



Hi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES
March 4, 2021 at 6:00 p.m.

Convened on site restricted to board members and staff; public invited to attend via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Brown (*remote*)
- Director Doyle (*remote*)
- Director Evans
- Director Markle-Greenhouse
- Director Mondary

Administrative Staff:

- Jackie Combs, CEO
- Karen Graley, Board Clerk
- Cindy Schmall, COO
- Debbie Anderson, CFO

Guests:

- Paul Hoffman, CHC board member (*remote*)

- Linda Evans, Chief Strategy Officer, Desert Mkt, Tenet (*remote*)

CALL TO ORDER

Director Greenhouse called the meeting to order at 6:02 p.m. The meeting was convened on the La Contenta campus and using the electronic platform of Go-To-Meeting.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call and declared a quorum.

OBSERVANCES

Director Doyle read the mission, vision and core value statements.
Director Evans led the assembly in the pledge to the American flag.

PUBLIC COMMENT

No public comments were presented.

APPROVAL OF MEETING AGENDA

Motion 21-16: Director Evans motioned to approve the meeting agenda as presented; motion was seconded by Director Mondary; the motion passed by unanimous vote.

APPROVAL OF MEETING MINUTES

Motion 21-17: Director Doyle motioned to approve the minutes the Board of Directors for February 4, and February 18, 2021 as presented; motion seconded by Director Evans; motion passed by unanimous vote.

DESERT CARE NETWORK UPDATE – *Linda Evans, Chief Strategy Officer, Desert Mkt, Tenet*
Ms. Evans thanked the board for the opportunity to provide an update about Hi-Desert Medical Center (HDMC), the Continuing Care Center (CCC) and Desert Care Network (DCN), on behalf of Karen Faulis, CEO, HDMC.



- COVID-19 Update:
 - HDMC hospital currently has one positive COVID-19 patient and no patients under investigation (PUI) patients in-house as of this morning. We've been ranging between 1-3 positive patients for the last few weeks.
 - No CCC residents have tested positive for COVID-19. Testing has now changed to weekly testing of CCC employees per county infectious disease guidance.
 - Desert Regional Medical Center currently has 36 positive COVID-19 patients and no PUI patients in-house as of this morning. There were 89 COVID-positive patients last month.
 - John F Kennedy medical center currently has five positive COVID-19 patients and two PUI patients in-house as of this morning. Last month there were 26 COVID-positive patients.
 - Vaccination clinics are continuing at the DCN hospitals with future clinics anticipated once vaccine allocation is available.
 - DCN is now contracted with the State BSC and MyTurn program (effective April 1) and will be holding multiple vaccination clinics in Coachella Valley and Morongo Basin. The goal is 2,500 vaccinations per week at HDMC.
 - Personal Protective Equipment remains in adequate supply at all facilities.
 - Modified outdoor visitation continues at the CCC with potential expanded visitation guidance coming from the state within the next week or so.
- HDMC Holdings LLC capital schedule update:
 - HDMC is very busy preparing for the Cerner/PBAR conversion on May 18. Employee and Provider training has started and IT testing will begin March 15. DRMC and JFK will be upgrading their Cerner version on May 11, so all three facilities will be on the most upgraded version (Cerner Millennium) on May 18.
 - The hospital's main sewer line project phase 3 was completed in February and the last phase of the project is scheduled to be completed in early April.
 - The operating room HVAC project is on schedule to be completed in May. The sterile processing HVAV replacement project is slated to begin in May/June. Completion of the roof project will occur thereafter.
 - The CCC flooring replacement project is scheduled to begin in May.

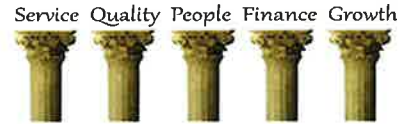
Director Doyle praised the staff at CCC because they have successfully navigated the COVID-19 pandemic without an outbreak in the facility.

ACTION ITEMS

APPROVE HDMC HOLDINGS' REQUEST FOR CAPITAL BUDGET EXTENSION –

Jackie Combs, CEO

Ms. Combs introduced the action item.



- **Motion 21-18:** Director Mondary motioned to approve the request from HDMC Holdings, LLC to extend the lease agreement's Schedule G, capital budget completion date to December 2021, second by Director Doyle; motion passed by unanimous vote.

Discussion followed the motion. Jackie Combs offered to connect with Karen Faulis monthly and provide the Schedule G update as part of her CEO report. She also clarified that last month when Karen Faulis presented the capital budget update, that staff had received their PowerPoint report timely.

Director Mondary asked about including regular updates on the capital upgrade status; Linda Evans offered to provide quarterly updates to the Directors.

APPOINT NEW REPRESENTATION ON CHC GOVERNING BOARD – *Director Doyle*

Director Doyle offered her resignation from the Community Health Center Governing Board due to personal calendar conflicts with the regular monthly business meeting.

