



Hi-Desert Memorial Health Care District dba  
**Morongo Basin Healthcare District**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**October 1, 2020 at 6:00 p.m.**

*Convened via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19-19 pandemic. No physical site was available for the assembly.*

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Doyle, President
- Director Evans, Secretary
- Director Markle-Greenhouse, Vice President
- Director Armstrong, Treasurer
- Director Sullivan, Member at Large

Guests:

- Paul Hoffman, CHC board member
- Beverly Scott, CHC board member
- Denise Cullum, community member

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Cindy Schmall, COO
- Debbie Anderson, CFO
- Janeen Duff, Manager Virtual Dental Home Program
  
- Linda Evans, Chief Strategy Officer, Desert Mkt, Tenet
- Dale Mondary, community member
- J. Estrada, community member

**CALL TO ORDER**

Director Doyle called the meeting to order at 6:02 p.m. The meeting was convened using the electronic platform of Go-To-Meeting; there was no physical assembly.

**ROLL CALL**

Karen Graley, Board Clerk, conducted roll call and declared a quorum.

**OBSERVANCES**

Director Evans read the mission, vision and core value statements.  
Director Sullivan led the assembly in the pledge to the American flag.

**PUBLIC COMMENT**

LINDA EVANS, Chief Strategy Officer, Desert Market, Tenet addressed the board, reporting on behalf of Karen Faulis, CEO, Hi-Desert Medical Center (HDMC):

- HDMC currently has one positive COVID-19 patient and no PUI patients in-house.
- Continuing Care Center (CCC) has no COVID-19 positive residents at this time. Weekly testing of our residents and staff continues. New admissions to the facility are now allowed.
- We are no longer needing supplemental staffing at CCC from the National Guard, CA Health Corps or San Bernardino County.
- Personal Protective Equipment remains in good supply at both HDMC and CCC.
- Visitor restrictions remain in effect at both facilities. We are working with the county health department to reinstate safe modified visitation at the CCC.

There were no questions; all directors expressed their appreciation for receiving the report.



## **APPROVAL OF MEETING AGENDA**

**Motion 20-47:** Director Armstrong motioned to approve the meeting agenda as presented; motion was seconded by Director Sullivan; the motion passed by unanimous vote.

## **APPROVAL OF CONSENT AGENDA**

The Consent Agenda presented the following items for approval:

- Minutes: Regular Meeting of the Board of Directors, September 3, 2020.

**Motion 20-48:** Director Evans motioned to approve the minutes as presented; motion seconded by Director Sullivan; motion passed.

## **ACTION ITEMS**

### **ACHD 68<sup>TH</sup> ANNUAL MEETING REPORT**

**DIRECTOR GREENHOUSE:** She enjoyed Rick Pills seminar from City of Hope; he is researching genetic markers and their health outcomes. City of Hope is doing groundbreaking studies and trials. One finding is that the major cause of lung cancer is now attributable to pollution from multiple sources after decades of smoking as the number one cause of lung cancer.

**DIRECTOR EVANS:** It was a virtual meeting and was interesting to participate. She felt immense pride about the different things we were doing as a District. Our District has really stepped up to take care for our community during the pandemic. She heard what other districts were doing in their community. A presentation on the science and health disparities given by Rick Pills, City of Hope, recommended the needs assessment document be easy to understand. It's important to stay connected to the community and listen to them. There were updates from ACHD on legislation in process.

**DIRECTOR DOYLE:** Some of the research by Dr. Pills shows that medications work differently among populations, i.e. white male vs women. I was very proud of how the MBHDistrict was presented; we received many praises over our community involvement.

## **DISCUSSION**

### **CEO RECRUITMENT** – Jackie Combs, CEO

At the September meeting, Ms. Combs had asked for instructions for recruiting a CEO. Proposals from three firms were forwarded to the board members. There was little discussion; each board member offered their perspective on how to proceed.

**DIRECTOR SULLIVAN:** He would like to find somebody that's half as good as Jackie and works twice as long.

**DIRECTOR ARMSTRONG:** He favors hiring a recruiting company for the search, and requested that the board interview the three firms.

**DIRECTOR EVANS:** She favors looking nationally for a candidate but also looking locally. Any firm hired should incorporate a local search in their efforts.

**DIRECTOR GREENHOUSE:** No comment.

**DIRECTOR DOYLE:** She suggested we can look for a candidate from our community but we shouldn't limit the search to local.

**JACKIE COMBS:** She stated that all three firms followed up with her and are willing to work with us.



DIRECTOR DOYLE: asked Joe Sullivan and Misty Evans to serve on an ad hoc committee to interview the three firms and make recommendation to the board at the November meeting.

## **REPORTS**

### **FINANCIAL REPORT** – *Debbie Anderson, CFO*

Ms. Anderson reported that the Feeding Morongo Basin project has used \$261,224.19 of the \$500,000 approved by the board. This amount includes truck rental and fuel, boxes, advertising, payroll fees and indirect costs such as utilities, building depreciation, telephones, etc.

The financial audit of FY2019 has commenced. As of July 1, the beginning of the new fiscal year, the monthly financial report to the Board of Directors has been formatted to mirror the categories and placement of items on the audited financial statements. Namely, depreciation (an operating expense), is now included as an operating expense instead of a non-operating expense. Also, tax revenue, investment earnings, and rental income (previously presented as an operating income) have been reclassified to non-operating income. And, a final line below the official change in net position is being included so that the change in net position without depreciation can be easily seen.

