

Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 3, 2018 at 5:30 p.m.

Convened at the District Offices

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Armstrong, President
- Director Doyle, Vice President
- Director Markle-Greenhouse, Secretary
- Director Sullivan, Treasurer
- Director Hoffman

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Deborah Anderson, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Ron Stewart, Executive Director, CHC
- Tricia Gehrlein, Director Population Health

- Beverly Scott, community member
- Kathy Alkire, Director Quality, MBCHC

Guests:

- Jenna Hunt, Desert Trail
- Eric Knabe, Z107fm
- Stan Helgesen, HDMC Auxiliary

CALL TO ORDER

Director Armstrong called the meeting to order at 5:30 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call. Directors Armstrong, Doyle, Sullivan, Hoffman and Greenhouse were present for a quorum.

OBSERVANCES

Director Sullivan read the mission, vision and core value statements.
Director Hoffman led the assembly in the pledge to the American flag.

PUBLIC COMMENT None presented.

APPROVAL OF MEETING AGENDA

Motion 18-31: Director Hoffman motioned to approve the meeting agenda as presented; motion was seconded by Director Doyle; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, April 19, 2018

Motion 18-32: Director Hoffman motioned to approve the consent agenda as presented; motion seconded by Director Greenhouse; motion passed.

REPORTS

HUMAN RESOURCE QUARTER REPORT – *Cindy Schmall, Director Operations*

Ms. Schmall referred the Directors to her written report under Tab 2 in the agenda packet. She highlighted:

- Leadership is working on updating the employee annual evaluation tool
- Based on employee satisfaction survey, Mr. Ruddon has been working with frontline and management staff for more detailed information on how employees want to be recognized.
- The employee turnover rate has increased over last quarter due to removing per diem staff from the roster who are no longer available to work.

FINANCIAL REPORT – *Deborah Anderson, Controller*

Ms. Anderson presented the financial report for March, 2018. The financial results for the month of March were strong with an actual operating net surplus of \$196,813. When compared to the budget of \$143,352, the calculated difference is \$53,461 for the month.

REVENUE: Health Center revenue was 15% above budget (\$95,720) predominantly due to increased patient visits. District operational revenue was 21% above budget (\$36,780) due to interest income on investments and bad debt recovery. Transportation revenues exceed budget due to the MBTA grant and the Health Center share of expense reimbursement. Overall, operating income was 18% above budget (\$151,701).

EXPENSE: Health Center operating expenses were 20% over budget (\$110,373) due to higher contract provider payments because of increased patient visits and higher fringe benefits and payroll taxes. District operating expenses were 11% below budget (\$17,480) because of lower salaries and purchased services. Transportation operating expenses were 10% over budget. Overall, operating expenses were 14% above budget (\$98,240).

NET INCOME: operating net income is 37% over budget (\$53,461). Overall year to date operating net income is 45% over budget (\$582,372) from higher revenues, interest on investment income and a one-time workers' compensation overpayment refund. Net income year to date is \$1,091,997 due to depreciation expense of \$678,154, non-operating net income of \$33,271, and non-operating net expense of \$135,660.

BALANCE SHEET: the balance sheet remains strong with investments accounting for 88% of the current assets.

Director Sullivan welcomed Ms. Anderson; he was not present at the April 19 meeting when she was first introduced to the Board of Directors.

Motion 18-33: Motion by Director Sullivan to accept the financial report as presented; second by Director Greenhouse; motion passed by unanimous vote.

MORONGO BASIN HEALTHCARE DISTRICT – *Jackie Combs, CEO*

Ms. Combs gave a photo presentation of the employee forum from April 26.

- Director Doyle congratulated Jackie Combs for her 10-years of service, and thanked Kathy Alkire who has achieved 18 years of service.
- Director Armstrong commented how impressed he was with the event and the employee satisfaction that was evident in the photos.

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- The budget workshop was moved from May 15 to May 16, 3 p.m.

NEXT AGENDA ITEMS

- Director Hoffman requested an after-action report on the health fair and feedback on help rendered to Veterans.
- Director Armstrong requested a brief presentation from Hi-Desert Medical Center on the sharing of patient electronic health records for providers.

DIRECTOR COMMENTS

- Director Sullivan: Thanked Stan Helgesen, HDMC Auxiliary, for attending this evening's meeting and complimented the auxiliary on the great work they are doing. He spoke to Measure L on the Town of Yucca Valley's ballot. The Measure is becoming a high profile issue in the community. It is about building and operating cannabis facilities within the community. The Mayor has put information on the town's website about the impact on the community if the Measure passes. The Town is trying to reach out to local agencies to help communicate the pros and cons of the Measure. Director Sullivan requested that the Town present to the healthcare board on the facts of the Measure.
- Director Greenhouse: Thanked Cindy Schmall and Jackie Combs for their reports.
- Director Doyle: Said it was great to see Stan Helgesen tonight. She commented that she is still ecstatic about the approval of the mobile clinic from the special meeting on Monday.
- Director Hoffman: Thanked Debbie Anderson, Cindy Schmall, and Jackie Combs for their reports; and thanked Stan Helgesen for being here tonight. He commented that the employee presentation was outstanding.
- Director Armstrong: no comment.

OPEN SESSION ADJOURNED

Director Armstrong adjourned the open session at 6:01 p.m.

CONVENE TO CLOSED SESSION

The Board of Directors convened at 6:07 p.m. to Closed Session pursuant to:

- Pursuant to Government Code section 32155 of the Health and Safety Code: Report involving Quality Assurance matters.
- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected to May, 2018.

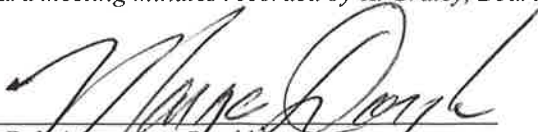
RECONVENE TO OPEN SESSION

The Board of Directors reconvened to Open Session at 7:45 p.m. Director Armstrong directed Staff to prepare additional information on the topics and present when available.

MEETING ADJOURNMENT

Director Armstrong adjourned the meeting at 7:50 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.


Bob Armstrong, President


Dianne Markle-Greenhouse, Secretary