



**HI-DESERT MEMORIAL HEALTH CARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES**

May 8, 2012 at 6:00 p.m.

*Helen Gray Education Center Boardroom
6601 White Feather Road, Joshua Tree, CA 92252*

Mission Statement: *Hi-Desert Medical Center will provide superior service to improve the quality of life for people in the Morongo Basin*

Vision: *We are caring people providing extraordinary healthcare services.*

Core Values: *Integrity, Superior Service, Stewardship, Innovation, Teamwork, Dignity*

IN ATTENDANCE:

Board of Directors: Director Swella, President
Director Cooper, Vice President
Director Cole, Secretary
Director Hoffman, Treasurer
Director Avels, Member-At-Large

Medical Staff: None

Excused Absence: Dr. Salhotra, Chief of Staff

Administrative Staff: Lionel Chadwick, CEO
Judy Austin, COO/CNO
Tom Duda, CFO
Dan McClure, CIO
Barbara Staresinic, VP Human Resources
Bruce Oswald, Assistant Administrator of Ambulatory Services
Jackie Combs, Administrator, CCC
Joe Rudden, VP Marketing and Business Development
Avelina Ortiz, Director of Quality Resources
Dean Moore, Foundation President
Angela Walton, Executive Assistant

Other Staff: James Walter, Rural Health Clinics Director
Alice Antone, Medical Imaging Director
Bob Joslyn, EVS Director
Kathy Alkire, Director of Service Excellence
Gina Campbell, Emergency Department
Ram Malhotra, Pharmacy Director
Anne Clark, Home Health/Hospice Director
Teresa Turbyville, Nursing Supervisor
Sue Shinaver, Lab Director
Other Department Managers and Staff



Guests: Neil Derry, Third District Supervisor, County of San Bernardino
Alan Rasmussen
La Contenta Middle School Debate Club Members

Media No media present

CALL TO ORDER

Director Swella called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE & READING OF MISSION STATEMENT

The Pledge of Allegiance was led by members of La Contenta Middle School Debate Club. Ms. Beth Ferris gave a brief history of the Debate Club. Director Swella presented the group with a certificate of appreciation and a donation to the club.

NEW BOARD MEMBER SWEARING-IN CEREMONY – Mr. Neil Derry, Supervisor, 3rd District, County of San Bernardino

Mr. Derry conducted the swearing-in of Martha Avels to the Board of Directors.

Mission Statement: Read by Director Swella

Vision Statement: Read by Director Hoffman

Core Values: Read by Director Cooper

PUBLIC INPUT

There were no public comments.

APPROVAL OF MEETING AGENDA

►► **MOTION 12—17:** Director Hoffman made the motion to approve the agenda, and Director Cole seconded.

Corrections: Action Item 1, Phase II was not listed on the agenda. Action Item 3, corrections were initials after Board Chair name, and capitalization of one word on same resolution. The agenda was approved with amendments.

BOARD EDUCATION

- Behavioral Health Department – Virginia McCann, Director



Ms. McCann presented an update on the Behavioral Health Department. Ms. McCann shared the following items:

- Quality improvements
- Joint Commission comments
- Financial Stability – Behavioral Health now operates on four-day work schedule. HR 3442 Partial Hospitalization Stabilization and Integrity Act was introduced to the Board, which directs the Secretary of Health & Human Services to establish a payment system for partial hospitalization as well as establishing quality service criteria.
- Staff satisfaction – most staff members have worked in the department for over 12 years
- Ms. McCann provided backgrounds on her staff members
- Recent growth of Behavioral Health Services

APPROVAL OF CONSENT AGENDA

All Consent Agenda items listed below are considered to be routine by the Board of Directors and will be enacted upon by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the items will be considered following approval of the Consent Agenda.

MINUTES of the Board of Directors Meeting are approved as presented:

- Minutes of the Regular Meeting of the Board of Directors dated April 10, 2012
- Minutes of Special Board of Directors Meeting dated April 10, 2012
- Minutes of Special Board of Directors Meeting dated April 16, 2012
- Minutes of the Executive Performance Committee Meeting dated April 18, 2012
- Minutes of the Finance Committee Meeting dated April 18, 2012
- Minutes of the Facilities & Technology Committee Meeting dated April 19, 2012
- Minutes of Governance Committee Meeting dated April 24, 2012
- Minutes of the Executive Performance Committee Meeting dated April 30, 2012

CREDENTIALING

NEW APPOINTMENTS – May 2012

The following MEC credentialing and privileging recommendations are being submitted to the Board of Directors for approval:

