the management team to take appropriate action.

ADJOURNMENT:

On motion duly made and seconded Director Swella adjourned the meeting at 9:00 pm.

Minutes recorded by A. Walton, Board Clerk


Dianne Swella, President, Board of Directors


Korina Cole, Board Secretary