

Hi-Desert Memorial Health Care District dba  
**Morongo Basin Healthcare District**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**October 3, 2019 at 5:30 p.m.**  
*Convened at the District Offices*  
6530 La Contenta Road, Suite 100, Yucca Valley CA 92284 | 760.820.9229

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Armstrong
- Director Doyle
- Director Evans
- Dianne Markle-Greenhouse
- Director Sullivan

Staff Present:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Debbie Anderson, Controller
- Joe Ruddon, Director Business Development
- Cindy Schmall, Director Operations
- Stacy Moore, employee

Public Present:

- Paul Hoffman, CHC board member
- Pat Cooper, CHC board member
- Linda Evans, Chief Strategy Officer, Desert Market, Tenet
- Beverly Scott, CHC board member

**CALL TO ORDER**

Director Armstrong called the meeting to order at 5:30 p.m.

**ROLL CALL**

Karen Graley, Board Clerk, conducted roll call. Five Directors were present for a quorum.

**OBSERVANCES**

Director Armstrong read the mission, vision and core value statements and led the assembly in the pledge to the American flag.

**PUBLIC COMMENT**

No public comment presented.

**APPROVAL OF MEETING AGENDA**

**Motion 19-58:** Director Doyle motioned to approve the meeting; motion seconded by Director Evans; motion passed by unanimous vote.

**APPROVAL OF CONSENT AGENDA**

The Consent Agenda presented:

- Minutes: Regular business meeting of the Board of Directors, September 5, 2019
- Minutes: Special business meeting dated September 19, 2019 (finance workshop)

**Motion 19-59:** Director Evans motioned to approve the consent agenda; motion seconded by Director Doyle; motion passed by unanimous vote.



## REPORTS

### MASTER PLAN FOR REAL ESTATE HOLDINGS – Jackie Combs, CEO

Ms. Combs presented a PowerPoint review of District real estate holdings.

Director Sullivan stated that the presentation gave a good inventory of properties; he would like to discuss the undeveloped land status in closed session. Director Doyle requested additional information for property revenue and lease expenses. Director Evans concurred that the additional information would be helpful. Director Armstrong agreed with Director Sullivan and said it was a good start for evaluating the District properties.

### FINANCIAL REPORT – Presented by Debbie Anderson, Controller

Ms. Anderson reported that overall, the District showed a positive operating income for August, 2019.

- Revenue: overall operating income is three percent over budget, a dollar amount of \$30,036.
  - ♦ District operational revenue for August 2019 is 11% over budget, a dollar amount of \$29,614. This is due, in part, to the receipt of the Kaiser transportation grant.
  - ♦ Community Health Center revenue for August 2019 is 0% over budget, a dollar amount of \$422. Patient services are under budget, but so are contractuals. When combined, net patient services are coming in close to budget. The other income categories are not materially dollar wise different than budget.
- Expense: overall operating expenses are under budget, a dollar amount of \$6,377.
  - ♦ District operating expenses for August 2019 are (2%) over budget, a dollar amount of \$(4,174); related to two employees having a large PTO cash out that was paid, not accrued.
  - ♦ Community Health Center operating expenses for August 2019 are 2% under budget, a dollar amount of \$10,551.
- Net Income: August earnings before interest, taxes, depreciation and amortization is 22% over budget, a dollar amount of \$36,413. Operating income after allocation for August came in close to expected. The clinics showed a modest change in net position of approximately \$10,000

**Motion 19-60:** Director Greenhouse motioned to accept the financial report; motion seconded by Director Evans; motion passed by unanimous vote.

### MORONGO BASIN HEALTHCARE DISTRICT - Jackie Combs, CEO

Ms. Combs referred the Directors to Tab 3 of the agenda packet for her written report. Additionally, she reported:

- We were notified this afternoon by ACHD that the District's website (MBHDistrict.org) has been granted certified status for transparency and compliance with ACHD standards.
- The Auditors will present at their annual audit finding at the November meeting.

## CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- Director Doyle requested that the MBHD meetings be permanently moved to 6 p.m. General consensus to move the meetings to 6 p.m.
- October 17: Shared Boards meeting was discussed. Director Armstrong will not attend.



### DIRECTOR COMMENTS

- DIRECTOR SULLIVAN: The Master Plan for Real Estate Properties is very important, taking into account the number of facilities. Congratulations to staff for achieving certification status with ACHD; he thanked Karen Graley for her work on the project. Good financial report tonight; The District continues to move further into the black.
- DIRECTOR GREENHOUSE: She thanked staff for their reports tonight.
- DIRECTOR EVANS: She thanked staff for the reports presented tonight.
- DIRECTOR DOYLE: Thanked staff for their hard work on the accreditation; “It takes us to the next level; I’m very proud. Thank you Karen for your efforts.” She stated her pleasure that the health center financials are moving into the black. She thanked staff, saying, “I have the utmost confidence in you.”
- DIRECTOR ARMSTRONG: Asked Ms. Anderson to show negative numbers in parentheses only (not red) and to use the color red for variances. He thanked Lynda Evans, the media and CHC board members for attending tonight’s meeting.

Adjourned meeting at 6:02.


### MEETING ADJOURNMENT TO CLOSED SESSION

- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected for December, 2019.

**MEETING RECONVENED TO OPEN SESSION** at 7:05 p.m. to receive Closed Session report. Director Armstrong reported that the Board used the District’s real estate master plan in its discussion. The discussion did not relate to the purchase, sale or negotiation of real estate. The board anticipated developing a facility master plan over the next twelve months. When the master plan is completed, the results will be presented in open session. *(This is disclosure for this closed session.)*

Meeting adjourned at 7:06 p.m.

*Board meeting minutes recorded by K. Graley, Board Clerk.*

  
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Bob Armstrong, President

  
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Dianne Greenhouse, Secretary

*Attached to the historical record: Financial Report for August 2019*