



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES
November 10, 2016 at 5:30 p.m.
Convened at the District Offices
6530 La Contenta Road, Suite 100, Yucca Valley CA 92284
760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Sullivan, President
- Director Cooper, Secretary
- Director Hoffman, Treasurer
- Director Avels

Media:

- None present

Guests:

- Stan Helgesen, HDMC Auxiliary
- Amanda Brannon, CHC board member

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Joe Ruddon, Director Business Operations
- Kathy Alkire, Director Operations, CHC

- Dianne Markel-Greenhouse

CALL TO ORDER

Director Sullivan called the meeting to order at 5:30 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call:

- Director Sullivan: present
- Director Doyle: not present
- Director Cooper: present
- Director Hoffman: present
- Director Avels: present

OBSERVANCES

Director Cooper read the mission, vision and core value statements.

Director Hoffman lead the assembly in the pledge to the American flag.

APPROVAL OF MEETING AGENDA

Motion 16-56: Director Avels motioned to approve the meeting agenda as presented; motion was seconded by Director Hoffman; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, November 10, 2016

Motion 16-57: Director Avels motioned to approve the consent agenda as presented; motion seconded by Director Hoffman; motion passed by unanimous vote.

REPORTS

HUMAN RESOURCE REPORT

Ms. Combs referred the Directors to Tab 2 in the agenda packet and spoke to the following details of the report.

- Ms. Combs reported that an employee satisfaction survey will be developed for the New Year. Staff is considering using an electronic survey program such as Survey Monkey to provide complete anonymity for participants.
- The reported turnover rate is not precise because of the data collected. Adjustments have been made for future tracking and reporting to provide more accurate tracking. Staff plans to present the report quarterly.
- Ms. Combs gave an update on human resources for the new Yucca Valley dental program.

MORONGO BASIN HEALTHCARE DISTRICT UPDATE, Jackie Combs, CEO

Ms. Combs referred the Directors to Tab 3 in the agenda packet and provided the following additional information:

- Needs Assessment: USC contact will provide more detail about the proposed project. The trend is to use social determinants in compiling the assessment. A social determinant includes environmental influences, accessibility of healthcare, poverty level. Ms. Combs expects to present staff's recommendation at the next meeting.
- The Nursing Program at Copper Mountain College has requested to place students in the clinics' pediatric program as part of their course curriculum.
- USC has opened a family practice/nurse practitioner program and called to explore having their nurse practitioner students rotate through our clinics. We are pursuing that relationship.
- Staff is in process of the hospital Medi-Cal audit.
- We are also collaborating with an outside company to audit the State of California Disproportionate Shares.
- We are still waiting for the hospital to send us a contract to purchase the hospital van.
- Mr. Ruddon and Ms. Combs met with the Yucca Valley Town Manager regarding partnering for health. The District will be sponsoring their February heart walk; we are coordinating with them to host the health fair at the community center; and we will sponsor the summer Music in the Park program.

ACTION ITEM

Ms. Combs introduced the Action Item to approve the Co-Application Agreement between Morongo Basin Healthcare District and the Community Health Center (CHC). The CHC governing board has reviewed and approved the Agreement without any changes.



Motion 16-58: Motion by Direct Avels to approve the Co-Application Agreement between Morongo Basin Healthcare District and the Community Health Center as presented; second by Director Hoffman; motion passed by unanimous vote.

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- Auxiliary swearing in of officers, December 8, 11am-1pm, Helen Gray Center
- Foundation Board Meeting: November 17
- December 8 regular business meeting of the Board of Directors and the Oath of Office Ceremony with the Honorable Rodney Cortez, Supervising Judge for the Superior Court of San Bernardino presiding.
- December 16 District employee holiday party.
- Community Health Center Board of Directors will convene their regular business meeting on December 13 because of the holiday calendar.
- December 22 regular business meeting of the Board of Directors

FUTURE AGENDA ITEMS

- Appointment of Board assignments, December 22 meeting.
- Collaboration/incorporating the Auxiliary into the District.

DIRECTOR COMMENTS

- Director Cooper: “There’s a lot to say. These four associates (board members) have been a blessing to me; we always came to an agreement and were okay when we were done; so different than it has been in the past. I’m so glad to have been a part of this new board, glad that we hired Jackie Combs. I’ve served eight years; everyone has been good to me; everyone’s contribution was wonderful. I want to give special acknowledgment to Martie Avels for her help over the years. All the new information and new programs is exciting.”
- Director Avels: Stated she is excited about the Auxiliary donation for the van purchase; she is pleased with the newly elected board members; and thanked Pat Cooper for her service on the board. Director Avels said she was pleased to serve on the board. The transition was tough but she is pleased with the direction that the board has taken. “Pretty amazing.”
- Director Hoffman: thanked everyone for the birthday celebration for the Marine Corp (cake was served); he distributed green lightbulbs for staff to use at home in remembrance of the Marines.
- Director Sullivan: “I am pleased with the outcome of the election; sorry that Pat Cooper won’t be with us. I’m looking forward to working with Armstrong and Greenhouse. We’ve come a long way as to the community understanding what the District is and our relationship with them. The next four years are going to be full of opportunities; we’re poised to do some exciting things. Our leadership and board is solid, and our support staff is strong.”

OPEN SESSION ADJOURNED

Director Sullivan adjourned the open session at 6:08 p.m.



CONVENE TO CLOSED SESSION

The Board of Directors convened at 6:15 p.m. to Closed Session pursuant to:

- Pursuant to Government Code section 32155 of the Health and Safety Code: Report involving Quality Assurance Matters.
- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to December 2016
- Pursuant to Government Code section 54957 of the Health and Safety Code: Report involving Employee Performance Evaluation – Chief Executive Officer.

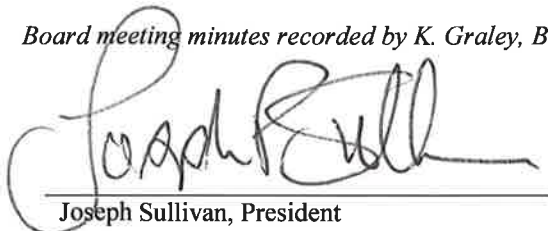
RECONVENE TO OPEN SESSION

The Board of Directors reconvened to Open Session at 8:00 p.m. Director Sullivan reported that Staff was directed to refine the Trade Secret information and present it at the next business meeting in closed session. The Employee Performance Evaluation was postponed to the next business meeting.

MEETING ADJOURNMENT

Director Sullivan adjourned the meeting at 8:10 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.



Joseph Sullivan, President



Patricia Cooper, Secretary