New Appointments

- **Recommendation to appoint David Wolman, PA-C to Allied Staff and approve privileges for Emergency Medicine as submitted.**
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to appoint Nicole Wetherholt, PA-C to Allied Staff and approve privileges for Emergency Medicine as submitted.**
Service: Medical. Appointment Period: May 2012 to May 2014



Reappointments

- **Recommendation to reappoint Beatrix Araiza, M.D.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Stephen Blum, M.D.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint James Bova, D.O.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Peter Franklin, M.D.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Ranjiv Saini, M.D.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Renato Guzman, M.D.** to Active Staff and approve privileges for General Surgery as submitted with no changes.
Service: Surgical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint W.L. Cooper, M.D.** to Active Staff and approve privileges for Nephrology as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Cathey Graham Blau, LCSW** to Allied Staff and approve privileges for Rural Health as submitted with no changes.
Service: Medical. Appointment Period: May 2012 to May 2014
- **Recommendation to reappoint Bassam Zahlan, M.D.** to Consulting Staff and approve privileges for Tele-Radiology as submitted with no changes.
Service: Medical. Appointment Period: April 2012 to April 2014

Additional Privileges

Gerald Burnett, PA-C (OR)



Resignation

None

The following Administrative policy recommendations are being submitted to the Board of Directors for approval:

- Rest and Meal Breaks – Revised

▶▶ **Motion to approve the Consent Agenda as presented**

▶▶ **MOTION 12—18: Motion made by Director Cooper and seconded by Director Cole to approve the consent agenda.**

Discussion – On Policy HR-244, Director Hoffman suggested changing word “proper” to “required.”

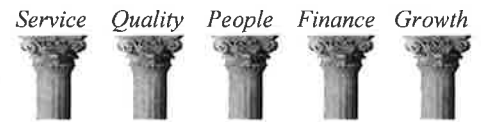
Director Cole asked what the cost-savings measures are the District is engaging in and if the District has a priority list of projects that it is used to determine where funds will be spent. She specifically asked about capital projects listed in the Facilities and Technology reports. Mr. McClure addressed the items individually that are currently being discussed in the Facilities meetings. Mr. McClure also informed the Board that the list of capital projects he developed for use in the Facilities committee meetings are available for review. Dr. Chadwick also stated that there are financial priorities and cost-savings opportunities the District is embarking on and that both will be shared with the Board. The project list that goes to Facilities will be shared with the Board as well.

Martha Avels abstained from voting.

After brief discussion, the consent agenda was approved with the policy amendment. All members were in favor. Motion carried.

BOARD COMMITTEE REPORTS:

- Finance Committee Report Paul Hoffman, Chair
 - Director Hoffman reported that the committee met April 18, 2012, and reported that there was a loss of \$56,000 in March. Inpatient census increased in March. Registry numbers have improved. Staff will bring an Oasis assessment back to the Finance Committee.
- Human Resources Committee Report Korina Cole, Chair
 - Director Cole reported the next meeting is May 10, 2012.



- Facilities & Technology Committee Report Paul Hoffman, Committee Member

- Director Hoffman reported the committee met on April 19, 2012. Only one committee member was present. Project management was discussed. Current projects and capital expenditures were discussed, along with the action item that will be presented later in the meeting.

- Governance Committee Report Patricia Cooper, Chair

- Dr. Chadwick stated the committee discussed the charters and the Conflict of Interest Code. There were minor changes in the charters that will be presented at a later time to the Board.

- Executive Performance Committee Report Dr. Dianne Swella, Chair

- Dr. Swella reported committee met and completed its work on the CEO Evaluation; will be presented publicly at the June Board meeting.

INFORMATIONAL ITEMS & UPDATES:

- Physician Satisfaction Survey - Presentation (Dr. Lionel Chadwick, CEO)

Dr. Chadwick presented this survey for 2012 and compared it with the previous survey of 2010. 44 surveys were sent to physicians; 20 surveys were returned (46% response, opposed to 2010 where 14 surveys were returned, 25% response). Dr. Chadwick outlined the survey process, presented demographic information, and shared results to "Quality of Patient Care" questions. Results of "Ease of Practice at this Facility" questions were also shared. "Communication and Collaboration," "Patient Discharge," "Condition of Facility," and "Summary Assessments" were also discussed. In the "Final Assessment," comments on likelihood that the physicians would maintain their current levels of admissions, recommendations to other physicians or friends and family were all high scores.

