



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES
July 27, 2017 at 5:30 p.m.

Convened at the District Offices: 6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** To improve the health and wellness of the communities we serve.
- **Vision:** A healthy Morongo Basin.
- **Core Values:** Commitment, Collaboration, Accountability, Dignity, Integrity.

Board of Directors:

- Director Doyle, President
- Director Armstrong, Vice President, *excused*
- Director Sullivan, Secretary
- Director Hoffman, Treasurer
- Director Markle-Greenhouse, *excused*

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- P.K. White, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Facilities
- Ron Stewart, Executive Director, MBCHC

Guests:

- Tom Baumgarten, Superintendent, Morongo Unified School District
- Jenna Hunt, The Desert Trail

CALL TO ORDER

Director Doyle called the meeting to order at 5:30 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call. Director Doyle, Hoffman and Sullivan were present; Directors Armstrong and Greenhouse were excused; there were sufficient members present for quorum.

OBSERVANCES

Director Sullivan read the mission, vision and core value statements.
Director Hoffman led the assembly in the pledge to the American flag.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MEETING AGENDA

Motion 17-58: Director Hoffman motioned to approve the meeting agenda as presented; motion was seconded by Director Sullivan; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular meeting of the Board of Directors, July 13, 2017
- Minutes: Special meeting of the Board of Directors, July 17, 2017



Motion 17-59: Director Sullivan motioned to approve the consent agenda as presented; motion seconded by Director Hoffman; motion passed by unanimous vote.

PRESENTATION

MORONGO UNIFIED SCHOOL DISTRICT, *Tom Baumgarten, Superintendent*

Superintendent Tom Baumgarten gave an overview of the school district's processes, from the use of solar energy at school sites to new assessment tools for students. Morongo Unified School District (MUSD) is approaching its 60-year anniversary in 2018. The population in the Morongo Basin is growing and presents challenges for the school district.

ACE Program: The program focuses on preparing students, age 16 and older, for managing their future, exposing them to real-life opportunities such as learning on-line platforms and preparing for job placement.

The Academy is seeking to establish community partnerships for students to learn about the unique setting the partners could provide. Potential partners include Joshua Tree National Park, MCGACC, and other community businesses.

MUSD has 200 high school students dual-enrolled at Copper Mountain College (CMC). Students are encouraged to dual-enroll at CMC as a jump start for college enrollment.

The priority is that all students graduate. The school district is developing virtual learning labs to targets students on the verge of expulsion.

Superintendent Baumgarten asked how the healthcare District could partner with MUSD as the program mission and the healthcare District's strategic plan have parallel goals. Board members expressed support of the MUSD program. Director Doyle noted that the tele-medicine program the healthcare District is exploring would be of benefit to MUSD students.

Director Sullivan complimented Mr. Baumgarten for his enthusiasm about children and the school system. Director Doyle thanked Mr. Baumgarten for sharing his vision.

REPORTS

MORONGO BASIN HEALTHCARE DISTRICT UPDATE, *Jackie Combs, CEO*

Ms. Combs updated the Board of Directors with the following verbal report:

- The Health and Community Health Fair has been moved to October 14 due to the City of Twentynine Palms moving the Pioneer Days event to October 21..
- It was confirmed this week that four students from USC nurse practitioner programs will begin clinical rotation at MBCHC clinics.
- Ron Stewart has been recruiting practitioners. A full time psychiatrist and a part time psychologist have signed on board. Mr. Stewart participated in a HRSA job fair and connected with a nurse practitioner who is also considering joining the clinic team; and the Chief Resident of Arrowhead has expressed interest in working at the clinics when his current commitment is completed.
- Western University indicated that regular meetings on the family practice residency program will begin in September.



HUMAN RESOURCE REPORT, *Cindy Schmall, Director of Operations*

Ms. Schmall presented the quarterly human resource report. Reporting the fourth quarter for fiscal year 2017.

- New hires: 9 employees overall
- Exits: 10 in total with a turnover rate of 14.9%
- Current: 67 employees
- Future reports will show trending
- The employee engagement survey was distributed this week and to date 50% of the employees have participated.

FINANCIAL REPORT – JUNE 2017, *Patricia White, Controller*

Ms. White directed the board's attention to the printed report presented in the Agenda packet. The attached Controller's Report states the most significant components for the month and fiscal year.

DISTRICT:

- **REVENUE:** June revenue was better than expected; old Medicare billings and contractual allowances were adjusted resulting in higher total revenues earned. The operating net surplus was \$436,297 compared to a budget of \$83,467. Fiscal year end closed at \$2,177,132 net operating surplus. This is a "soft" close in anticipation of the annual audit.
- **EXPENSES:**
 - ♦ There was one payment related to the closed fiscal year of hospital operations of \$5,411.
 - ♦ Health Center provider costs were increased in June due to the chiropractor completing incomplete patient records.
 - ♦ Medical supply costs were elevated due to ordering vaccines which occurs every other month.

TRANSPORTATION:

- Transportation incurred increased expense from van repairs on the older vehicle at \$2,670.
- Transportation cost per mile in June was \$2.26.

HEALTH CENTER:

- Patient revenue has increased because of the improved billing process.
- June revenue was \$355,169 with a YTD of \$1,254,190 less District overhead expenses.
- Volume is up by 100 new patients per month. The pediatricians have expanded their hours from two to three days per week at the Twentynine Palms location.

CONSOLIDATED:

- Net income \$330,000, YTD \$1,242,111

INVESTMENTS:

- \$1M was transferred into investments.
- It was noted, with celebration, that the District has not accessed investment monies since the separation from the hospital in 2015.
- RBC will be on site September 8 to report on the portfolio.

ACTION ITEMS:

Acceptance of the Financial Report

- **Motion 17-60:** Motion by Director Hoffman, second by Director Sullivan to accept the financial report as presented; motion passed unanimously.

CALENDAR REVIEW AND COORDINATION

The calendar for the Board of Directors were reviewed and coordinated for the month of August.

NEXT AGENDA

- Procurement policy - draft review
- Recognition of the Town of Yucca Valley and City of Twentynine Palms participation in the health fair

DIRECTOR COMMENTS

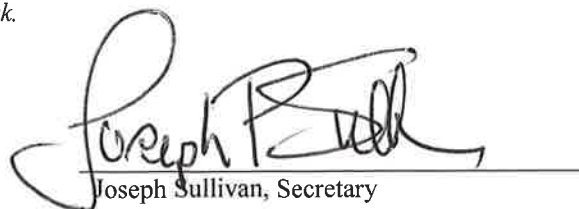
- Director Sullivan: Thanked Superintendent Baumgarten for his presentation and is looking forward to exploring how the healthcare district can partnership with MUSD; he thanked Jenna Hunt, Desert Trail reporter, for being present; and thanked PK White and Cindy Schmall for their reports.
- Director Hoffman: concurred with Director Sullivan's comments.
- Director Doyle: Thanked Superintendent Baumgarten for his report and is also looking forward to collaborate with MUSD. She thanked Cindy Schmall for her excellent work on the HR report; and as usual, the finance report was great.

MEETING ADJOURNMENT

Director Doyle adjourned the meeting at 7:05 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.


Marge Doyle, President


Joseph Sullivan, Secretary