- **Motion 21-19:** Director Evans motioned to accept Marge Doyle's resignation from the CHC Governing Board and to appoint Director Mondary to represent the District board of directors, second by Director Brown; motion passed by unanimous vote.

REVIEW AND RECOMMENDATION FOR CHANGES TO THE CHC GOVERNING BOARD BYLAWS – *Jackie Combs, CEO*

Ms. Combs presented the CHC Bylaws which were revised as per the last Board of Directors meeting discussion. She reviewed the three proposed changes to the document.

- **Motion 21-20:** Director Doyle motioned to recommend to the CHC Governing Board changes to the CHC Bylaws; motion was seconded by Director Evans; motion passed by unanimous vote.

REPORTS

FINANCIAL REPORT – *Debbie Anderson, CFO*

Ms. Anderson reported that a couple of fiscal projects were completed in February. The bigger of the two projects was the annual calendar year UDS reporting to HRSA. This involves detailed fiscal reporting and variance explanations. As expected due to COVID-19, there was a lot of variances between the previous and current calendar years.

Visits overall decreased by 14 percent. Medical and dental visits specifically were down about 20 percent; chiropractic visits were down three percent. However, behavioral health visits actually increased by 21 percent. Also, as expected, cost per patient increased from 2019 to 2020 by 22 percent.

COVID has not just affected the Healthcare District, but the Twenty-Nine Palms Band of Mission Indians (the Tribe) as well. Back in FY 18-19, the District received a verbal promise to give from the Tribe designated towards the MMU. This promise to give was to be in five installments, one installment per year. The first two installments were received. Unfortunately, the Tribe experienced "an adverse impact from the COVID-19 pandemic and will no longer be able to continue with its donation commitment". As such, the financial statements for January reflect the write-off of the promise to give.

Consolidated January 2021 operating income after allocation came in at \$19,200, which was over budgeted expectations and the change in net position came in at \$(39,865), which was under budgeted expectations. Year to date consolidated operating loss after allocation came in at



\$34,915, and the change in net position came in at \$389,934, both of which were under budgeted expectations.

For non-clinics operations, January 2021 operating income after allocation came in at \$19,200, and the change in net position came in at \$(39,865), both of which were below budgeted expectations. Year to date non-clinic operating loss after allocation came in at \$51,140, and the change in net position came in at \$406,158, both of which were under budgeted expectations.

Deferred revenue is at \$468,962, which means as of January, if the grants went away, these monies would be owed back since they have not been used on the stipulated expenses/lost income.

Deferred Revenue as of January 2021

Deferred Revenue Description	Original Amt	Amount
Rural Health Stimulus	(722,773)	(425,432)
HHS Stimulus	(244,052)	-
Private Grant	(38,536)	-
Private Grant	(123,125)	(43,530)
	(1,128,486)	(468,962)

- **Motion 21-21:** Director Mondary motioned to accept the January financial report as presented; motion was seconded by Director Evans; the motion passed by unanimous vote.

MORONGO BASIN HEALTHCARE DISTRICT UPDATE – Jackie Combs, CEO

Ms. Combs referred the board to the agenda packet for her report. She also reported that an additional 200 first dose and 100 second doses were received of the COVID-19 vaccine. The County is offering vaccinations at CMC. Because of limited staff, we are no longer providing COVID-19 testing.

CALENDAR REVIEW AND COORDINATION

The calendars for the Board of Directors were reviewed and coordinated.

- CHC board meeting next Thursday, March 11, 2021;
- The HDMHCD Foundation board meets March 18 for its annual meeting.
- Shared Meeting is moved from April 18 to April 22. The focus of the meeting will be the budget workshop.

DIRECTOR COMMENTS

- Director Brown: Commented that centralizing the HDMC Cerner software is a great idea.
- Director Doyle: Thanked everyone for the reports. She called out Linda Evans for her consistency in status reports and including the CCC in those reports. She said, “It’s always good to hear the trends and see that we are all healthier.”
- Director Evans: Thanked staff for the staff training being provided.
- Director Mondary: Said he was so impressed with staff and the reports; they are easy to understand and helpful. “What a great job the COVID-19 team is doing with vaccinations. Safety is obviously paramount.” He noted that staff was friendly when he received his vaccination, stating he was very proud of their work.
- Director Greenhouse: Thanked Cindy Schmall and Karen Graley for the smooth running board meetings each month.



MEETING ADJOURNED TO CLOSED SESSION at 6:58 p.m.

MEETING ADJOURNED TO OPEN SESSION at 7:55 p.m. Director Greenhouse reported that for Quality Assurance there was no action to report; for Trade Secrets she reported that staff was directed to provide more information as it became available; and for Personnel, the board acknowledged that the CEO would retire by the annual evaluation date and that staff was directed to continue with recruitment for the vacant position.

MEETING ADJOURNED

The meeting was adjourned at 8:00 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.


Dianne Markle-Greenhouse
President


Greg Brown
Secretary