Director Avels commented that the District administration is doing a good job, and Director Swella commented that she has noticed more cohesiveness between physicians and administration.

- LAFCO Service Review and Sphere of Influence – Update for Hi-Desert Memorial Health Care District (Dan McClure, CIO)

Mr. McClure gave a brief background on LAFCO and the areas on which they focus with local agencies. Recently, it was communicated to the District that its five-year LAFCO review was pending. The management team and Director Swella met with the Executive Director of LAFCO, and they were informed that LAFCO will be expanding the sphere of influence of the District. The Marine Corps Air & Ground Combat Center will no longer be in the District's sphere of influence. The LAFCO designation of the hospital will be changed to "health care facility."



Mr. McClure also briefed the Board on the appropriation limit findings, and Mr. Duda provided more information on what the appropriations limit means.

1. ► FAT 12-01: Physician Care Management Phase I & II Module (Dan McClure, CIO)

- *This action recommends directing management to proceed with the implementation of the Physician Care Management Phase I Module to the Meditech Health Care Information System as an integral part of the Electronic Health Record (\$276,281.78).*

Mr. McClure – Physician Care Management Phase I & II is a computerized physician order entry system. Mr. McClure explained that originally the project was scheduled to implement Phase I & II simultaneously. It was later discovered that Phase I should be implemented immediately, prior to the end of fiscal year, to have the ability to generate a medical problem list and to satisfy the meaningful use requirement. The cost of Phase I implementation is \$41,000. Mr. McClure reported that although the \$41,000 was not budgeted for 2012, IT purchases remain under budget for fiscal year FY 12, as well as the approved capital budget for the District. The background information needs to be built prior to training the physicians.

This action item was presented to and approved by the Finance Committee on April 18, and approved by the Facilities Committee on April 19.

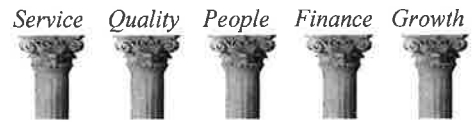
► **MOTION 12—19**– Director Hoffman made the motion to approve the implementation of the Physician Care Management Phase I Module, and Director Cole seconded. Martha Avels abstained. Four members were in favor, and the motion passed.

2. ► Resolution 12-06: Conflict of Interest Code (Dr. Lionel Chadwick, CEO)

- *This action recommends the Board of Directors of the Hi-Desert Memorial Health Care District adopts the proposed amended Conflict of Interest Code, pursuant to the Political Reform Act of 1974.*

Dr. Chadwick presented this resolution and current draft of the Conflict of Interest Code, completed by District’s legal counsel. The amended code expands the scope of employees that will be required to submit a Form 700, and includes the Foundation President and Board Members. If this amended Conflict of Interest is adopted, it will be sent to the Board of Supervisors for review and final adoption.

► **MOTION 12—20**– Director Cooper made the motion to approve proposed amended Conflict of Interest Code, and Director Cole seconded. All were in favor, and the motion passed.



3. ► Resolution 12-07: Support of Veteran’s Administration Enrollment Act (Tom Duda, CFO)

- *This action recommends signing a resolution of support for Representative Peter DeFazio’s efforts in introducing the Veteran’s Administration Enrollment Act (H.R. 4246).*

Mr. Duda presented this proposed law, which will expand the opportunities for veterans to receive benefits from non-VA hospitals. Many veterans are District patients, and find that their care is not covered by VA, which can lead to significant bad debt for the patient and the District.

► **MOTION 12—21**– Director Cole made the motion to approve the resolution in favor of supporting the Veteran’s Administration Enrollment Act (H.R. 4246), and Director Cooper seconded. Martha Avels abstained. Director Hoffman opposed, and the motion passed.

4. ► FAT 12-01: Appointment of Martha Avels to Facilities & Technology Committee

- *This action recommends that Martha Avels be appointed as Chairperson of the Facilities & Technology Committee of the Board of Directors.*

► **MOTION 12—22**– Director Hoffman made the motion to approve the Ms. Avels to the Facilities & Technology Committee, and Director Cole seconded. All were in favor, and the motion passed.

CHIEF OF STAFF REPORT (Service)

Prem Salhotra, MD, Chief of Medical Staff: Dr. Salhotra was absent at this meeting.

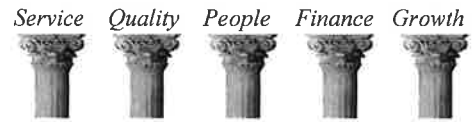
ADMINISTRATIVE REPORT (Service)

Lionel Chadwick, Chief Executive Officer, presented the Administrative Services Report.

