



aHi-Desert Memorial Health Care District dba
Morongo Basin Healthcare District
BOARD OF DIRECTORS REGULAR MEETING MINUTES
April 7, 2022 at 6:00 p.m.

Convened on site restricted to board members and staff; public invited to attend via GoToMeeting, an electronic, remote-site platform temporarily permitted as per the Executive Order issued by California's Governor in response to the COVID-19 pandemic.

- **Mission Statement:** *To improve the health and wellness of the communities we serve.*
- **Vision:** *A healthy Morongo Basin.*
- **Core Values:** *Commitment, Collaboration, Accountability, Dignity, Integrity.*

Board of Directors:

- Director Brown
- Director Evans
- Director Markle-Greenhouse
- Director Savitt
- Director Sirihkaphong

Guests:

- Karen Faulis, CEO, Hi-Desert Medical Center
- Mike King, CFO, Desert Care Network
- Linda Evans, Chief Strategy Officer, Desert Market, Tenet (*remote*)

Administrative Staff:

- Cindy Schmall, CEO
- Karen Graley, Board Clerk (*remote*)
- Ana Nunez, Administrative Assistant
- Deborah Anderson, CFO
- Joe Ruddon, Director Business Development
- Angela Wilhite, Director HR

- Janeen Duff, Grants Administrator (*remote*)
- Kathy Alkire, Sr. Manager Quality

CALL TO ORDER

Director Evans called the meeting to order at 6:00 p.m. The meeting was convened on the La Contenta campus and by electronic platform using Go-To-Meeting.

ROLL CALL

Karen Graley, Board Clerk, conducted roll call and declared a quorum.

OBSERVANCES

Director Savitt read the mission, vision, and core value statements.
Director Greenhouse led the assembly in the pledge to the American flag.

PUBLIC COMMENT

No public comments were initially presented.

APPROVAL OF MEETING AGENDA

CEO Cindy Schmall asked that the agenda be amended to move the action item HDMC, LLC Report to be presented before the other scheduled presentations; there was consensus.

Motion 22-27: Director Savitt motioned to approve the meeting agenda with the requested reorder of business items; motion was seconded by Director Brown; the motion passed by unanimous vote.

APPROVAL OF THE CONSENT AGENDA

Motion 22-28: Director Greenhouse motioned to approve the Consent Agenda as presented; motion seconded by Director Brown; motion passed by unanimous vote.

- Minutes: Regular Meeting of the Board of Directors, March 3, 2022



- Minutes: Special Meeting of the Board of Directors, March 17, 2022
- Re-ratify Governor Newsom's proclamation of state of emergency and authorize remote teleconference meetings of the legislative bodies of MBHDistrict.

DESERT CARE NETWORK UPDATE – Linda Evans,

Ms. Evans thanked the board for the opportunity to provide an update about Hi-Desert Medical Center (HDMC), the Continuing Care Center (CCC) and Desert Care Network.

COVID-19 Update:

- All Desert Care Network hospitals (Hi-Desert, Desert Regional, JFK Memorial & CCC) have had zero COVID patients for about the last 7-10 days.
- Personal Protective Equipment remains in adequate supply at all facilities.

Capital Project Update:

- I will defer the update on capital improvements since Karen and Mike are in person to cover that under their agenda item.

Trauma Update:

- Hospital is collaborating with San Bernardino County and DRMC Trauma Coordinator to be the first hospital in the county to receive Trauma Level 4 designation. A DCN Trauma summit was held in February to share information and support Hi-D's efforts. *Application submission planned for April.*

Residents:

- The DRMC Family Medicine Residents may begin rotating at Hi-Desert starting in June.

ACTION ITEM

HDMC, LLC ANNUAL REPORT FOR CAPITAL IMPROVEMENTS – Karen Faulis, CEO, Hi-Desert Medical Center, and Mike King, CFO, Desert Care Network

In 2020 HDMC, LLC asked for additional time to complete capital alterations, (i.e. CCC water heater, sanitary piping failure, CCC and hospital roof, CCC air conditioning, hospital and CCC generators, telemetry system upgrades). With the completion of these projects the \$17,000,000 as specified in the lease agreement has been satisfied.

