



Morongo Basin Health Care District
Community Health Center
GOVERNING BOARD MEETING
MINUTES of Thursday, September 12, 2024, at 6:00 p.m.

This meeting convened on the District's campus at 6530 La Contenta Road, Suite 400, Yucca Valley, CA 92284. The meeting was also accessible by Microsoft Teams remote platform.

Mission Statement: *To improve the health and wellness of the communities we serve.*

Vision Statement: *A healthy Morongo Basin.*

Core Values: *Commitment, Collaboration, Accountability, Dignity, Integrity, and Equity*

PRESENT:

- Cody Briggs (*present*)
- Patricia "Pat" Cooper (*present*) Arrived 6:17 pm
- Mary Dunn (*present*)
- Marc Greenhouse (*present*)
- Bryan Goldfarb (*absent*)
- Nicola Keller (*present*)
- Jennifer Rendon (*absent*)
- Jackie Todd (*present*)

STAFF:

- Cindy Schmall, CEO (*present*)
- Tina Huff, Chief Clinical Operations Officer (*present*)
- Beverly Krushat, CHC Board Clerk (*present*)
- Janeen Duff, Program Dev. Liaison (*present*)
- Tricia Gehrling, Chief Patient Experience/Compliance Officer (*remote*)

CALL TO ORDER – Board meeting was called to order by Nicola Keller at 6:00 p.m.

ROLL CALL - Beverly Krushat conducted roll call and confirmed there is a quorum.

OBSERVANCES –

Marc Greenhouse led the pledge.

Jackie Todd read the Mission and Vision statements.

PUBLIC COMMENTS – Eric Menendez, Desert Beacon, introduced himself to the Board and staff, and gave a brief introduction of himself.

APPROVAL OF MEETING AGENDA -

Motion 24-39: MSC (Greenhouse/Todd) 5/0/0 motion carried to approve the Agenda with the addition of Policy Number: CHC-PC-125 Interpretive Services.

APPROVAL OF CHC CONSENT AGENDA –

- July 11, 2024, Meeting Minutes

Motion 24-40: MSC (Briggs/Todd) 5/0/0 motion carried to approve the Consent Agenda with the spelling correction to Tricia Gehrlein's name.

DISCUSSION AND APPROVAL TO MOVE CHC BOARD MEETING DATE AND TIME – Cindy Schmall, CEO

CEO Schmall explained to the Board the difficulties with having two Board meeting nights per month and suggested that moving the CHC Board meeting to the 1st Thursday of the month, from 4:45 to 5:45 (before the MBHD Board meeting) would be beneficial to both the Board and the staff. The MBHD Board of Directors would follow at their regular meeting time at 6:00 p.m.

All Board members agreed and expressed their appreciation for the change.

Motion 24-41: MSC (Briggs/Todd) 6/0/0 motion carried by a unanimous vote to move the CHC Board meeting to the first Thursday of the month at 4:45 p.m. (*This new vote total reflects Pat Cooper joining the Board meeting*)

APPOINT TWO CHC REPRESENTATIVES FOR CEO REVIEW COMMITTEE – Cindy Schmall, CEO

CEO Schmall explained that this would start mid-October to the beginning of November for the review. After much discussion between Board members, Nicola Keller and Marc Greenhouse volunteered to sit on the CEO Review Committee.

Motion 24-42: MSC (Briggs/Greenhouse) 6/0/0 motion carried to appoint Nicola Keller and Marc Greenhouse to the CEO Review Committee.

DISTRICT POLICIES – Cindy Schmall, CEO

CEO Schmall turned the policy review over to Tina Huff, Chief Clinical Operations Officer. CCPO Huff reviewed the redlined version of policies CHC-BH-100 Guidelines for Use of Antipsychotics in Adults, CHC-BH-101 Therapy Services, and CHC-PC-117 Assessment and Intervention Lethality with all the Board members. This was followed by a brief Q&A period.

Tricia Gehrling, Chief Patient Experience/Compliance Officer, reviewed new policy CHC-PC-125 Interpretive Services with Board members. She explained that MBHD had been utilizing Interpretive Services for a while now but did not have an official policy. This was followed by a brief Q&A period.

Motion 24-43: MSC (Greenhouse/Briggs) 6/0/0 motion carried to approve the updated policies CHC-BH-100, CHC-BH-101 Therapy Services, CHC-PC-117, and new policy CHC-PC-125 Interpretive Services.