The July 2020 financial statement shows that units for July continued their upward trend. Average units for the fiscal year pre-COVID-19 was 3,606; July was 3,080; about 85% of projected volume.

- Consolidated July 2020 operating loss, after allocation, came in at \$(150,698), and the change in net position came in at \$(60,819), both of which were under budgeted expectations. It should be noted the budget did not reflect the food distribution program voted upon by the board. Due to the significance of this program in terms of dollars, this will continue to be a significant variance between real and budgeted numbers.
- The district operations without clinics for July 2020 shows operating income after allocation came in at \$(165,282), which was below budgeted expectations, and the change in net position came in at \$(75,403), which was also below budgeted expectations.
- The clinic operations for July 2020 operating income after allocation came in at \$14,584, and the change in net position came in at \$14,584, both of which were slightly under budgeted expectations.
- Noncurrent liabilities have gone down by 7%, since the water treatment payment was made in July 2020. Cash is at \$1,001,523, but deferred revenue is at \$798,604, which means as of July 31, if the grants went away, these monies would be owed back since they haven't been used on the stipulated expenses/lost income.

DIRECTOR DOYLE: Thanked Ms. Anderson for her report. She asked for a report the new grant guidelines from the feds amount and what we've spent against it and if we spent it properly. Ms. Anderson stated the auditors are reviewing that compliance.

DIRECTOR ARMSTRONG: asked about table 1 and the food distribution whether it includes the financial gifts to local pantries (it does).

- **Motion 20-49:** Director Sullivan motioned to accept the financial report as presented; motion seconded by Director Armstrong; motion passed by unanimous vote.

### **MORONGO BASIN HEALTHCARE DISTRICT UPDATE, Jackie Combs, CEO**

Ms. Combs referred the Directors to Tab 3 of the agenda packet for her written report and provided additional information as follows:



- At the end of the ACHD conference a video was presented. There are several California special districts shown in the video, including MBHD, who also distribute food to their communities; and it felt like we are part of the bigger effort.
- The County Anti-Hunger Coalition: connected with the chair and was invited to join the coalition. Gave a 15-minute presentation to 100 attendees. We're getting larger recognition for our distribution efforts. Included multiple school district, food agencies, hospitals, colleges and universities. Presentation included what's a district, what we do, distribution efforts. We are now recognized at the County level and beyond. Very proud to have represented us. Receiving correspondence throughout the state.
- We are promoting flu vaccines; please get your flu shots.

DIRECTOR ARMSTRONG: asked about using LIFT transportation to deliver food boxes. That part of our food distribution program is something that the board may want to look at maintaining as a program supported by grant money. I'm so proud of the board and staff and how we've all embraced the program. It's an incredible service that we are providing. Big shout out to our board and staff.

DIRECTOR DOYLE: thanked Director Armstrong for bringing the concept before the board.

#### **CALENDAR REVIEW AND COORDINATION**

The calendars for the Board of Directors were reviewed and coordinated.

- The next food box distribution event is October 17, 2020;
- CHC board meeting next Thursday
- October 15 is the shared meeting. The updated Community Health Needs Assessment will be reviewed at the meeting. We will have printed copies available for pick up.

#### **DIRECTOR COMMENTS**

- Director Armstrong: No comment.
- Director Evans: Thanked Jackie Combs for presenting to the County Coalition. It was good exposure for the District in the larger community. It is nice to see Debbie Anderson after her absence. She expressed appreciation for the opportunity to attend the ACHD conference. She is proud to be a part of this District and what we're doing for the community; and the staff's performance has been exceptional. Her favorite part of the project is the Hunger Help Line.
- Director Greenhouse: Thanked staff for "doing what you do so well." The ACHD education committee jumped in whole-heartedly to present the conference. "Jackie, whenever you attend a meeting, you have great influence; thank you."
- Director Sullivan: No comment.
- Director Doyle: Thanked everyone for their work in preparation for tonight's meeting. Our service to the community, day to day in our clinics, is making a difference in the lives of our community. "I'm proud to be a part of this organization."

#### **MEETING ADJOURNMENT TO CLOSED SESSION**

The open session adjourned at 7:04 p.m.

The closed session convened at 7:09 p.m.



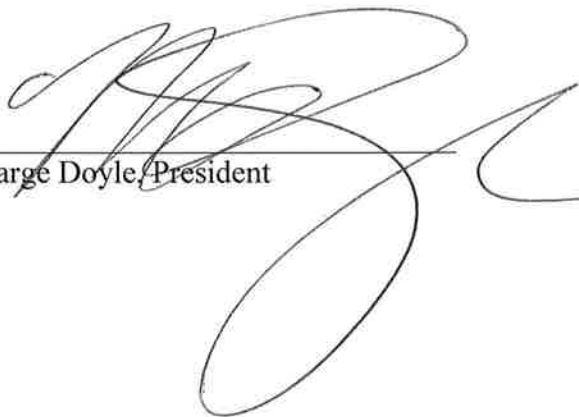
- Pursuant to Government Code section 32106 of the Health and Safety Code: Report involving Trade Secret. Estimated date of public disclosure is projected for January, 2021.


**RECONVENE TO OPEN SESSION** at 7:24 p.m. to receive Closed Session report. Director Doyle directed staff to provide additional information to the board as it becomes available.

**MEETING ADJOURNMENT**

The meeting was adjourned at 7:26 p.m.

*Board meeting minutes recorded by K. Graley, Board Clerk.*

  
Marge Doyle, President

  
Misty Evans, Secretary