The IT systems and infrastructure commitment of \$10,000,000 has been satisfied (PBAR conversion, Cerner conversion, HMP upgrade, IDF closet for LAN upgrade).

Director Brown asked about the Cerner platform; Ms. Faulis stated that the entire medical center except for home health are on Cerner. Director Savitt asked questions about the cardiac telemedicine equipment.

Mike King spoke to the QAF funding. The lease specifies that beginning with year 4 of the lease (2018) 15% of QAF monies received by the medical center is to be designated to capital improvements. Mr. King stated that funding is incremental from the state for the current year 5. Director Evans asked how the additional rent is calculated; Ms. Schmall stated the formula was established in 2015; 25% of QAF minus the \$2 million annual rent payment.

Year 5, the increased lease payment of 25% of QAF funds kicks in. Projected increase to MBHD is \$672,519; funding is expected soon.

- **Motion 22-29:** Director Greenhouse motioned to table the acceptance of the capital improvement report to give the board opportunity to study the spreadsheet presented at the meeting and the review the physician recruitment data; second by Director Savitt; the motion passed by unanimous vote.



PRESENTATION

MBHD VAPING CAMPAIGN – *Joe Ruddon, Director of Business Development*

Mr. Ruddon explained that the current strategic plan calls for a campaign to reduce vaping in schools (Strategy 2/tactic 2.2.2). He provided a PowerPoint presentation that explained why vaping in schools is problematic, the unhealthy impact it has on adolescent development, the collaboration efforts with Morongo Unified School District and ReachOut, and showed samples of the campaign material to be promoted on school district campuses and on social media.

Director Evans suggested that the campaign be expanded to include the clinics, lobby messaging and a possible survey among pediatric patients / parents. She suggested that the CHC health center set up a vaping collection point where students can surrender their paraphernalia. Director Sirihekaphong asked about measuring the success of the campaign.

STRATEGIC PLAN GOALS – *Cindy Schmall, CEO and Joe Ruddon, Director of Business Development*

The Board of Directors previously approved the strategic plan. This presentation looked at the measurement or goals for completion. Ms. Schmall and Mr. Ruddon reviewed all seven strategies, tactics and measurements. There was discussion about the tactics and collection of data to support the tactics.

ACTION ITEMS

LAFCO BALLOTS FOR VACANT SEATS

At the March meeting of the Board of Directors deferred this action to the April agenda.

Board clerk Karen Graley referred the board to the agenda packet, explaining there are two ballots being presented by LAFCO: one to seat a regular board member and a second to seat alternate representation on the LAFCO board. The ballot allows one accumulative vote for each of these positions. Information about each of the candidates was included in the agenda packet. Candidates are members of special districts within San Bernardino County.

There was discussion amongst board members regarding ballot candidates. For the regular board seat, there was consensus to vote for Steven Farrell; for the alternative seat, there was consensus to vote for Craig Dicht.

- **Motion 22-30:** Director Greenhouse motioned to cast the vote for the LAFCO regular board seat for Steven Farrell, and to cast the vote for the alternative seat for Craig Dicht; motion seconded by Director Brown; the motion passed by 4 to 1 vote as Director Savitt abstained.

POLICIES AND PROCEDURES – *Cindy Schmall, CEO*

Policy HR-293 COVID-19 2022 Supplemental Paid Sick Leave. Angela Wilhite, Director of Human Resources, provided the context for this policy. Cindy Schmall introduced the action item. The policy was written by District attorneys to comply with California requirements. Director Brown asked for clarification on qualifying for the policy benefits.

- **Motion 22-31:** Director Greenhouse motioned to approve policy HR-293 COVID-19 2022 Supplemental Paid Sick Leave as presented; motion seconded by Director Brown; the motion passed by unanimous vote.



- **Motion 22-32** Director Savitt motioned to approve policy HR-218 Paid Time Off as presented; motion seconded by Director Brown; the motion passed by unanimous vote.

