



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES
September 3, 2020 at 6:00 p.m.

Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19-19 pandemic. No physical site was available for the assembly.

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Doyle, President
- Director Evans, Secretary
- Director Markle-Greenhouse, Vice President
- Director Armstrong, Treasurer
- Director Sullivan, Member at Large

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Cindy Schmall, COO
- Michelle Zicarria, Performance Improvement Manager
- Jancen Duff, Manager Virtual Dental Home Program

Guests:

- Paul Hoffman, CHC board member
- Beverly Scott, CHC board member

- Cassidy Zimarik, Z107fm, media
- Linda Evans, Chief Strategy Officer, Desert Mkt, Tenet
- Dale Mondary, community member

CALL TO ORDER

Director Doyle called the meeting to order at 6:00 p.m. The meeting was convened using the electronic platform of Go-To-Meeting; there was no physical assembly.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call and declared a quorum.

OBSERVANCES

Director Doyle read the mission, vision and core value statements.

Director Greenhouse led the assembly in the pledge to the American flag.

PUBLIC COMMENT

LINDA EVANS, Chief Strategy Officer, Desert Market, Tenet addressed the board, reporting on behalf of Karen Faulis, CEO, Hi-Desert Medical Center (HDMC):

- The hospital currently has four positive COVID-19 patients and no PUI patients in house. The Continuing Care Center has four positive residents at this time; weekly testing of residents and staff continues according to new California Department of Health and CDC protocols.
- HDMC has received supplemental staffing from the National Guard, California Health Corps, and San Bernardino County over the past few weeks. Additional temporary staff through Tenet are also arriving after Labor Day to help until staffing levels return to normal.
- Personal Protective Equipment remains in good supply at both HDMC and CCC.
- Visitor restrictions remain in effect at both facilities. Modified outdoor visitation at the CCC has been stopped temporarily until the facility is past the current COVID-19 outbreak.
- The first graduate medical education resident rotation started August 24 in Emergency Medicine.



- All stakeholders are gearing up again for the Cerner EMR (electronic medical record) and PBAR financial platform conversion which was rescheduled from this month to May 18, 2021 but delayed due to COVID-19.

There were no questions; all directors expressed their appreciation of the report.

APPROVAL OF MEETING AGENDA

Motion 20-44: Director Armstrong motioned to approve the meeting agenda as presented; motion was seconded by Director Evans; the motion passed by unanimous vote.

APPROVAL OF CONSENT AGENDA

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, August 6, 2020.

Motion 20-45: Director Evans motioned to approve the minutes as presented; motion seconded by Director Sullivan; motion passed.

ACTION ITEMS

FEEDING MORONGO BASIN PROJECT – Jackie Combs, CEO

Jackie Combs presented the action item. The resolution requests transfer of funds to support cash flow of the operations fund. Director Armstrong spoke in support of the resolution; there were no other comments.

Motion 20-46: Director Sullivan motioned to approve Resolution #20-05 to transfer \$200,000 from investment funds to operating funds to cover the food distribution project costs; motion seconded by Director Armstrong; a roll call vote was taken; the motion passed 5:0.

DISCUSSION

CEO RECRUITMENT – Jackie Combs, CEO

Ms. Combs framed the discussion: Her CEO contract concludes July 1, 2021. She wants to retire and is not leaving the District because of any issues. She has requested quotes from three recruitment firms who quoted costs ranging from \$54,000 to \$75,000. Another option is to do an informal search through known associates and Indeed. Ms. Combs stated she would remain on board until a new CEO was placed.

DIRECTOR SULLIVAN: “It’s going to be a big challenge to fill Jackie’s shoes so we better get going on recruitment.” He requested to see the proposals from the three companies.

DIRECTOR ARMSTRONG: “I agree with Director Sullivan and would like to see the proposals”. He proposes to do an informal search before paying a search firm. Ms. Combs said she would send the proposals to the board members for review.

DIRECTOR EVANS: “I agree; it will be a challenge to do all that Jackie does. To start now is being proactive. I’m thankful she is willing to stay until we bring someone on board. I think it’s important that we recruit someone who is invested in our community. I would like to access ACHD resources for this recruitment.” Ms. Combs stated she already contacted ACHD and they referred her to one of the companies who submitted a proposal.

DIRECTOR DOYLE: “This is an important decision, we shouldn’t take it lightly and will affect the District for many years. My colleagues, Armstrong and Sullivan, are correct that those are some difficult shoes to fill. We’ve done our due diligence to identify good recruitment firms. What we



need to do is determine if we search informally or hire a search firm. We will do everything we can to bring a quality candidate to the District.”

DIRECTOR GREENHOUSE: “We can start with an informal search. It is a most serious consideration. It saddens me that her contract is up and I’m grateful she’s willing to stay until we find someone. Time is not on our side; it’s really important we start.”

Jackie Combs stated that each company she spoke with she explained what a special healthcare district is, our location, and our FQHC relationship in the clinics; she suggested that the candidate be familiar with clinic settings.

Director Doyle: “We will wait for Jackie to forward the proposals and put it on the agenda for next month.”

REPORTS

FINANCIAL REPORT –*No financial report was presented.*

MORONGO BASIN HEALTHCARE DISTRICT UPDATE, Jackie Combs, CEO

Ms. Combs referred the Directors to Tab 3 of the agenda packet for her written report and provided additional information as follows:

- The food insecurity survey was administered during the August food distribution event. She plans to continue with the survey at future distribution events. Data specific to Morongo Basin is very lacking and this limited survey is useful.

ARMSTRONG: “I enjoyed reading the survey data. It was a smart move to take the survey at the distribution event, and it would be interesting to see the trends as additional data is collected.”

EVANS: “I spoke with Jackie about the data collection and we definitely need data for our various projects. I appreciate that Jackie recognized the opportunity to collect data.”

DOYLE: Thanked Jackie Combs for doing the survey; she is pleased that we’re getting some real data from our community; a lot of the available data is generic to the county.

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- The next food box distribution event is September 19, 2020;

DIRECTOR COMMENTS

- Director Armstrong: no comments offered.
- Director Evans: “I’ve said it already.”
- Director Greenhouse: Thanked Jackie Combs for the data collection and report.
- Director Sullivan: no comments offered.
- Director Doyle: “We have a closed session tonight.”



MEETING ADJOURNMENT TO CLOSED SESSION

The open session adjourned at 6:32 p.m.

The closed session convened at 6:37 p.m.

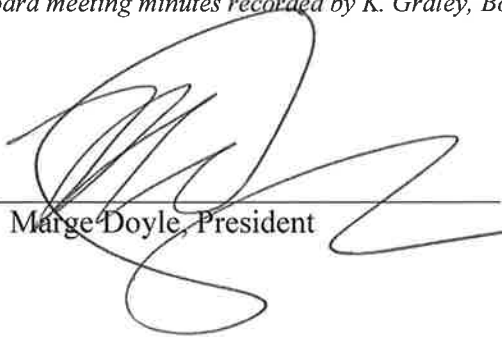
- *Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected for January, 2021.*

RECONVENE TO OPEN SESSION at 6:50 p.m. to receive Closed Session report. Director Doyle stated that Staff had been directed to continue with the requested research and report back when more information is available.

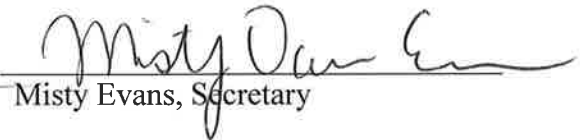
MEETING ADJOURNMENT

The meeting was adjourned at 6:55p p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.



Marge Doyle, President



Misty Evans, Secretary