

Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 5, 2019 at 5:30 p.m.

Convened at the District Offices

6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Armstrong
- Director Doyle
- Director Evans
- Dianne Markle-Greenhouse
- Director Sullivan

Staff Present:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Debbie Anderson, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations

Public Present:

- Eric Knabe, Z107fm
- Jenna Hunt, Desert Star
- Linda Evans, Chief Strategy Officer, Desert Market, Tenet
- Paul Hoffman, CHC board member
- Cassie Souter, CHC board member

CALL TO ORDER

Director Armstrong called the meeting to order at 5:30 p.m.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call. Five Directors were present for a quorum.

OBSERVANCES

Director Doyle read the mission, vision and core value statements.

Director Sullivan led the assembly in the pledge to the American flag.

PUBLIC COMMENT

No public comment presented.

APPROVAL OF MEETING AGENDA

Motion 19-53: Director Sullivan motioned to approve the meeting; motion seconded by Director Evans; motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented:

- Minutes: Regular business meeting of the Board of Directors, August 1, 2019

Motion 19-54: Director Evans motioned to approve the consent agenda; motion seconded by Director Doyle; motion passed by unanimous vote.



ACTION ITEMS

AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE HEALTH BENEFITS PROGRAM – *Jackie Combs, CEO*

Ms. Combs presented the action item with a PowerPoint overview. The benefits program includes choice of PPO and HMO, dental, prescription drugs and vision. The plan has an overall increase of 2.9% over last year's plan. Full time employees pay 22% of the benefit cost; part time employees pay 36%. The District covers the balance of the plan.

Motion 19-55: Motion by Director Doyle to approve **Resolution 19-02** to authorize the execution of a Memorandum of Understanding authorizing participation in the District's risk management authority's health benefits program; motion seconded by Director Sullivan. Vote was taken by roll call inventory; the Resolution passed 5:0.

Director Doyle asked about employee feedback regarding benefits; Ms. Combs stated that the number of complaints is less than last year because of the HMO option. Employees do complain about the co-pay.

Director Sullivan made a point of stating that the MBHD board members do not participate in the benefit plan.

REPORTS

STRATEGI PLAN UPDATE – *Jackie Combs, CEO*

Ms. Combs presented a PowerPoint review of the strategic plan.

TRANSPORTATION

- Staff continues to meet with Reach Out Morongo Basin to explore collaboration opportunities.
- Received a Kaiser Permanente grant of \$25,000 to provide for expanded transport to a higher level of patient care.

ACCESS TO HEALTHCARE

- Increase the number of primary care providers:
 - ♦ A Nurse Practitioner and a Physician's Assistant came on board as of spring.
 - ♦ Pricilla Campos, MD, is joining clinic staff in September.
 - ♦ A partnership with UCR Residency Program has yielded a part-time pediatrician for 29 Palms.
 - ♦ A recruitment firm has been retained for behavioral health LCSW and psychologist.
- Increase access to expanded clinical services:
 - ♦ The MMU visits community centers around the Basin and visits school sites for student dental screenings using telemedicine to communicate with the dentist at the clinic.
 - ♦ Split Rock clinic site is expected to open near October 1.
 - ♦ Exploring opportunities for occupational medicine without competing with HDMC (as per lease with HDMC Holdings, LLC).
- Increase access to primary and specialty care:
 - ♦ Dental services are being provided to individuals above the sliding scale poverty guidelines who have no dental insurance.
 - ♦ School based dental care via the MMU: VDH services convened in January. Two schools completed before summer break; additional sites are scheduled for the new school year.



EDUCATE AND CONNECT RESIDENTS TO PROGRAMS AND SERVICES

- On-going seminars and classes on preventive health
 - ♦ The Employee Wellness Program is well received by patients and employees.
 - ♦ Optimal Health classes are now offered in place of the class series as delineated in the strategic plan. The current education is an eight-week series: four weeks of how to optimize health through diet and exercise; the second four weeks target specific chronic disease management for diabetes, CHF, high blood pressure or cholesterol, or COPD.
 - ♦ Diabetes Prevention Program started again in July at the Yucca Valley campus.
 - ♦ Quit Smoking class is scheduled for January 2020; it is offered annually.