Highlights:

- Staff continues to work diligently to enforce cost-saving measures. Capital and operating budgets are being worked on by staff. May 30 is the budget workshop.
- Hospital Week activities
- Thanks to the members who participated in the retreat; there will be a make-up session for members who could not attend.
- ER volume continues to grow
- Closure of TCU has gone well
- Energy-saving lights have been installed throughout the District

No questions were presented.



CLINICAL SERVICES REPORT (*Service*)

Judy Austin, Chief Operating Officer, presented the Clinical Services Report. Ms. Austin reported that the Birthing Center will completely eliminate registry staff by June. She also informed the Board of a proposal she presented to Dr. Chadwick for Copper Mountain College graduates, which will give them experience through a three-month internship with the District.

AMBULATORY SERVICES (*Service*)

Mr. Oswald presented the ambulatory services report. Thanked Mr. Ruddon for the new billboard at the 29 Palms Rural Health Clinic. Director Cole stated that she enjoys the District using real employees in its advertising.

CONTINUING CARE CENTER (*Service*)

Ms. Combs presented the CCC report. Elder Games is occurring on May 25, and Ms. Combs invited the Board and staff.

FINANCE REPORT (*Finance*)

Mr. Duda introduced the December financial statements. Mr. Duda informed the Board that the additional physician tracking information in the Finance section was requested by the Finance Committee at their meetings.

MARKETING REPORT (*Growth*)

Mr. Ruddon was presented the marketing report. Mr. Ruddon reminded the Board of the Grubstakes parade on May 26 and of the events occurring later that day in the park. Mr. Ruddon also shared that the Marketing department has won two national marketing awards for its logo and multi-page brochures. Compassionate Friends now meet in the Helen Gray Building. Director Swella thanked Mr. Ruddon for participating in the Every Fifteen Minutes Program. Mr. Ruddon thanked Karen Graley for her work with the program that was started by Martha Avels.

FOUNDATION REPORT

- Dean Moore, President of the Foundation, reported that the Foundation has received a preliminary CalTrans grant of \$83,000. He thanked Supervisor Derry's office for their letter of recommendation.
- Mr. Moore also reported that the Foundation will be leading the Memorial Garden project, which will be a fund-raising opportunity.
- New Foundation brochures were included in the Board packets.
- Mr. Moore informed the Board that he asked the Foundation Board to reconsider their position on the Management Flexing Policy; Mr. Moore is now participating.
- Mr. Moore gave a brief update on the 30-Minute Club.



Director Cole asked about the Martie Avels Scholarship and the Foundation's position on changing it. After clarifying the scholarship, Mr. Moore thanked several staff members for their participation in Relay For Life.

CALENDARS: No changes were presented.

ITEMS FOR NEXT AGENDA:

- Director Cole will come at a later time with a report from the Oversight Committee
- CEO Evaluation
- Charters

DIRECTORS' COMMENTS:

Director Swella: Welcomed Martie Avels back, Auxiliary luncheon, thanked Ms. McCann for her presentation, congratulations to Joe Ruddon and Judy Austin, and also thanked Ms. Walton for her work.

Director Cooper: Thanked all presenters, and shared that the CCC is

Director Hoffman: To Martie Avels, welcome back. Director Hoffman thanked Ms. McCann for her presentation. Director Hoffman stated that the results of physician surveys indicate teamwork, and thanked Mr. Ruddon for doing a great job.

Director Cole: Welcomed back to Martie Avels, and thanked everyone for all they do.

Director Avels: Thanked Dr. Chadwick for his leadership, thanked the Board and staff for welcoming her back to the District.

ADJOURNMENT TO OPEN MEETING – 8:15 pm

CLOSED SESSION – 8:25 pm

ADJOURNMENT TO OPEN SESSION AND CLOSED SESSION REPORT

- *Pursuant to section 32155 of the Health and Safety Code
Report Involving Quality Assurance Matters*
- *Pursuant to section 54957 of the Government Code
Conference involving personnel/benefits issue
CEO Performance Evaluation*

In closed session, the Board discussed a quality assurance issue and discussed the CEO's evaluation. The Board directed the management team to take appropriate action.

ADJOURNMENT:

On motion duly made and seconded Director Swella adjourned the meeting at 8:55 pm.

Minutes recorded by A. Walton, Board Clerk


Dianne Swella, President, Board of Directors


Korina Cole, Board Secretary