HR-279 Holiday Recognition. Likewise, HR-279 Holiday Recognition is presented in response to March's action item. President's Day and the day after Thanksgiving were added to the list of holidays.

- **Motion 22-33** Director Brown motioned to approve HR-279 Holiday Recognition as presented; motion seconded by Director Greenhouse; the motion passed by unanimous vote.

HR-200 Employee Discounts. Cindy Schmall explained that this is a new policy as requested by our CFO. A number of staff use clinic services. This policy waives the co-pay amount.

- **Motion 22-34** Director Savitt motioned to approve policy Employee Discounts; motion seconded by Director Greenhouse; the motion passed by unanimous vote.

REPORTS

FINANCIAL REPORT – *Debbie Anderson, CFO*

Debbie Anderson presented the January financial information:

- The consolidated financials for the month of January show income of \$99,564 and year to date income of \$9,124.
- The non-clinic financials for the month of January show a loss of **\$(92,732)** and year to date income of \$459,494.
- The clinic financials for the month of January show income \$192,296 and the loss year to date at **\$(450,370)**.

Significant negative variances are mainly attributable to legal fees and investments.

Investments losses have been significant. Investigation indicates it is because interest rates are up, thereby making the valuation of the bond go down; if you sold it, you would have to offer a discount to entice a buyer to buy the bond.

The agenda packet included only January's information. Debbie gave highlights from February's data and the printed report will be included in the next agenda packet.

- **Motion 21-35:** Director Greenhouse motioned to accept the January financial report as presented, second by Director Savitt; motion passed by unanimous vote.

PRESENTATION: HRSA SURVEY UPDATE – *Cindy Schmall, CEO*

Ms. Schmall presented an overview of the HRSA survey of CHC. Out of 93 elements, 13 findings were identified, none of which were about patient care but addressed administrative issues. Once the preliminary report is received from the surveyors, the clinic had 14 days to show compliance. None of the findings threatened punitive action from HRSA.

STAFF REPORT – *Cindy Schmall, CEO*

Ms. Schmall did not present a written report and had no additional pertinent information to share with the board. Director Evans requested next month include an update on patient visits.

CALENDAR REVIEW AND COORDINATION

Ms. Schmall introduced the Annual Meeting and Agenda Schedule that was presented for review, a list of known business items for board attention during the remainder of the year.



There was discussion about changing meeting dates for July and September. Cindy Schmall requested the changes to allow staff ample time to prepare meeting agendas and supporting documentation since holidays imposed on that agenda production. The board was in consensus to change meeting dates for both July and September.

- JULY: The Board of Directors will move the regular business meeting from July 7 to July 14 and ask the CHC board to move their business meeting to July 21.
- SEPTEMBER: The Board of Directors will move the regular business meeting from September 1 to September 8 and ask the CHC board to move their business meeting to September 15.

DIRECTOR COMMENTS

DIRECTOR SAVITT: “Good information tonight; thank you to staff for all your hard work.”

DIRECTOR BROWN: “We received great reports tonight; it was a lot of work, thank you.”

DIRECTOR SIRIHEKAPHONG: “It was wonderful to hear all the reports and the progress that has been accomplished.” She thanked staff for their hard work and the presentations.

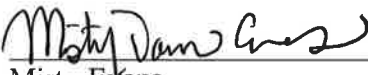
DIRECTOR GREENHOUSE: She thanked staff members for their work and thanked Karen Faulis and Mike King for their report.

DIRECTOR EVANS: She shared that she prepared a letter of appreciation to Amber King, Vice President of Advocacy and Membership at ACHD who is leaving to take another advocate position. She thanked staff for all their work to keep the organization on track. “The good reports are a testament to the hard work of staff.” She thanked Tenet for their report.


ADJOURN MEETING

The board adjourned their meeting at 8:52 p.m.

Board meeting minutes recorded by K. Graley, Board Clerk.



Misty Evans
President



Greg Brown
Secretary