FINANCIAL REPORT – Cindy Schmall, CEO

Due to the CFO being on vacation, CEO Schmall gave the financial report,

OVERVIEW

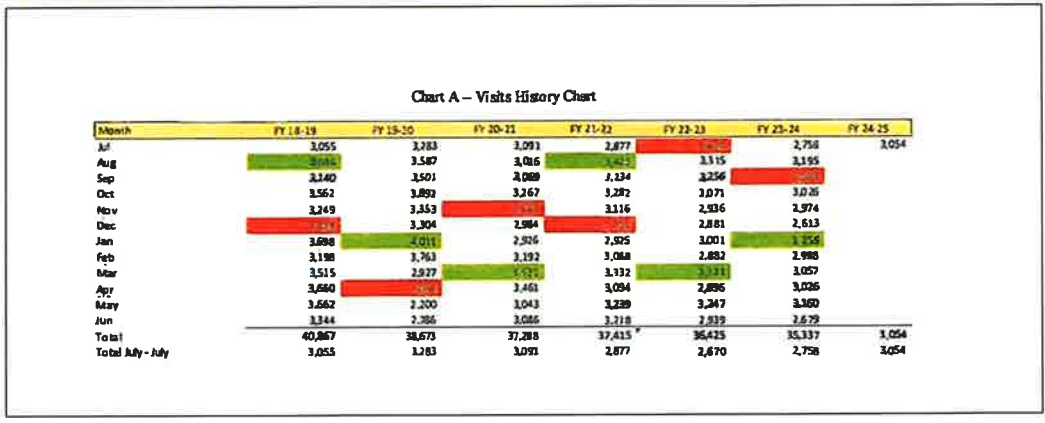
The Clinic Financials for the month of July show a loss of \$(153,094) and year to date shows a loss of \$(153,094).

Major variances include patient service revenue (due to Split Rock physician not starting yet), salaries & fringe savings due to open staff positions, and other due to fees paid for a new doctor to start in Twentynine Palms clinic.

CLINIC CHANGE IN NET POSITION

Table 1 Clinics July 2024

Clinics	Actual Mth	Budget Mth	Over/(Under)	% of Budget
Patient services (net)	589,147	662,398	(73,251)	-11.06%
Grant Revenue	143,048	155,958	(12,910)	-8.28%
340B Revenue	33,333	31,924	1,409	4.41%
Capitation Fees	169,919	166,685	3,224	1.93%
Records & Interest	106	140	(34)	-24.49%
Cost Report Adjustments	(141,867)	(141,667)	0	0.00%
Quality	35,817	43,217	(7,400)	-17.12%
	829,702	918,684	(88,982)	-9.68%
Salaries - Clinic	448,622	552,203	103,581	18.76%
Fringe - Clinic	69,653	106,068	36,416	34.33%
Phys Fees - Clinic	119,510	109,898	(9,612)	-8.75%
Purchases Services - Clinic	65,074	64,806	(268)	-0.41%
IT, Network & Phones - Clinic	16,278	17,392	1,114	6.41%
Supplies - Clinic	28,502	31,428	2,926	9.31%
Supplies - 340B	10,849	21,180	10,331	48.78%
R&M - Clinic	10,995	4,698	(6,297)	-134.03%
Leases/Rentals - Clinic	412	377	(35)	-9.20%
Utilities - Clinic	11,142	8,188	(2,954)	-36.07%
Ins - Clinic	144	152	9	5.66%
Other - Clinic	40,056	7,328	(32,727)	-446.59%
Depreciation	16,469	14,590	(1,879)	-12.86%
	837,704	938,310	100,605	10.72%
Operating Income/(Loss) before Allocation	(8,003)	(19,646)	11,643	59.27%
Allocation of Overhead for Health Centers	(145,091)	(198,323)	53,232	26.84%
Change in Net Position	(153,094)	(217,969)	64,876	29.76%



CLINICAL OPERATIONS REPORT – Tina Huff, Chief Clinical Operations Officer (CCPO)

CCPO Huff informed the Board members that we passed our Kaiser Permanente Audit with a 90%, which means we can begin taking patients soon. At the end of August, we had our IEHP Referral Audit and scored 100%. Dr. Rao, Pediatric Psychiatrist, will begin seeing patients on September 16, 2024, and Dr. Kim (29 Adults) will start seeing patients mid-late October, after he completes his orientation.

We are preparing for the 29 Palms Health Fair on October 12, 2024, and will provide the following screenings: A1C, Blood Pressure, Body Mass, Flu Vaccine, and Glucose.

CEO REPORT – Cindy Schmall, CEO

CEO Schmall began her report with updates on the Split Rock project. All seven (7) trailers were delivered on September 5, 2024. The permanent foundation will be installed on Wednesday, September 11, 2024, and will take approximately one (1) week. The septic system is tentatively scheduled to be installed the week of September 23, 2024 (foundation needs to be completed before installing).

The Yucca Valley remodel is still ongoing; David Clarke, Architect, is still trying to secure a company to scan the interior of each facility on the campus. He will update once completed.

CALENDAR REVIEW – Cindy Schmall, CEO

CEO Schmall reminded all Board members that the calendar has now changed to Board meetings on the first Thursday of each month at 4:45 p.m. and the MBHD Board will follow at their regular time of 6:00 p.m. She also reminded everyone of the Health Fair on October 12, 2024, from 9 a.m. to 1 p.m. at Freedom Plaza in 29 Palms.

BOARD MEMBER COMMENTS

Pat Cooper thanked everyone for coming.

Cody Briggs stated that he attended the August 9th employee appreciation luncheon and was very pleased that he went and thought that the awards given out to the employees were appreciated.

Nicola Keller thanked the staff for their dedication, creativeness, resourcefulness, and always pushing the envelope.

ADJOURNMENT

Meeting adjourned at 6:53 p.m.



Pat Cooper, Secretary of the Board

Minutes recorded by Beverly Krushat, CHC Board Clerk and Executive Assistant