BECOME THE LEAD IN COLLABORATING ACROSS SECTORS TO ACCOMPLISH COMMUNITY HEALTH GOALS

- Collaborating with Community
 - ♦ Children's Health / Morongo Unified School District: Monthly meetings with MUSD continue. Kicked off the First 5 dental program in the elementary schools; has expanded to include all school sites. Sought principals' buy-in for fall 2019. Back-to-school events in August included on site immunizations on the MMU. Clinic flyers and promotion as well as back-to-school physicals promoted.
 - ♦ Transportation: collaborating with MBTA and Reach Out Morongo Basin
 - ♦ Bike Trails / active transportation: served on working committee to accomplish the Active Transportation Plan which has been forwarded to county and state levels for grant funding to implement. The working committee has been disbanded.
 - ♦ Senior Services: Stakeholder groups are collaborating outside of meetings; committee now meets ad-hoc.
 - ♦ Improved Internet Access: The committee meets regularly.
 - ♦ Nutrition Access: MBHD dietitian and outreach staff attend monthly Farmers Market in 29 Palms to provide nutrition education.
 - ♦ Community Garden at Split Rock Facility: the project has been abandoned.

The Board of Directors thanked Ms. Combs for the Strategic Plan update.

FINANCIAL REPORT – Presented by Debbie Anderson, Controller

Ms. Anderson reported that overall, the District showed a positive operating income for July, 2019.

- Revenue: operating income is three percent under budget, a dollar amount of \$34,651.
 - ♦ District operational revenue for July 2019 is 1% over budget, a dollar amount of \$3,149. This is due to investment income, which performed better than anticipated.
 - ♦ Community Health Center revenue for July 2019 is five percent under budget, a dollar amount of \$(37,799).
 - ♦ Net patient services are about nine percent under budget, a dollar amount of \$(50,656). Patient visits as well as the corresponding revenue were under budget because providers took vacations in July. This reduction of revenue is also reflected in a cost savings of the provider expense, discussed below.



- ♦ 340B revenue continues to be extremely variable. This month the program brought in more income than anticipated.
- Expense: operating expenses, as well as year to date expenses, are four percent under budget, an amount of \$38,168.
 - ♦ There were cost savings with physician fees since the providers took vacations, and thus didn't perform as many visits as budgeted.
 - ♦ There were also cost savings with purchased services. This is due a variety of accounts, including less legal, less labs services, and less outside usage of IT services. It should be noted that most of the outside IT services were engaged for setup work for the upcoming Split Rock facility, and as such, costs for this are being held in a construction in progress account on the balance sheet.
 - ♦ IT, Network, & Phones are over budget due to computer & IT equipment purchased for the Split Rock facility that does not meet capitulation thresholds.
 - ♦ Finally, there were cost savings in supplies due to not as many services taking place

Income for July wasn't as robust as anticipated. However, expenses saw savings, making up for the reduction in income. There were no questions from the Board.

Motion 19-56: Director Sullivan motioned to accept the financial report; motion seconded by Director Evans; motion passed by unanimous vote.

MORONGO BASIN HEALTHCARE DISTRICT - Jackie Combs, CEO

Ms. Combs referred the Directors to Tab 4 of the agenda packet for her written report. Additionally, she reported:

- The application for the ACHD District of the Year was declined. It wasn't clear on ACHD's website or application that applicants must already be accredited by ACHD to qualify for the award.
- ACHD contacted Ms. Combs to make sure she plans to attend the October annual conference as Director Greenhouse submitted her name for CEO of the Year.
- Thursday Ms. Combs toured the UCR team for the pediatric department and a pediatrician who is planning to cover pediatric services in 29 Palms.

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- Board Workshops are scheduled for September 19 (finance) and November.

DIRECTOR COMMENTS

- DIRECTOR SULLIVAN: no comment.
- DIRECTOR GREENHOUSE: Stated she drove by the Split Rock facility and the fencing is very nice.
- DIRECTOR EVANS: She was happy to receive the overview the health plan benefits program; she thanked Jackie Combs and Cindy Schmall for their work on keeping a robust benefits plan with low rates. She stated that she appreciated the update on the transportation grant information
- DIRECTOR DOYLE: Directing her comments to Jackie Combs, she said, "I usually call out the staff in my comments, whether or not you win CEO of the Year, you are still our hero with the hiring of providers, the soon to be open Split Rock facility, the dental screenings in the schools and the application for ACHD certification; these are huge accomplishments."
- DIRECTOR ARMSTRONG: No comment.



MEETING ADJOURNMENT

Director Armstrong adjourned the meeting at 8:46 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.

Handwritten signature of Bob Armstrong in black ink, written over a horizontal line.

Bob Armstrong, President

Handwritten signature of Dianne Greenhouse in black ink, written over a horizontal line.

Dianne Greenhouse, Secretary

Attached to the historical record: Financial Report for July 2019